

**September 8, 2021**

Board members present for regular session at 9:00 a.m. were: Hoadley, Shelley, Twombly, and Walker. Wedemeyer was absent. Also present: Mandy Berg. Ric Hansen – KJAN, Jennifer Nichols – Atlantic News Telegraph, Mandy Billings – KSOM joined via conference phone.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8 along with in-person public attendance in the boardroom.

**MINUTES:** Moved by Walker and seconded by Hoadley to approve the minutes from September 1, 2021. Approved.

**CLAIMS:** Moved by Twombly and seconded by Walker to approve the following claims:

| Vendor Name                      | Payable Description             | Total       |                                |                                  |                     |
|----------------------------------|---------------------------------|-------------|--------------------------------|----------------------------------|---------------------|
| Access Systems Leasing           | Server Lease                    | \$1,213.05  | ISAC Group Dental              | Dental Ins Premiums              | \$283.41            |
| Adair Co Health System           | New Employee Physical           | \$100.00    | ISAC Group Health Program      | Health Insurance                 | \$4,844.00          |
| Adair Co Home Care               | I4 Grant                        | \$3,582.63  | ISAC Group Vision              | Vision Ins Premiums              | \$47.02             |
| Adair Co Sanitary Landfill       | Per Capita Census               | \$10,668.00 | Jensen, Randall                | Lo Showerhouse Spray             | \$53.00             |
| Adair News, The                  | Bd Minutes, Semi Annual Report  | \$419.31    | Karl Chevrolet Of Stuart, LLC  | Parts/Labor Unit#174             | \$768.73            |
| Ahlers & Cooney P.C.             | Labor Relations                 | \$800.00    | Mail Services LLC              | Print & Postage                  | \$337.70            |
| Alliant Energy - IES             | Utility - Gas                   | \$106.93    | Marco, Inc. NW 7128            | Maintenance Contract             | \$67.44             |
| Aramark Uniform Services         | Towel & Uniform Service         | \$47.03     | McMorran Lawn Services         | Lawn Work                        | \$120.00            |
| Arnold Motor Supply              | 40 Inch Plastic Creeper         | \$60.99     | Midwest-Wheel Companies        | Parts-Unit #150/641a             | \$91.78             |
| Auxiant                          | HRA Insurance Trust Claims      | \$3,057.81  | Monaghan, Barry                | Conservation Rent                | \$289.00            |
| Axon Enterprise, Inc.            | Spare Battery, Cartridges       | \$166.16    | Northland Products Co          | Oil-Bulk Superline               | \$1,190.75          |
| Berg, Mandy                      | Mileage, Parking                | \$193.67    | Office Depot                   | @ Office Supplies                | \$35.66             |
| Bm Sales                         | Custodial Supplies              | \$251.00    | Orient Municipal Light         | Utilities-Electric Orient Yards  | \$16.25             |
| Bridgewater Tires & More         | Tire Repair Labor               | \$150.00    | Orient Municipal Water         | Lo Water, Orient Dump            | \$122.23            |
| Casey's Business Mastercard      | Gasoline-Unit #174              | \$68.34     | Pearson Do, Timothy C          | Medical Examiner Fees            | \$150.00            |
| Central Ia Distributing Inc      | Soap, Towels & Wipers           | \$941.00    | Polk Co Treasurer              | Court Space                      | \$757.57            |
| Central Iowa Ready Mix, Inc.     | N-13 Lincoln Water Crossing     | \$8,576.00  | Praxair Distributing Inc       | Monthly Cylinder Rent            | \$162.84            |
| Craig, Roger Joseph              | Annual Inspections Of Cranes    | \$746.50    | Ruby Tire LLC                  | Tire Repair-Unit #642            | \$40.00             |
| Creston Publishing Company       | Bd Minutes, Semi Annual Report  | \$379.19    | Schindler Elevator Corporation | Yearly Billing                   | \$2,616.00          |
| Crisis Intervention & Adv Center | @ Child Abuse Prevention Grant  | \$6,210.44  | Schneider, Janelle             | Mileage, Parking                 | \$84.28             |
| Diamond Oil Co                   | Diesel-884.60 Gallon            | \$2,271.52  | Seat Treasurer                 | Seat Ce Woosley                  | \$150.00            |
| Dollar General Charge Sales      | Custodial Supplies              | \$35.50     | Secretary Of State             | I-Voters Maintenance Fee         | \$963.73            |
| Edsall, Carolyn                  | Va Mileage                      | \$102.30    | Shuck-Britson, Inc.            | Bridge Inspection 2021           | \$3,254.50          |
| Garden & Associates, Ltd         | L-Lakepaveph1—7X-01 ROW         | \$1,517.00  | Sickles Trucking & Repair, LLC | Tire Repair, Disposal & New Tire | \$150.65            |
| Gatr Of Des Moines, Inc          | Parts-Unit #508                 | \$149.24    | Southern IA Rural Water        | Mt Water, Bwater Dump Station    | \$253.05            |
| Grantham Sanitation              | Trash Pickup                    | \$298.00    | Sullivan, Patricia Jane        | VA Mileage                       | \$82.50             |
| Greenfield Lumber Company        | Radio                           | \$121.96    | Tires & Service Inc            | Tire Repair Unit #501            | \$60.00             |
| Greenfield Municipal Utilities   | Utilities                       | \$1,046.81  | Twombly, John                  | Mileage                          | \$169.28            |
| Greenfield Pharmacy LLC          | Prisoner Prescriptions          | \$80.00     | Tyler Technologies             | Epson Thermal Receipt Printer    | \$1,253.00          |
| Herberger Construction Co, Inc   | Bros-Swap-C001(113)--SE-01      | \$38,566.91 | Verizon Wireless Bellevue      | Cellular Phone Service           | \$529.29            |
| HGM Associates Inc               | Engineering Design (2 Projects) | \$10,000.01 | Visa                           | Google Workspace                 | \$12.84             |
| Holm's Radiator Llc              | Parts & Labor #150              | \$204.00    | Walker, Jerry                  | Meals, Parking                   | \$62.74             |
| Imagetek Inc                     | Cloud Backup & Recovery         | \$40.00     | Wex Bank                       | Gas Co Cars                      | \$124.95            |
| IMWCA                            | Work Comp Premium FY21-22       | \$5,244.00  | Wild, Baxter & Sand, Pc        | Substance Abuse Committal        | \$76.70             |
| Infomax Office Systems           | Complete Cloud It - Sept        | \$4,318.67  | Windstream                     | Telephone Utility                | \$940.95            |
| Insurance Trust                  | Insurance Trust                 | \$500.00    | Ziegler Inc                    | Cat Motor Grader                 | \$315,370.10        |
|                                  |                                 |             |                                | <b>Grand Total</b>               | <b>\$437,765.91</b> |

|   |                     |
|---|---------------------|
| 0001 - GENERAL FUND                         | \$27,334.36         |
| 0002 - GENERAL SUPPLEMENTAL                 | \$1,210.56          |
| 0011 - RURAL SERVICES                       | \$10,812.00         |
| 0020 - SECONDARY ROAD                       | \$378,159.74        |
| 0021 - LOCAL OPTION SALES TAX               | \$10,000.01         |
| 1520 - NW WIND FARM UR CAPITAL PROJECT FUND | \$1,517.00          |
| 8500 - ADAIR COUNTY INSURANCE TRUST         | \$8,732.24          |
| <b>GRAND TOTAL</b>                          | <b>\$437,765.91</b> |

Approved.

**MONTHLY REPORTS:** Moved by Shelley and seconded by Twombly to acknowledge receipt of the May and June monthly departmental reports. Approved.

**BOARD COMMITTEE UPDATES:** Supervisor Twombly gave an update on Mental health. Supervisor Walker gave an update on Workforce. Supervisor Hoadley gave an update on Crossroads.

**COVID-19 UPDATES & DISCUSSION:** There were no updates on Covid. The Board discussed the wellness and insurance meeting set for next week. Supervisor Wedemeyer joined via conference call at 9:14 a.m.

**AUDITOR – OFFICE CLOSURE:** Auditor Berg stated that she will be closing her office on Wednesday, September 22<sup>nd</sup> for her office to attend the election training continuing education. The Board discussed moving their meeting to another day. Moved by Twombly and seconded by Walker to move their board meeting to Thursday, September 23<sup>rd</sup>. Approved. Berg will post a sign on her door of the closure and send out a press release.

Auditor Berg reminded the Board that they still need a representative on the compensation board.

**ADJOURNMENT:** Moved by Twombly and seconded by Walker to adjourn at 9:25 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Steve Shelley, Chairman

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor Clerk