

**October 11, 2023**

Board members present for regular session at 9:20 a.m. were Baier, Twombly, Walker, and Wedemeyer. Hoadley joined via conference call.

Also present: Mandy Berg, Nathan Jensen, Caleb Nelson, and Nick Kauffman. Ric Hansen – KJAN, Mandy Billings – KSOM, and Jennifer Nichols – Atlantic News Telegraph joined via conference call.

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Baier and seconded by Hoadley to approve the minutes for October 4, 2023. Approved.

**CLAIMS:** Moved by Twombly and seconded by Wedemeyer to approve the following claims:

AUXIANT	HRA INS TRUST CLAIMS	\$1,874.40
SOULSHINE	SAFETY TRAINING MEAL	\$1,596.00
	<b>GRAND TOTAL</b>	<b>\$3,470.40</b>
0001 - GENERAL FUND		\$1,596.00
8500 - ADAIR COUNTY INSURANCE TRUST		\$1,874.40
	<b>GRAND TOTAL</b>	<b>\$3,470.40</b>

Approved.

**HOMESTEAD & MILITARY DISALLOWANCES:** Moved by Wedemeyer and seconded by Baier to approve the 8 homestead disallowances and to send the disallowance letters. Approved.

**CHILD ABUSE PREVENTION DRAWN DOWN:** Moved by Baier and seconded by Wedemeyer for Auditor Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

**SHERIFF EMPLOYEE RESIGNATION:** Sheriff Jeff Vandewater submitted a letter to the Board stating that dispatcher/jailer Shellie Weed has given her resignation effective November 3, 2023. Vandewater is requesting that the Board allow him to start the hiring process to replace Weed. Moved by Wedemeyer and seconded by Hoadley to allow Sheriff Vandewater to start the hiring process for a new dispatcher/jailer. Approved.

**WEED COMMISSIONER REPORT:** Weed Commissioner Nathan Jensen presented the Annual Weed Commissioner Report. Moved by Wedemeyer and seconded by Bair to approve the Annual Weed Commissioner Report. Approved.

**ENGINEER: Safety Program** – Kauffman discussed the safety day that happened Monday. Had similar numbers to the last safety day and they are having trouble with departments with attendance. Going forward, Kauffman thinks the safety committee should make recommendations and then the Board should send letters to department heads with what trainings they should attend. Kauffman discussed the different topics and hearing tests. Next year, we should just need one safety day as some trainings for certain people will never need to take place again. Supervisor Walker stated that the State Auditors believe we needed an opinion from our Attorney on providing food and meals to employees for these safety days as no public purpose was given for prior training. Supervisor Walker read a statement from County Attorney Larson, stating that she believes a policy needs to be put in place against providing food for employees as there is no reason that falls under a public purpose. Kauffman stated that they have been following guidelines from IMWCA and Title VI for what safety courses need to be taken by employees. Jotham Arber entered at 9:13 a.m. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: W11 union, setting beams video on Facebook, and currently advertising for two positions – one crew member and a blade operator.

**ENVIRONMENTAL HEALTH UPDATE:** Jotham Arber, Environmental Health, gave a quarterly update on environmental health: been doing a lot of outside work with a two week wait time for perc tests and will resume work outside until November if possible, have been doing a lot of water testing, if testing a well and it needs to be treated, Environmental Health can reimburse homeowners for that expense up to \$300; septic drawings are being added to Beacon in Cass County and will work on getting remaining counties this winter; State is backed up with Grants for septic systems, they may have additional funds coming but are about two years behind; there are low interest loan options for funding of new septic systems; have developed a new septic system manual and will get those out to realtors and to new homeowners; have been doing more radon tests than usual – new systems can cost \$1,500 to \$3,000; monthly billing is going well.

**ADJOURNMENT:** Moved by Twombly and seconded by Wedemeyer to adjourn at 9:34 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jerry Walker, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor