

October 4, 2023

Board members present for regular session at 9:00 a.m. were Baier, Hoadley, Twombly, and Walker. Wedemeyer joined via conference call.

Also present: Mandy Berg. Ric Hansen – KJAN, Mandy Billings – KSOM, Jennifer Nichols – Atlantic News Telegraph, Caleb Nelson – Adair County Free Press, and Brenda Dudley – Midwest Partnership joined via conference call.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Hoadley and seconded by Baier to approve the minutes for September 27, 2023. Approved.

CLAIMS: Moved by Baier and seconded by Twombly to approve the following claims:

21st Century Cooperative	Seed & Fertilizer-40- Law Tuff Stuff	\$202.40	Jones, Todd	(Sec Rds) ROW Easement	\$1,914.03
A.M. Cohron & Son, Inc	(Sec Rds) Bridge In 32	\$74,057.58	Labarge, Sonja A.	Cleaning	\$120.00
Access Systems Leasing	Courthouse Computer Lease	\$606.92	Lilly, Greg	Township Meeting	\$40.00
Adair Co Emergency Mngmt	1/4 FY24 Tax Draw	\$15,242.50	Linde Gas & Equipment Inc	Monthly Cylinder Rent 8/20-9/20	\$330.74
Adair Co Sanitary Landfill	Per Capita Census	\$10,226.25	Lundy, Gary	Township Meeting	\$40.00
Adair News, The	Publications	\$1,057.77	Mail Services LLC	Print & Postage	\$379.22
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Marco, Inc. NW 7128	Maintenance Contract	\$87.58
Amazon Capital Services	Calendar, Stapler	\$35.96	Martin, Reggie	Township Meeting	\$40.00
Auxiant	HRA Ins Trust Claims	\$804.02	McCall, J C	Township Meeting	\$40.00
Big Boyz Toyz	Strobe Bar Mini Led Light Kit/Labor	\$922.00	Mediacom	Telephone	\$195.01
Bridgewater Tires & More	Tires & Tubes/Tire Labor	\$171.50	Metzger, Sam	Township Meeting	\$40.00
Carstens, Dean	Township Meeting	\$40.00	Midwest Partnership	1/4 Fy24 Tax Draw	\$8,383.50
Central Iowa Ready Mix, Inc.	Hungry Canyons Grade Control	\$474.00	Mitchell, Alex	Township Meeting	\$40.00
Christensen, Tedd R.	Inspect And Lubricate Guns	\$360.00	Monroe Systems For	Calculator Ribbon Cartridges	\$37.94
Cintas	Uniforms, Mops & Mat Service	\$91.40	Murphy Heavy Contracting	(Lost) Bridge N 5 Richland 280th	\$25,843.66
D.H. Pace Company, Inc.	Replace Cables, Lube & Adjust Door	\$348.03	Norsolv Systems	Other Equipment Supplies-Parts	\$198.95
Daughenbaugh, Cole	Tire Labor/Tires & Tubes	\$10,390.00	Environmental	Washer Serviced	
District Iv Treasurer	Registration Fee	\$40.00	O'Brien, Vince	Township Meeting	\$40.00
Dolan, Mandy	Mileage	\$65.76	ODP Business Solutions, Llc	Office Supplies	\$33.96
Dollar General Charge Sales	Jail Supplies	\$30.55	Orient City	Transfer Of Jurisdiction	\$577.16
Earlham Savings Bank	Conservation Rent	\$289.00	Orient Municipal Light	Utilities-Electric (Orient Yards)	\$20.08
Eckles, Clint	Township Meeting	\$40.00	Perry E. Crabtree	Outside Window Cleaning	\$15.00
Edsall, Carolyn	VA Mileage	\$117.03	Postage-By-Phone Reserve	Postage	\$2,500.00
Fastenal Company	Hand Tools	\$80.00	Quill	Copy Paper	\$223.90
Finck, Jim	Township Meeting	\$40.00	Ray, William R.	(Sec Rds) ROW Temp Easement	\$100.00
Ford, Carl	Township Meeting	\$40.00	Ross, Tracy J	Township Meeting	\$40.00
Frederick, Jim	Township Meeting	\$40.00	Ross, Wayde	Township Meeting	\$40.00
Frese, Stan	Va Mileage	\$477.17	Roy, Randall S., Jr.	Computer Updates	\$75.00
Garden & Associates, Ltd	Engineer Design	\$2,111.80	Schildberg Const Co Inc	Hungry Canyons Grade Control Proje	\$992.80
Gilman, Ethan	Township Meeting	\$40.00	Schneider, Justin	Township Meeting	\$40.00
Govco Inc	(TIF) Bridge Replacement W13 Jeff	\$1,455.00	Shuck-Britson, Inc.	Bridge Inspection 2023	\$2,961.80
Grantham Sanitation	Trash Pickup	\$208.00	Southern IA Rural Water	Bwter Dump Station	\$73.00
Grasty, David	FY24 Rent	\$500.00	State University Of Iowa	Bls Healthcare Training ACSO	\$25.50
Greenfield Municipal Utilities	Utilities	\$234.62	Storey Kenworthy	Office Supplies	\$160.12
Gus Construction Co Inc.	(TIF) RCB Culvert W14 Jefferson	\$49,938.97	Stuart Herald, The	Veteran's Day Ad	\$72.00
Guthrie Co Envir Health	August Services	\$3,831.42	Temple Aluminum Foundry	Grave Markers	\$430.24
Hawkeye Truck Equipment	Parts-Stock	\$7,250.00	Thompson, Brett	Township Meeting	\$40.00
Herrmann, Carol	Township Meeting	\$40.00	Us Cellular	Backup Internet	\$21.04
HGM Associates Inc	(TIF) Eng Design W22 Lee Bridge	\$3,954.67	Varley, Chad	Township Meeting	\$40.00
Housby Mack Inc	Parts/Filters	\$209.68	Verizon Wireless Bellevue	Cellular Phone Service	\$488.40
Infomax Office Systems	Computer Services	\$5,677.45	Visa	Cord Grommets, Postage	\$191.72
Isac Group Dental	Dental Ins Premiums	\$286.28	Wallace, Richard W	Mower Gas	\$21.18
Isac Group Health Program	Health Ins Premiums	\$4,044.00	Wex Bank	Gas Co Cars	\$518.81
Isac Group Vision	Vision Ins Premiums	\$41.76	Windstream	Telephone Utility	\$734.13
Ita Group Holdings, Inc	Postcard Design	\$32.00	Young, Nancy	Va Rent, Sept	\$450.00
Johnston, Donald C	Township Meeting	\$40.00		Grand Total	\$245,641.96
0001 - GENERAL FUND		24650.46			
0002 - GENERAL SUPPLEMENTAL		15242.5			
0011 - RURAL SERVICES		13663.17			

0020 - SECONDARY ROAD	105331.97
0021 - LOCAL OPTION SALES TAX	33289.83
0027 - CONSERVATION LAND	360
0031 - SHERIFF'S RESERVES SPECIAL REV	25.5
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	47902.47
8500 - ADAIR COUNTY INSURANCE TRUST	5176.06
GRAND TOTAL	\$245,641.96

Approved.

TOWNSHIP CLERK WAGES: Moved by Twombly and seconded by Baier to approve the township clerk wages for Rebecca Luers for \$40.00, Molly Dolch for \$40.00, Julia Frederick for \$40.00, and Diane McCall for \$40.00. Approved. Nick Kauffman entered at 9:03 a.m.

LIQUOR LICENSE RENEWAL: Moved by Hoadley and seconded by Baier to approve the liquor license renewal for the Greenfield Golf & Country Club. Approved.

MANURE MANAGEMENT PLAN UPDATE: Moved by Twombly and seconded by Baier to acknowledge receipt of the manure management plan updates for Prestage Farms for PI-286 Finisher and PI-281 Finisher. Approved.

COMMERCIAL CRIME POLICY APPLICATION: Moved by Hoadley and seconded by Baier to sign the Commercial Crime Policy for Governmental Entities. Approved.

CHILD ABUSE PREVENTION DRAWN DOWN: Moved by Wedemeyer and seconded by Twombly for Auditor Berg, as contract administrator to sign the Child Abuse Prevention Draw Down. Approved.

COURTHOUSE CUSTODIAN NEW HIRE: Supervisors Walker and Twombly along with current Courthouse Custodian, Rich Wallace performed the interviews for Courthouse Custodian and recommend the hire of Scott Roberts with a starting wage of \$18.00/hour. After a satisfactory six months of employment, Roberts' wage will increase to \$19.00/hour and after receiving the boiler certification, his wage will increase to \$20.00/hour. Moved by Hoadley and seconded by Baier to approve the hire of Scott Roberts as courthouse custodian with a starting wage of \$18.00/hour and a tentative start date of October 16, 2023, pending satisfactory preemployment screenings. Approved.

AUDITOR'S CLERK NEW HIRE: Auditor Berg informed the Board that she would like to hire Ruth Smith and as her full-time Payroll Clerk with a starting wage of 64% of the Auditors salary, which is \$43,497.93. Moved by Hoadley and seconded by Baier to approve the new hire of Ruth Smith as Payroll Clerk at a starting salary of \$43,497.93 and a tentative start date of October 16, 2023, pending satisfactory preemployment screenings. Approved.

ENGINEER – FY23 ANNUAL REPORT: Engineer Nick Kauffman reviewed the FY23 DOT Annual Report with the Board. Moved by Twombly and seconded by Hoadley to approve the FY23 Annual Report. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: low water crossing North of Greenfield on Marion Ave, W13 and 14 Jefferson, Denco working South of Fontanelle, Cohron working on 32 Washington, met with Hungry Canyons and NRCS, Monday is safety day, trailer is now listed on Purple Wave auction, still thinking Fontanelle Road will be closed through most of November.

ADJOURNMENT: Moved by Twombly and seconded by Baier to adjourn at 9:19 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor