

**May 27, 2020**

Board members present for regular session at 9:00 a.m. were: Shelley, Hoadley, Homan, Twombly and Wedemeyer joined via conference call.

Also present: Mandy Berg. Caleb Nelson joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

**MINUTES:** Moved by Twombly and seconded by Homan to approve the minutes from May 20, 2020. Approved.

**HOMESTEAD & MILITARY DISALLOWANCES:** Moved by Wedemeyer and seconded by Hoadley to approve the 1 military and 7 homestead disallowances and to send the disallowance letters. Approved.

**GROVE CEMETERY MOWING CONTRACT:** Moved by Hoadley and seconded by Homan for the vice-chair to sign the Grove Cemetery Mowing Contract with Barry Williams at a cost of \$30.00/mowing for the 2020 mowing season. Approved.

**CHILD ABUSE PREVENTION GRANT CONTRACT:** Moved by Twombly and seconded by Wedemeyer for the vice-chair to sign the Child Abuse Prevention Contract Declarations and Execution. Approved.

**STEP INCREASES: Sheriff** – Moved by Hoadley and seconded by Shelley to approve the salary increase for Michael Stofer from 80% to 85% of the Sheriff's salary after the completion of his 6-month probationary period as of May 11, 2020 per Sheriff Vandewater's recommendation. Approved. **Engineer** – Moved by Twombly and seconded by Homan to approve the \$0.05 longevity increases for Adam Woosley and Tracy Fletcher for completing 5 years of employment with the County per Engineer Kauffman's recommendation. Approved. Timber Woosley entered at 9:10 a.m.

**CITY OF ORIENT URBAN RENEWAL AGREEMENT:** The Board reviewed the Joint City/County Agreement for the City of Orient's Urban Renewal Area stating that the County is allowing the City to TIF the turbines in the two-mile radius of the City's corporate limits up to 80% of the value. Moved by Hoadley and seconded by Wedemeyer approve and allow the vice-chair to sign the Joint City/County Agreement for the City of Orient's Urban Renewal Area. Roll Call Vote: Shelley, aye; Twombly, aye; Homan, aye; Hoadley, aye; and Wedemeyer, aye. Approved. Woosley exited at 9:14 a.m.

**RECORDER:** Janelle Schneider, County Recorder entered at 9:12 a.m. **Avenu Microfilm Storage Agreement** – Schneider presented the Avenu Microfilm Storage Agreement to the Board. Schneider explained that when working with Avenu for her record digitization project, it was discovered that the County had been overcharged for its microfilm storage. This agreement will credit the County \$551.00 and will also combine the microfilm storage for the Recorder, Auditor, and Clerk of Court's office as those had been separate accounts in past years. After the credit has been used, the County will pay \$1.45/roll per year for storage. Moved by Homan and seconded by Twombly for the chair to sign the Avenu Microfilm Storage Agreement. Approved. Schneider exited at 9:19 a.m. Brenda Wallace, County Treasurer entered at 9:26 a.m.

**PUBLIC HEARING – FY20 BUDGET AMENDMENT:** Moved by Twombly and seconded by Hoadley to open the public hearing for the FY20 budget amendment at 9:30 a.m. Approved. No comments were received by the Auditor's Office, Supervisors, or public. Moved by Twombly and seconded by Homan to close the public hearing at 9:32 a.m. Approved.

**APPROVE FY20 BUDGET AMENDMENT RESOLUTION:** Moved by Homan and seconded by Hoadley to approve **Resolution #2020-39** – Approval of FY20 Budget Amendment. Be It Resolved by the Adair County Board of Supervisors, that the amended budget for fiscal year 2020 be approved as published in the official newspapers of the county on May 11, 2020. Roll Call: Shelley, aye; Twombly, aye; Wedemeyer, aye; Hoadley, aye, and Homan, aye. Approved.

**APPROPRIATION RESOLUTION:** Moved by Twombly and seconded by Homan to approve **Resolution #2020-40** – FY2020 Appropriations Increases as per Budget Amendment 5/27/2020. Be It Resolved by the Adair County Board of Supervisors this 27<sup>th</sup> day of May, 2020 that the following increases in the following departments:

01	Supervisors	\$771,618	+	\$5,000	=	\$776,618
02	Auditor	\$355,755	+	\$0	=	\$355,755
04	Attorney	\$173,026	+	\$6,620	=	\$179,646
05	Sheriff	\$1,613,953	+	\$18,780	=	\$1,632,733
20	Engineer	\$13,793,270	+	\$975,290	=	\$14,768,560
22	Conservation	\$345,032	+	\$160,000	=	\$505,032
28	Medical Examiner	\$30,000	+	\$8,000	=	\$38,000
51	General Services	\$99,031	+	\$3,750	=	\$102,781
99	Non Departmental	\$3,868,086	+	\$232,143	=	\$4,100,229

Roll call vote: Shelley, aye; Twombly, aye; Homan, aye; Hoadley, aye; and Wedemeyer, aye. Approved. Janelle Schneider re-entered at 9:35 a.m.

**FY20 BUDGET AMENDMENT:** Moved by Homan and seconded by Twombly for the Chair to sign the FY20 budget amendment. Approved.

**COVID-19 UPDATES & DISCUSSION:** It was discussed by the Board to move the June 9<sup>th</sup> Board and Department Head meeting to the Courtroom to allow department heads and the supervisors to discuss handbook changes and courthouse opening procedures in person. The conference phone will still be used for the public and any department heads that would like to call into the meeting.

**ENGINEER: Maintenance and Activities** – The Board reviewed the maintenance and activities report submitted by Engineer Kauffman.

**ADJOURNMENT:** Moved by Twombly and seconded by Wedemeyer to adjourn at 9:38 a.m.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Steve Shelley, Vice-Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor