

January 2, 2020

Board members present for regular session at 9:00 a.m. were: Homan, Hoadley, Shelley, Twombly, and Wedemeyer.

Also present: Mandy Berg

All motions were approved unanimously unless noted otherwise.

Auditor Berg opened the meeting.

2020 CHAIR AND VICE CHAIR: Moved by Shelley and seconded by Homan to nominate John Twombly as the 2020 Chair. Approved. Chairman Twombly took over the proceedings of the meeting. Moved by Twombly and seconded by Wedemeyer to nominate Steve Shelley as the 2020 Vice Chair. Approved.

ORGANZATIONAL RESOLUTION: Moved by Shelley and seconded by Wedemeyer to approve **Resolution #2020-01** – Be It Resolved by the Adair County Board of Supervisors that their regular meeting days be set for each Wednesday of the month and the claims schedule will be set by the Auditor. No bills will be allowed unless they carry the approval of the officer empowered to order same. All claims must be itemized in full, with vendor invoice and signed by office head. Claims must be filed in the Auditor's office by 3:00 p.m. two business days preceding the Board meeting day they are to be approved. Roll call vote: Homan, aye; Hoadley, aye; Shelley, aye; Twombly, aye; and Wedemeyer, aye. Approved.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes for December 26, 2019. Approved.

CLAIMS: Moved by Homan and seconded by Wedemeyer to approve the following claims:

Vendor Name	Payable Description	Total	Insurance Trust	Insurance Trust	
Access Systems	Sonic Wall	\$544.40	ISAC Group Dental	Dental Insurance Premiums	\$300.00
Adair Co Emergency Management	1/4 Tax Draw	\$13,331.00	ISAC Group Health Program	Health Insurance	\$205.68
Adair Co Fair Board	1/2 Fy20 Tax Draw	\$12,500.00	ISAC Group Health Program	Health Insurance	\$4,524.00
Adair Co Home Care	1/4 Fy20 Tax Draw	\$23,111.75	Jensen, Randall	Pest Control	\$58.00
Armstrong, Joshua	Meal Reimbursement/ Supplies	\$397.82	JEO Consulting Group	Engineering Design Adair/Cass	\$14,200.00
Baudler Plumbing & Heating	Labor/ Roto Drains	\$262.50	Johnson Family Funeral Home	Body Bag And Transportation	\$1,370.00
Bcc Real Estate Appraisal LLC	Appraisal	\$2,500.00	Karl Chevrolet	Repair/Labor/Parts	\$706.06
Black Strap, Inc.	Road Salt	\$6,972.74	Kauffman, Nick	Lodging, Meals, Parking	\$209.35
Brenna Bird	Mileage	\$25.92	Kerry Northway Frontier Tech	Camera Repairs	\$323.60
Bridgewater Tires & More	Tire Repair/ Equipment Supplies	\$152.50	Larson, Melissa S., P.C.	Attorney Expense	\$900.16
Cams, Clark	Clothing Allowance	\$50.00	Mail Services LLC	Print, Postage	\$373.61
Carter, Lee	Tile Lines	\$4,569.18	Martin Marietta Materials	Ice Sand	\$3,905.79
Casey's Business Mastercard	Gasoline	\$20.02	MHC Kenworth	Parts	\$152.08
Central Ia Distributing Inc	Shop Supplies	\$551.30	Monaghan, Barry	Conservation Rent	\$174.93
Corder, Travis	Clothing Allowance	\$42.39	NACO	2020 County Membership Dues	\$450.00
Cunningham-Reis, Llc	Bros-Swap-Coo1(103)--Se-01	\$13,583.48	Napa-Creston	Parts/ Hand Tools	\$169.69
Daino Construction	Snow Removal	\$105.00	Office Depot	Office Supplies	\$15.98
Delta Dental Delta Vision	Isac Group Vision	\$22.39	Office Machines Company	Office Supplies	\$105.78
Des Moines Stamp Mfg Co	Notary Stamp	\$29.50	O'Halloran International	Parts	\$1,196.03
Diamond Oil Co	Diesel	\$2,652.71	Polk Co Treasurer	Medical Examiner	\$2,670.45
Dollar General Charge Sales	Custodial Supplies	\$125.50	R & D Service	Gasoline	\$56.35
Farmers Electric Coop	Electric - Atura	\$203.84	Secretary Of State	Notary - Kerber	\$30.00
Fastenal Company	Equip Supplies/ Bolts-Fittings	\$137.92	Shelley, Steven	Mileage	\$119.04
FNB Bank	Ach Origination	\$115.20	Sickles, Tyson	Meals	\$59.48
Fontanelle Library	1/4 Fy20 Tax Draw	\$2,190.00	Snap-On-Tools	Hand Tools	\$185.00
Galls, LLC	Deputy Uniform	\$1,122.60	Storey Kenworthy	Tax Forms & Envelopes	\$315.04
GATR Truck Center	Parts/ Hand Tools	\$391.49	Tires & Service Inc	Tire Repair/ Tires, Etc.	\$228.90
Grantham Sanitation	Trash Collection	\$98.00	Union Co Auditor	DHS Oct-Dec Expenses	\$2,177.42
Hansen, Sawyer	Meals, Lodging & Parking	\$320.28	Verizon Wireless Bellevue	Cellular Phone Service	\$416.52
Hansman, David A	Equip Check, Motor, Labor	\$1,621.00	Visa	Clothing & Supplies	\$978.57
Hawkeye Truck Equipment	Parts/ Labor	\$468.46	Wallace Auto Supply Co	Supplies	\$13.49
Hungry Canyons Alliance	Fy21 Membership Dues	\$4,250.00	Wallace, Richard W	Mileage	\$25.42
IA Prison Industries	Park Rules Signs	\$303.60	Warrior, Tyler	Mowing - Bridgewater	\$221.00
IA St Medical Examiner	Medical Examiner	\$2,035.00	Windstream	Telephone Utility	\$1,381.37
Infomax Office Systems	Copier Fees	\$294.98		Grand Total	\$135,884.26

Fund Summary

0001 - GENERAL FUND	\$53,467.11
0002 - GENERAL SUPPLEMENTAL	\$13,331.00
0011 - RURAL SERVICES	\$2,190.00
0020 - SECONDARY ROAD	\$41,953.06
0027 - CONSERVATION LAND	\$2,500.00

0033 - SPECIAL LAW ENFORCEMENT	\$628.02
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$14,200.00
8500 - ADAIR COUNTY INSURANCE TRUST	\$7,615.07
Grand Total	\$135,884.26

Approved. Jeff Vandewater entered at 9:04 a.m.

CHAIRMAN AUTHORIZATION RESOLUTION: Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2020-02** – Chairman of Board of Supervisors Authorized to Sign Contracts, Deeds, Etc. Be It Resolved by the Adair County Board of Supervisors, that John Twombly, Chairperson of the Adair County Board of Supervisors, for the year 2020, is hereby designated, authorized, and empowered on behalf of the Adair County Board of Supervisors, to sign contracts, deeds, and other necessary and lawful papers on behalf of Adair County, including documents for the USDA. Be It Further Resolved, that in the absence of the chair, the Vice-Chairman, Steve Shelley is hereby authorized to sign documents. Roll call vote: Homan, aye; Hoadley, aye; Shelley, aye; Twombly, aye; and Wedemeyer, aye. Approved.

TRAVEL POLICY RESOLUTION: Moved by Shelley and seconded by Hoadley to approve **Resolution #2020-03** – Adair County Travel Policy. Reimbursement for travel will be according to the Adair County Personnel policy or applicable union contract with the following limitations: Daily single lodging rate reimbursement or payment shall not exceed the lowest negotiated ISAC or ISAC affiliate price per day plus tax and for Non-ISAC meetings shall not exceed the lowest government price offered. An original receipt or bill must be presented for payment. Meal reimbursements if applicable will not exceed the following amount with original itemized receipt required: \$40.00/day. The County will not reimburse for tip or alcohol. Exceptions shall be made for meals included as part of school of instruction registration fee. The 2020 mileage reimbursement rate will be set at \$0.10 less than the IRS Rate for county employees on county business. The Sheriff will use the IRS Standard Mileage rate for functions billed for service within the office of the sheriff. The Veterans Affairs will pay the VA Transport Drivers the IRS Standard Mileage rate. Roll call vote: Homan, aye; Hoadley, aye; Shelley, aye; Twombly, aye; and Wedemeyer, aye. Approved.

2020 COUNTY HOLIDAYS: Moved by Hoadley and seconded by Wedemeyer to approve the following 2020 County Holidays: President's Day – February 17, Memorial Day – May 25, Independence Day – July 3, Labor Day – September 7, Veteran's Day – November 11, Thanksgiving – November 26 and 27, Christmas – December 24 and 25, and New Year's Day – January 1, 2021. Approved.

MASTER MATRIX RESOLUTION: Moved by Shelley and seconded by Homan to approve **Resolution #2020-04** – Construction Evaluation Resolution. Whereas, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and Whereas, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and Whereas, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and Whereas, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and Whereas, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote: Homan, aye; Hoadley, aye; Shelley, aye; Twombly, aye; and Wedemeyer, aye. Approved.

FY20 AUDIT SERVICES: Moved by Twombly and seconded by Hoadley for the Auditor to send a letter to the Auditor of State requesting that they perform the FY20 Audit. Approved.

DESIGNATED OFFICIAL NEWSPAPER: Two requests were received for the designation of the official newspapers of Adair County in accordance with Iowa Code Chapter 349. The requests were from The Adair County Free Press and The Adair News. Moved by Wedemeyer and seconded by Homan to approve the Adair County Free Press and The Adair News as the 2020 Official Newspapers for Adair County. Approved.

SUPERVISORS 2020 BOARD LIST: Moved by Hoadley and seconded by Shelley to approve the 2020 Board List:

Adair County Safety Committee-----	David Homan
Adair County Tourism-----	David Homan
Adair County Wellness-----	Jodie Hoadley
Alcohol and Drug Abuse (Zion)-----	Matt Wedemeyer
ATURA-Regional ISTE Board-----	John Twombly
ATURA Regional ISTE Board, Alternate-----	Steve Shelley
Crossroads Mental Health-----	Jodie Hoadley
DHS Advisory Board-----	Jodie Hoadley and John Twombly
De-Cat Governing Board for Creston Cluster-----	Matt Wedemeyer
DNR Contact Person-----	Chairman Matt Wedemeyer
E911 Adair County Board-----	Steve Shelley
E911 (7-County Board)-----	Steve Shelley and Jeff Vandewater (Designee-Dennis Denton)
E911 (7-County Board), Alternate -----	John Twombly
Emergency Management, Local Comm-----	Jodie Hoadley and Steve Shelley, Alternate

Empowerment-----	Jodie Hoadley
Enterprise Zone Commission-----	Matt Wedemeyer
Fifth Judicial District-Corrections-----	Steve Shelley and Jodie Hoadley, Alternate
Hungry Canyons Alliance-----	David Homan
Integrated Roadside Management-----	David Homan
Jensen-Butler Foundation-----	Matt Wedemeyer and Steve Shelley
JTPA-Leo/Workforce Investment Act-----	David Homan
Landfill-----	Matt Wedemeyer
Landfill, Alternates-----	all other Board Members
Loess Hills Development & Conservation -----	David Homan
MATURA-----	David Homan
Midwest Partnership-----	Matt Wedemeyer
R C and D Committee-----	Matt Wedemeyer
REAP-----	Steve Shelley
SICOG -----	John Twombly
Southern Hills Regional MH Board-----	John Twombly
Southern Hills Regional MH Board Alternate---	Steve Shelley
Southern Iowa Trolley -----	Steve Shelley

Approved.

SHERIFF RADIO TOWER REMEDIATION CHANGE ORDER: Sheriff Vandewater presented the change order for the Sheriff's Radio Tower Remediation that he had previously discussed with the Board on October 27, 2019. Vandewater verified that the numbers matched what they had previously discussed. Vandewater will have two more credit change orders for the project to bring to the Board. Moved by Hoadley and seconded by Homan to approve and for the Chair to sign the Tower Remediation change order in the amount of \$56,614.80. Approved. Vandewater exited at 9:19 a.m.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Shelley and seconded by Hoadley for contract administrator Mandy Berg to sign the Child Abuse Prevention Grant Drawn Down. Approved.

ADA COORDINATOR APPOINTMENT: Moved by Wedemeyer and seconded by Hoadley to appoint John Twombly as the ADA Coordinator. Approved.

CIVIL SERVICE BOARD: Moved by Wedemeyer and seconded by Hoadley to table the appointments for Civil Service Board until they can find replacements. Approved.

CONDEMNATION COMMISSION: Moved by Hoadley and seconded by Shelley to table the appointments until replacements can be found for the Owners of City Property. Approved.

CONSERVATION BOARD: Auditor Berg informed the Board that Kaye Queck would not like to be re-appointed to the Conservation Board. The Conservation Board has recommended that the Board of Supervisors appoint Nancy Antisdell. Moved by Twombly and seconded by Hoadley to appoint Nancy Antisdell to the Conservation Board for a 4-year term. Approved.

BOARD OF HEALTH: Moved by Wedemeyer and seconded by Shelley to re-appoint Kathy Rohrig to a 3-year term on the Board of Health. Approved.

MEDICAL EXAMINER: Moved by Hoadley and seconded by Shelley to re-appoint Dr. Tim Pearson as Medical Examiner with deputies Dr. Glen Hanson and Molly Hennigar. Approved.

WEED COMMISSIONER: Moved by Homan and seconded by Wedemeyer to re-appoint Nathan Jensen as Weed Commissioner. Approved.

PUBLIC HEARING – FY20 BUDGET AMENDMENT: Moved by Wedemeyer and seconded by Shelley to open the public hearing for the FY20 budget amendment at 9:30 a.m. Approved. No comments were received by the Auditor's Office, Supervisors, or public. Move by Twombly and seconded by Homan to close the public hearing at 9:33 a.m. Approved.

APPROVE FY20 BUDGET AMENDMENT RESOLUTION: Moved by Wedemeyer and seconded by Shelley to approve **Resolution #2020-05 – Approval of FY20 Budget Amendment.** Be It Resolved by the Adair County Board of Supervisors, that the amended budget for fiscal year 2020 be approved as published in the official newspapers of the county on December 18, 2019. Roll Call: Homan, aye; Hoadley, aye; Shelley, aye; Twombly, aye; and Wedemeyer, aye. Approved.

FY20 BUDGET AMENDMENT: Moved by Wedemeyer and seconded by Hoadley for the Chair to sign the FY20 budget amendment. Approved.

APPROPRIATION RESOLUTION: Moved by Wedemeyer and seconded by Twombly to approve **Resolution #2020-06** – Appropriations. FY2020 Appropriations Increases as per Budget Amendment 1/2/2020. Be It Resolved by the Adair County Board of Supervisors this 2nd day of January, 2020 that the following increases in the following departments:

01	Supervisors	\$726,618	+	\$45,000	=	\$771,618
04	Attorney	\$150,237	+	\$22,789	=	\$173,026
20	Engineer	\$13,604,447	+	\$188,823	=	\$13,793,270
22	Conservation	\$333,432	+	\$11,600	=	\$345,032
28	Medical Examiner	\$15,000	+	\$15,000	=	\$30,000
54	911 Only	\$5,197	+	\$3,000	=	\$8,197

Roll Call: Homan, aye; Hoadley, aye; Shelley, aye; Twombly, aye; and Wedemeyer, aye. Approved. Nick Kauffman entered at 9:34 a.m.

EMPOWERMENT OF ENGINEER: Moved by Wedemeyer and seconded by Homan to approve **Resolution #2020-07** – Empowerment of County Engineer. Be It Resolved by the Board of Supervisors of Adair County, Iowa, that, effective January 1, 2020, Nicholas N. Kauffman, P.E., the County Engineer of Adair County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Roll Call: Twombly, aye; Wedemeyer, aye; Shelley, aye; Hoadley, aye; and Homan, aye. Approved.

DESIGNATION OF COUNTY ENGINEER: Moved by Shelley and seconded by Wedemeyer to approve **Resolution #2020-08** – Designation of County Engineer for Utility, Telecommunication Permits. Be It Resolved by the Adair County Board of Supervisors, that effective January 1, 2020, Nicholas N. Kauffman, P.E., Adair County Engineer, be and is hereby designated, authorized, and empowered on behalf of the Adair County Board to execute utility and telecommunication permits on the county Right-of-Way through calendar year 2020, However, if Engineer Kauffman is absent, Sawyer Hansen, the Assistant to the County Engineer, shall approve all utility and telecommunication permits. Roll Call: Twombly, aye; Wedemeyer, aye; Homan, aye; Hoadley, aye; and Shelley, aye. Approved. Caleb Nelson entered at 9:41 a.m.

RIGHT OF WAY AND TEMPORARY EASEMENT PURCHASE RESOLUTION: Moved by Shelley and seconded by Hoadley to approve **Resolution #2020-09** – Right-of-Way and Temporary Easement Purchase. Whereas, It Is Sometimes Necessary For Adair County To Obtain Additional Right-Of-Way And/Or Temporary Easement In Order To Construct Improvements To The Secondary Road System; And Whereas, There Is A Need To Establish A Level Of Compensation For Such Newly Acquired Right-Of-Way And/Or Temporary Easement; And Whereas, Recent Sales Of Land Within Adair County Have Been Made At An Average Of 5.23 Time The County Assessor's Valuation Of The Land; Be It Resolved, That Adair County Hereby Establishes The Rate Of 5.23 Times The County Assessor's Valuation Of The Parcel To Which The Newly Acquired Right-Of-Way Was A Part And ALSO Hereby Establishes The Rate Of 0.523 Times The County Assessor's Valuation Of The Parcel To Which The Temporary Easement Was A Part Of, With No Payment For A Single Temporary Easement Equaling Less Than \$100.00. Roll Call Vote: Twombly, aye; Wedemeyer, aye; Homan, aye; Hoadley, aye; and Shelley, aye. Approved.

COMPENSATION FOR FENCE: Moved by Shelley and seconded by Homan to approve **Resolution #2020-10** – Compensation For Fence. Whereas, It Is Sometimes Necessary To Remove Fences To Construct Projects At Locations Where Additional County Road Right-Of-Way Has Been Acquired; And Whereas, The Landowners Incur Added Expense For The Replacement Of This Fence On The Property Outside Of The Newly Acquired Right-Of-Way; And Whereas, Adair County Will Compensate The Landowners From Whom Additional Right-Of-Way Has Been Obtained At The Rate Of \$ 38.00 Per Rod For Fence Of Any Type That Is Removed Due To The Purchase Of Said New Right-Of-Way. In Addition, Adair County Will Compensate The Landowners \$ 35.00 Per Post For Each Additional Cornerpost/Bracepost Combination Needed To Construct The New Fence Because Of The Changes In The Fence Alignment Due To The New Construction As Determined By The Proposed Plans. Roll Call Vote: Twombly, aye; Wedemeyer, aye; Homan, aye; Hoadley, aye; and Shelley, aye. Approved.

TITLE VI NON-DISCRIMINATION POLICY: Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2020-11** – Adair County Title Vi Non-Discrimination Policy. Be It Resolved That The Adair County Board Of Supervisors Continues To Endorse The Title Vi Non-Discrimination Policy As Approved On September 26, 2012 And Filed With The Office Of Employee Services – Civil Rights Of The Iowa Department Of Transportation On October 3, 2012. This Policy Names Nick Kauffman, The Adair County Engineer, As The Person Responsible For Initiating And Monitoring Title Vi Activities, Preparing Reports And Performing Other Responsibilities, As Required By 23 Code Of Federal Regulation (CFR) Part 200 And 49 CFR Part 21 For Adair County, LPA, (The Local Public Agency). Roll Call Vote: Twombly, Aye; Wedemeyer, Aye; Homan, Aye; Hoadley, Aye; And Shelley, Aye. Approved.

AUTHORIZING PERSONNEL TO ISSUE PERMITS RESOLUTION: Moved By Homan And Seconded By Hoadley To Approve **Resolution #2020-12** – Authorizing Personnel To Issue Permits. WHEREAS, The Board Of Supervisors Is Empowered Under Authority Of Sections 321.1 Of The Code Of Iowa To Issue Permits For The Movements Of Machines, Vehicles, Or Loads, Or Combinations Thereof Which Exceed The Maximum Dimensions And/Or Weights Specified In Section 321.452 To 321.466 But Within Limitations Of Chapter 321E Upon Secondary Roads Under It's Jurisdiction, And, Whereas, It Is Important That Such Permits Be Issued By Persons Familiar With The Statutes And Regulations Relating To Such Permits And Also With Limitations Of The County's Roadways, Road Surfaces, And Structures Along The Selected Or Designated Routes, Now, Therefore Be It Resolved By The Adair County Board Of Supervisors That The Adair County Engineer, Nicholas N. Kauffman, And The Following Named Employees Of The Secondary Road Department (Sawyer Hansen, Tyson Sickles, And Janelle Meisenheimer) Be Authorized To Issue And Sign Special Permits For Movement Of Vehicles Of Excessive Size And Weight Upon Adair County Secondary Roads In Accordance Of Said Chapter 321E. Roll Call Vote: Twombly, Aye; Wedemeyer, Aye; Homan, Aye; Hoadley, Aye; And Shelley, Aye. Approved.

BRIDGE WEIGHT LIMIT RESOLUTION: Moved by Wedemeyer and seconded by Shelley to approve **Resolution #2020-13** – Whereas, Adair County has structurally repaired several bridges causing the bridge load limit posting to change, Now, Therefore Be It Resolved By The Adair County Board Of Supervisors On This 2nd day of January 2020 as provided in Sections 321.471, 321.472, Code of Iowa, to erect and/or maintain weight limit signs in advance of the following bridges located on the Federal Aid, Farm to Market, and Local Secondary Road Systems as follows:

Bridge ID	Weight Limit Posting	Bridge ID	Weight Limit Posting	Bridge ID	Weight Limit Posting
74 30 01 27	25	75 32 06 27	11	77 31 13 02	20
74 30 11 02	3	75 32 31 10	25	77 31 14 06	12
74 30 29 03	Closed	75 32 33 40	19	77 31 14 50	19
74 31 11 10	Closed	75 32 34 20	10	77 31 17 30	10
74 31 30 50	Closed	75 32 35 04	20	77 31 27 55	8
74 31 33 40	20	75 33 14 10	25	77 31 33 05	Closed
74 32 05 80	10	75 33 25 24	10	77 31 33 25	33
74 32 27 70	20	76 30 07 06	17	77 31 35 02	Closed
74 32 34 60	7	76 30 18 01	17	77 32 01 10	23
74 32 36 60	19	76 30 26 13	21	77 32 02 60	25
74 33 01 32	18	76 31 01 03	26	77 32 21 52	20
74 33 09 30	21	76 31 04 04	7	77 32 30 08	17
74 33 12 07	16	76 31 14 08	24	77 32 32 20	18
74 33 16 50	11	76 31 18 55	Legal	77 33 18 53	Closed
74 33 24 07	25	76 31 22 70	Closed	77 33 35 50	3
74 33 26 80	21	76 31 31 30	19		
74 33 31 10	25	76 32 16 90	Closed		
74 33 32 39	Closed	76 32 28 30	12		
74 33 36 08	12	76 32 36 90	19		
75 30 06 20	10	76 33 07 50	15		
75 30 08 05	14	76 33 23 04	Closed		
75 30 13 82	15	76 33 28 60	13		
75 30 16 04	16	77 30 11 90	15		
75 30 20 00	25	77 30 13 80	6		
75 30 22 10	14	77 30 18 06	Closed		
75 31 01 02	26	77 30 26 90	20		
75 31 06 05	24	77 30 27 20	19		
75 31 11 20	14	77 30 30 80	Closed		
75 31 22 04	18	77 30 36 01	15		
75 32 01 04	Closed for Const.	77 30 36 08	17		
75 32 04 08	20	77 31 11 40	10		

Approved. Roll Call Vote: Twombly, Aye; Wedemeyer, Aye; Homan, Aye; Hoadley, Aye; And Shelley, Aye.

ENGINEER: Activities and Maintenance Report – Engineer Kauffman gave an update to the Board on the following projects: Cunningham Reis is on winter shut down, union contract and changes that will need to be made to the County Handbook, snow ordinance needs reviewed, and office hours. Kauffman explained they he would like to change the Engineer’s office hours from 8:00 a.m. – 4:30 p.m. to 7:00 a.m. – 3:30 p.m. since everyone but Janelle Meisenheimer is on that schedule. Meisenheimer would still work the same hours and remain working after they close at 3:30 p.m. Moved by Shelley and seconded by Homan to approve the new office hours for the Engineer’s Office. Approved.

ADJOURNMENT: Moved by Wedemeyer and seconded by Homan to adjourn at 10:10 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor