

October 21, 2020

Board members present for regular session at 9:00 a.m. were: Hoadley and Twombly. Shelley and Wedemeyer joined via conference call. Homan was absent.

Also present: Mandy Berg and Jeff Vandewater

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from October 14, 2020. Approved.

Moved by Shelley and seconded by Twombly to add Claims to the agenda as it is an essential item. Approved.

CLAIMS: Moved by Shelley and seconded by Hoadley to approve the following claims:

Vendor Name	Payable Description	Total	Kinzie Service	Service	
Access Systems Leasing	Server Lease	\$1,224.48	Lube Tech & Partners, LLC	Diesel-Bulk Def Fluid	\$337.39
Adair Co Auditor	EACF Grant Fiscal Agent Fee	\$70.00	Marco Technologies LLC	Copier Fees	\$129.75
Adair Co Engineer	Gas County Cars	\$1,531.77	McMorran Lawn Services	Misc Yards-Fertilizer/Broadleaf Control	\$93.00
Adair Co Health System	Jail Meals	\$2,077.50	Mediacom	Phone & Internet	\$538.75
Agriland Fs Inc	Ethanol, Diesel, Misc	\$28,208.25	Metal Culverts Inc	Corrugated Metal Pipe	\$48,082.70
Allendan Seed	Seed	\$960.00	Northland Products Co	Oil-101 Gal Bulk Pride Transmission	\$2,909.71
Alliant Energy - IES	Intersection Lighting/Utilities	\$214.86	Office Depot	Office Supplies	\$67.96
American Home Finding	Shelter Services	\$1,259.55	Office Machines Company	Office Supplies	\$624.95
Aramark Uniform Services	Floor Mats	\$121.84	Orient Municipal Water	Lo Water	\$185.63
Bcc Real Estate Appraisal	Re-Appraisal	\$1,800.00	Perkins, Kim	Reimbursement	\$10.56
Bm Sales	Misc Shop Supplies-White Roll Towels	\$124.00	Postmaster	Postage-2 Rolls \$0.55*100 Stamps	\$110.00
Bridgewater Tires & More	Tires	\$306.00	Queck, Nichole	Mileage-ICCEO Conference/Meal	\$72.06
Central IA Distributing Inc	Supplies	\$50.54	Queck-Matzie, Terri	EACF Tourism Grant Reimb	\$211.92
Century Link	Utilities-Phone-Long Distance	\$25.72	Ross, Tracy J	Township Meeting	\$20.00
Colors Floral & Home Decor	EACF Tourism Grant Display	\$282.00	Ross, Wayde	Township Meeting	\$20.00
Cummins Sales & Service	Maintenance Agreement Generator	\$937.49	Ruby Tire LLC	Labor Unit#314	\$155.00
Cunningham-Reis, LLC	Lost-Bridge Replace N11 Jefferson	\$1,600.50	Schildberg Const Co Inc	Maint Rock, Shoulder Rock	\$133,640.90
D2g Group LLC	EACF Tourism Grant Display	\$427.01	Schildbergs Inc	Service, Labor	\$44.00
Diamond Oil Co	Diesel 459.90 Gallons	\$718.92	Secondary Road Fund	Fuel, Sept 2020	\$538.71
Don Carlos Insurance	Public Official Bond	\$1,983.00	Secure Benefits Systems	HRA Fees	\$326.00
Eastern Iowa Tire	Tires, Tire Repair	\$16,909.30	Sickles Trucking & Repair	Service & Parts	\$219.43
Ed M Feld Equipment Co., Inc	Fire Extinguisher Inspection & Testing	\$115.00	Sickles, Tyson	Safety FY21 Allowance	\$225.00
Farmers Electric Coop	Mt Electric, Lo Electric	\$1,702.58	Smith, Conrad	Township Meeting	\$20.00
Farmers Lumber Company	Supplies/ Range Training	\$25.38	Southern IA Rural Water	Bwater Dump Station, Lo Sewer	\$19.00
FNB Bank	Billing For Apportions	\$42.10	Steele & Sons, LLC	Erosion Control-Damages To Property	\$1,809.00
Fox Welding Co	Parts/Other Equip/IRVM Parts	\$364.99	Steen Funeral Homes	Burial Relief	\$1,000.00
Frederick, Jim	Township Meeting	\$20.00	Storey Kenworthy	General Election USB	\$48.30
GATR Of Des Moines, Inc	Parts/Labor	\$4,292.88	Thomson Reuters - West	Library Plan Charges	\$336.84
Gilman, Cary	Township Meeting	\$20.00	Transit Works	Engineering Supplies	\$144.00
Grantham Sanitation	Misc Yards-Trash Collection	\$160.00	Union Co Auditor	@ DHS Quarterly Claims	\$1,125.26
Greenfield True Value	RoadwayEquip Supplies, Shop & Signs	\$281.66	Unplugged Wireless	Radio Speaker/Dispatch	\$50.00
Hawkeye Truck Equipment	Parts-Unit #503	\$5,692.95	Varley, C Evan	Township Meeting	\$20.00
IA County Engineers Assoc	Annual IA County Engineer Conf	\$800.00	Verizon Wireless	Hot Spot Survey Crew Equip	\$58.52
IA Dept Transportation	Bridges-Browwap-C001-C001	\$14,427.13	Verizon Wireless Bellevue	Telephone Service	\$103.16
Ia Law Enforcement Academy	20 Jail In Service	\$500.00	Visa	Postage, Supplies, Cell Phone Bill	\$2,980.61
IA Prison Industries	Signs, Posts	\$398.86	Wallace Auto Supply Co	Parts, Tools, Filters, Bolts, Fittings	\$1,652.93
Inland Truck Parts Co	Parts #641, Labor #641	\$7,071.34	Youth Emer. Services & Shelt	Shelter Services	\$746.40
Jensen Construction Co Inc	Bridge W35 Jefferson L-Lbrw35j--73-01	\$17,726.75	Ziegler Inc	New Equipment-Motor Grader 2019	\$257,448.75
JEO Consulting Group	Engineering Services-Lost Shanghai	\$6,125.00		Grand Total	\$576,918.49
Kiesler's Police Supply, Inc	@ Ammo	\$122.00			

Fund	
0001 - GENERAL FUND	\$21,436.17
0002 - GENERAL SUPPLEMENTAL	\$1,261.30
0011 - RURAL SERVICES	\$713.93
0020 - SECONDARY ROAD	\$525,928.84
0021 - LOCAL OPTION SALES TAX	\$25,452.25
0027 - CONSERVATION LAND	\$1,800.00
8500 - ADAIR COUNTY INSURANCE TRUST	\$326.00
GRAND TOTAL	\$576,918.49

Approved. Vandewater exited 9:07 a.m.

WEED COMMISSIONER: Nathan Jensen, Weed Commissioner joined the discussion at 9:05 a.m. Jensen gave an overview of the 2020 Weed Commissioner's Report. Moved by Shelley and seconded by Hoadley for the chair to sign the 2020 Weed Commissioner's Report. Approved. Jensen exited call at 9:07 a.m.

CASS COUNTY AGREEMENT TERMINATION: Supervisor Homan joined the conference call at 9:10 a.m. The Board read the letter received from Cass County and discussed there no longer having behavioral health inpatient beds available. Moved by Homan and seconded by Shelley to acknowledge receipt of the Agreement Termination from Cass County and to contact Lori Nosekabel, Mental Health CPC, to see how this affects our County and if we are still covered for services. Approved.

COVID-19 UPDATES AND DISCUSSION: The Board discussed the Treasurer's office closing due to COVID-19 and when they will be opening again. The County's cases are now growing. Supervisor Twombly stated that after talking to Jane Ernst at Public Health, he thinks we should have masks for all members attending Board meetings going forward or members can choose to call into the meeting. We will need at least three Board members attending in person during the election canvass.

ENVIRONMENTAL HEALTH: Jotham Arber joined the discussion at 9:22 a.m. Arber gave an update to the Board on the County's environmental health services and the end of quarter numbers. Arber will be sending a report that lists out all the services that have been done in the past quarter. Arber stated that even with the COVID-19, people are still continuing to need services and they have even seen an uptick in some services. Arber discussed that costs will be increasing due to employee raises and increased health insurance costs. Supervisor Hoadley asked a question regarding the closure of the Treasurer's office and contact tracing for those individuals who may have been exposed within the office. Arber exited the discussion at 9:37 a.m.

AUDITOR: TPA – Payment Of Claims – Auditor Berg stated that with the Board changing the health insurance third party administrator, they needed to also decide whether the TPA would issue the checks to the providers or continue to send them directly to the employee. The Board discussed the advantages and disadvantages of paying the provider directly. Moved by Hoadley and seconded by Shelley for the Third-Party Administrator, Auxient, to pay the claims directly to the providers. Roll call vote: Hoadley, aye; Homan, aye; Shelley, aye; Wedemeyer, nay; and Twombly, nay. Motion carried. Nick Kauffman entered at 9:50 a.m. **Urban Renewal Amendment Discussion** – Auditor Berg stated that she had been working with Ahlers and Cooney and Engineer Kauffman on getting the Urban Renewal Amendment put together. Berg stated that Jason Comisky, Attorney from Ahlers and Cooney, had called her to discuss a couple of his concerns about the amounts of projects being put in the urban renewal plan. Comisky had recommended that the projects be split into shorter term plans and doing an amendment to the urban renewal area every 3-5 years. The Board discussed that by doing an amendment more often, it would increase costs to the County. Moved by Shelley and seconded by Homan to move ahead with the plan the way it was originally drafted. Approved.

ENGINEER: Sign ROW Contract – Moved by Hoadley and seconded by Homan to sign the ROW and fence contract with Bill and Sheryl Newbury for W22 Jackson RCB Culvert project, FM-C001(112) –55-01. Approved. **Sign Quit Claim Deed** – Moved by Homan and seconded by Shelley to sign the quit claim deed for the G-61 grading property with Aaron and Sherry Goetz. Approved. **Report of Activities & Maintenance** – Kauffman gave an update on the following projects: Loucks Grove Bridge.

ADJOURNMENT: Moved by Shelley and seconded by Twombly to adjourn at 10:09 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor