

April 22, 2020

Board members present for regular session at 9:00 a.m. were: Twombly, Hoadley, Homan, Shelley and Wedemeyer joined via conference call. Also present: Mandy Berg, Sarah Gomez joined via conference call. All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Shelley and seconded by Homan to approve the minutes from April 15, 2020. Approved.

CLAIMS: Moved by Shelley and seconded by Hoadley to approve the following claims:

| Vendor Name | Payable Description | Total Payments | | | |
|----------------------------------|----------------------------------|----------------|-----------------------------------|-------------------------------|-----------------------|
| 88 Tactical | Le/Mil Course | \$945.00 | Jeo Consulting Group | Design - Jackson N22 Bridge | \$17,391.00 |
| Access Systems | License Renewal | \$503.38 | Larson, Melissa S., P.C. | Attorney Expense | \$1,366.37 |
| Access Systems Leasing | Server Lease | \$1,680.78 | Mail Services LLC | Print & Postage | \$304.51 |
| Adair Co Auditor | Cleaning Supplies | \$8.87 | Mainstay Systems Inc | SSL Certificate Renewal | \$186.00 |
| Adair Co Engineer | Gas County Cars | \$1,669.51 | Marco Technologies LLC | Copier Fees | \$125.33 |
| Adair Co Health System | Jail Meals | \$2,055.00 | McMorran Lawn Services | Fertilizer/CrabgrassPreventer | \$93.00 |
| Agri Drain Corp | Shovel | \$33.40 | Mediacom | Phone & Internet | \$707.53 |
| AgriLand FS Inc | Ethanol/ Diesel/ Supplies/Util | \$29,172.35 | Metal Culverts Inc | CMP- Summerset W9 | \$5,100.45 |
| Alliant Energy - IES | Intersection Lighting/ Utilities | \$391.66 | Midwest Underground | Parts & Repairs | \$1,594.20 |
| AMC Real Estate | ATURA Rent | \$500.00 | Midwest-Wheel Companies | Parts | \$99.48 |
| Aramark Uniform Services | Towel & Uniform Service | \$275.54 | Motorola Solutions Credit Co. LLC | Sheriff Radio Project | \$372,084.55 |
| B M Sales | Custodial Supplies | \$167.00 | Office Depot | Supplies | \$118.37 |
| Black Strap, Inc. | Road Salt | \$3,801.60 | Office Machines Company | Copy Paper & Post-Its | \$77.79 |
| Bridgewater Tires & More | Service | \$49.00 | O'Halloran International | Parts | \$1,553.24 |
| Central Ia Distributing Inc | Misc Shop Expense | \$1,753.90 | Orient Municipal Light | ATURA Utilities | \$149.50 |
| Century Link | Phone | \$26.84 | Postmaster | Postage Stamps | \$330.00 |
| Cintas | 1st Aid Supplies/Swabs | \$225.42 | Quality Glass Co | Parts | \$265.00 |
| Creston Publishing Company | Subscription | \$37.00 | Queck, Lucas | Outreach Handouts | \$131.61 |
| Cunningham-Reis, LLC | Bros-Swap-Coo1(103)--Se-01 | \$43,793.80 | Quick Supply Co | Mulch/ Tackifer | \$3,335.00 |
| Daino, Marty | ATURA Rent | \$215.00 | R & D Service | Tires | \$210.00 |
| Diamond Oil Co | Diesel | \$836.48 | Schildberg Const Co Inc | Maintenance/Yards Rock | \$170,641.91 |
| Farmers Electric Coop | Intersection Lighting/ Utilities | \$560.71 | Secondary Road Fund | Fuel, March 2020 | \$495.86 |
| Galls, LLC | Badge For Dominic Johnson | \$87.45 | Secretary Of State | Notary - N. Ingwers | \$30.00 |
| GATR Truck Center | Parts/ Filters | \$351.40 | Stivers Ford | 2020 F-150 | \$23,407.00 |
| Greenfield True Value | Supplies | \$122.82 | Storey Kenworthy | Office Supplies | \$396.57 |
| Gus Automotive LLC | Service/Parts | \$41.00 | Stuart Municipal Utilities | ATURA Utilities FY20 | \$250.00 |
| Gus Construction | L-Lrcbn10p--73-01 | \$22,329.60 | Union Co Auditor | Jan-Mar DHS Expenses | \$1,462.30 |
| Housby Mack Inc | Filters/ Parts | \$860.49 | Vandewater, Tyler | Tobacco Buys | \$750.00 |
| IA County Engineers Assoc | Assessment On County | \$100.00 | Verizon Wireless | Survey Crew Hot Spot | \$38.52 |
| Iowa Land Records | Maintenance And Support | \$1,135.86 | Verizon Wireless Bellevue | Cellular Phone Service | \$52.52 |
| Iowa Natural Heritage Foundation | Land | \$160,000.00 | Visa | Lodging | \$795.14 |
| JB Holland Construction, Inc. | Lfm-Lgg61--7x-01 | \$427,136.95 | Young, Nancy | VA Rent May | \$450.00 |
| Jensen, Randall | Pest Control | \$108.00 | Ziegler Inc | Parts/ Labor | \$14,049.16 |
| | | | | Grand Total | \$1,319,017.72 |

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|---|-----------------------|
| Fund | |
| 0001 - GENERAL FUND | \$40,462.99 |
| 0002 - GENERAL SUPPLEMENTAL | \$220.00 |
| 0011 - RURAL SERVICES | \$4,929.20 |
| 0020 - SECONDARY ROAD | \$258,475.07 |
| 0021 - LOCAL OPTION SALES TAX | \$38,317.96 |
| 0023 - REAP | \$25,000.00 |
| 0027 - CONSERVATION LAND | \$135,000.00 |
| 1520 - NW WIND FARM UR CAPITAL PROJECT FUND | \$444,527.95 |
| 1599 - MISC CAPITAL PROJECTS | \$372,084.55 |
| GRAND TOTAL | \$1,319,017.72 |

Approved.

WIND TURBINE COMPLAINT RESPONSE LETTER: The Board discussed a letter in response to the wind turbine noise complaints they had been receiving. Supervisor Hoadley would like to make sure that there is nothing the Board can do and has reached out to Senator Grassley's office to

see if they can offer any guidance. Moved by Hoadley to table the response letter. Motion died for a lack of a second. Supervisor Wedemeyer stated that he would like to adjust the letter to state that we will continue to look into what the Board can do and expand our legal advice on the issue, but would like to get the letter sent out instead of delaying an answer to those who submitted complaints. Moved by Wedemeyer to amend the letter to include the previous statement. Motion died for a lack of a second. Moved by Wedemeyer and seconded by Hoadley to table the letter until next week. Approved. The Board will see if they have received any feedback from Senator Grassley's office and will put the letter on for further discussion next week.

GRAND RIVER TOWNSHIP TRUSTEE APPOINTMENTS: The Board reviewed a letter from Grand River Township Clerk, Becky Luers, stating that one trustee, David Rayer, has resigned and another trustee, David Grasty, is planning to resign. The letter stated that both Brad Wilson and Carol Herrmann have agreed to serve as trustees. Moved by Shelley and seconded by Hoadley to appoint Brad Wilson as trustee to the Grand River Township. Approved. The Board will appoint Herrmann as trustee once Grasty's resignation is received.

MIDWEST PARTNERSHIP – BUSINESS GRANT OPPORTUNITIES: Sarah Gomez, Midwest Partnership stated that they have been working diligently with businesses during this pandemic including helping with bank loans and paperwork with state loans. The grant funding for small business relief has run out and free money is no longer in sight for these businesses. Gomez stated that the Greater Des Moines Partnership has offered to pay the TPA fees if the County was able to fund grants. These grants would need to be 100% funded by the County and Cities could also add to these funds. Supervisor Twombly stated that the County is also experiencing some loss of funds specifically in the roads department with the LOST tax. Supervisor Shelley was concerned about the allocation of funds and not being able to help everyone. The Board decided it would be best to wait and see what happens in the next few weeks. Janelle Schneider entered at 9:30 a.m.

PUBLIC HEARING – \$4,500,000 GO CAPITAL LOAN NOTES: Moved by Hoadley and seconded by Wedemeyer to open the public hearing at 9:30 a.m. No public comment was received by the Auditor, Supervisors, or public. Moved by Wedemeyer and seconded by Homan to close the public hearing at 9:32 a.m.

RESOLUTION – ISSUANCE OF \$4,500,000 GO CAPITAL LOAN NOTES: Moved by Hoadley and seconded by Homan to approve **Resolution #2020-34** - Resolution Instituting Proceedings To Take Additional Action For The Issuance Of Not To Exceed \$4,500,000 General Obligation Capital Loan Notes Whereas, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$4,500,000 General Obligation Capital Loan Notes, for the essential county purposes, in order to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of chapter 403 including road and bridge infrastructure projects, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof. Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County, State Of Iowa: Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$4,500,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes. Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted. Roll Call Vote: Twombly, aye; Hoadley, aye; Wedemeyer, aye; Homan, aye; and Shelley, aye. Approved. Brenda Wallace entered at 9:34 a.m. Rich Wallace entered at 9:40 a.m.

PUBLIC HEARING – \$4,500,000 GO URBAN RENEWAL BONDS: Moved by Shelley and seconded by Homan to open the public hearing at 9:35 a.m. No comments were received by the Auditor or Supervisors. Joni Finck stated she was on the call at 9:37 a.m. Finck asked where the money was going to be spend and for what projects. Supervisor Twombly stated that these projects would be those in the County's current Urban Renewal Plan and an amendment to the urban renewal plan has not yet been made. Supervisor Hoadley asked what the costs would be for the issuance of these bonds. Auditor Berg stated the estimated cost to Speer Financial, the County's financial advisor would be around \$18,000, the estimated cost to Ahlers & Cooney, P.C. as the County's Bond Counsel would not exceed \$14,000, and the Rating Agency's cost would be \$13,000 for the 2020 Bond Issuance. Moved by Shelley and seconded by Hoadley to close the public hearing at 9:39 a.m.

RESOLUTION – ISSUANCE OF \$4,500,000 GO URBAN RENEWAL BONDS: Moved by Homan and seconded by Wedemeyer to approve **Resolution #2020- 35** - Resolution Instituting Proceedings To Take Additional Action For The Issuance Of Not To Exceed \$4,500,000 General Obligation Urban Renewal Bonds Whereas pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of not to exceed \$4,500,000 General Obligation Urban Renewal Bonds, for the essential county purposes, in order to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of chapter 403 including road and bridge infrastructure projects, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Bonds; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the County and residents thereof. Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County, State Of Iowa: Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$4,500,000 General Obligation Urban Renewal Bonds, for the foregoing essential county purposes. Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for

capital expenditures which are to be paid from the proceeds of the above Bonds. The amounts so advanced shall be reimbursed from the proceeds of the Bonds not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted. Roll Call Vote: Twombly, aye; Hoadley, aye; Wedemeyer, aye; Homan, aye; and Shelley, aye. Approved.

COVID-19 UPDATES & DISCUSSION: Supervisor Twombly stated that he had been talking with Supervisor Shelley in regards slowly opening things when the times comes as well as taking extra precautions including monitoring people entering the courthouse, encouraging the public to use masks, and to limit the amount of people in the courthouse at one time. Moved by Twombly and seconded by Shelley to add office doors to the agenda. Approved.

COURTHOUSE OFFICE DOORS: Supervisor Twombly and Supervisor Shelley stated that they thought it would be a good idea to install a half door/window door to the Auditor and Assessor's offices. This would keep the public from coming into the offices and would add further protection to the employees. Rich Wallace explained how the Clerk of Court's office door worked and would be willing to come up with a solution for the other offices. Pam Jensen, County Assessor joined via conference call and stated she would appreciate it if the Board would agree to the door. Moved by Hoadley and seconded by Shelley to go out to bids for the new doors in the Auditor and Assessor's offices. Approved.

COVID-19 UPDATES & DISCUSSION (CONTINUED): The Board discussed departments continuing to rotate shifts and would like to give departments the ability to work at home. However, the Board wants to make clear that if they are working from home, they need to self-quarantined and staying at home during that working hours.

ENGINEER: Maintenance and Activities – The Board reviewed the maintenance and activities report submitted by Engineer Kauffman.

ADJOURNMENT: Moved by Wedemeyer and seconded by Shelley to adjourn at 10:16 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor