

November 21, 2023

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Twombly, Walker and Wedemeyer. Also present: Mandy Berg, Jeff Vandewater, and Dominic Johnson.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Baier and seconded by Hoadley to approve the minutes from November 14, 2023. Approved.

CLAIMS: Moved by Twombly and seconded by Wedemeyer to approve the following claims:

Adair Co, Ia Treasurer	Interest	\$43.00
Alliant Energy - IES	Utilities 1 Location	\$188.20
Auxiant	HRA Ins Trust Claims	\$3,959.53
Farmers Electric Coop	Mt Electric, Lo Electric	\$691.15
Mediacom	Internet	\$336.90
Productivity Plus Account	Repair And Maintenance Service #213	\$922.75
Sickles Trucking & Repair, LLC	Service / Brakes 1-5 Veh, Remaining Balance On Inv	\$206.12
Verizon Wireless Bellevue	Cellphone Service	\$185.49
	Grand Total	\$6,533.14
0001 - General Fund		\$1,125.76
0011 - Rural Services		\$922.75
0020 - Secondary Road		\$525.10
8500 - Adair County Insurance Trust		\$3,959.53
	Grand Total	\$6,533.14

Approved.

LIQUOR LICENSE RENEWAL: Moved by Wedemeyer and seconded by Twombly to approve the liquor license renewal for the 5x80 County Club. Approved.

AUXIANT ADMINISTRATION FEE: Auditor Berg presented the change notice of the administration fee for the County's third party administrator, Auxiant stating that our fee would increase from \$ to \$. Moved by Hoadley and seconded by Baier to sign the Auxiant Administration Fee notice with the fee change effective January 1, 2024. Approved.

SHERIFF VEHICLE SEALED BIDS: The Board received three sealed bids for the Sheriff's Ford Explorer Police Interceptor:

State Center Police Department	\$ 7,650.00
Steve Marckmann	\$13,525.00
Lloyd Blomquist	\$11,000.00

Moved by Twombly and seconded by Wedemeyer to accept the high bid from Steve Marckman of \$13,525.00. Approved. Auditor Berg will notify the bidders and will make arrangements with Sheriff Vandewater and Marckmann for the transfer of the vehicle. Vandewater exited at 9:08 a.m.

CONSERVATION: Conservation Update – Dominic Johnson, Conservation Director, gave an update to the Board on the following conservation activities: FY23 Annual report, received a \$10,000 grant from the Empowering Adair County Foundation to go towards the shelter house and latrines project, redid the entire shoreline with erosion stone at Lake orient, so far camping so far down \$1,500 from last year, discussed levying to build a new conservation office. **Office lease** – Johnson explained that their current office lease hadn't been updated since 2008 and that the owner had recently change to Earlham Savings Bank, who would like to get the lease updated. Between conservation and the Board, we are currently paying \$286/month for the lease and utilities. Earlham Savings Bank and Johnson have negotiated an updated agreement of \$784.56/month for rent and utilities with an unknown start date. The Board stated that they believe it would be fair to start the new lease amount July 1, 2024 if possible since the County's budget had already been set for this fiscal year. Johnson stated he would talk with the Bank and come back to the Board with a final lease agreement. Jayne Lents entered at 9:22 a.m. Dominic exited at 9:25 a.m.

INSURANCE INCREASE: Jayne Lents, Don Carlos Insurance Agency, stated that she wanted to come to the Board and give a heads-up that our ICAP insurance is expected to increase next fiscal year. Currently ICAP is trying to secure reinsurance for next year and is looking at a 30 to 35% rate increase, which could be about a \$70,000 increase for the County. Lents stated that in the last six years, they have experienced \$1 billion dollars in losses and millions of dollars in award which keep increasing over time. ICAP is trying to make adjustments and is looking at different deductibles and giving different options for ways to save money. This will continue for a couple of years until claims decrease and they start making money again. Lents stated that there is currently legislation in the works that may allow entities to levy separately for insurance and set up a self-insurance fund to help cover costs. This would allow entities to take on some of the claims themselves without going through insurance. Lents reminded the County to take advantage of the free services ICAP provides including the annual \$1,000 Safety Grant, legal minutes, and trainings/webinars. Lents exited and Nick Kauffman entered at 9:35 a.m.

ENGINEER: New Hires – Moved by Twombly and seconded by Baier to approve the new hires Floyd Ghale starting at \$23.66/hour as a motor grader operator effective November 27, 2023 and Eli Stanley starting at \$23.66/hour on the culvert crew effective November 30, 2023. Approved. **ROW Contract** – Moved by Hoadley and seconded by Baier to approve the right of way contracts with Cary Gilman for \$3,027.56 for the N19 Lincoln Bridge. Approved. **Sign Final Voucher** – Moved by Baier and seconded by Hoadley to sign the final voucher for the W11 Union Culvert Project L-LRCBW11U-73-01. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: Henry A. Wallace pipe, N72 South of Fontanelle is done, Cohron is in Washington, hydro seeder will be here next week and GMU would like to buy old one. Kauffman exited and Janelle Schneider entered at 9:43 a.m.

RECORDER: Janelle Schneider, County Recorder announced that she is going to be retiring. Schneider stated that it has been a privilege to work for the County and is currently in her 6th term. Schneider stated that she is proud of the accomplishments and changes through the years of her office. Schneider would like to retire March 6, 2024, but stated she would like to help train the new Recorder before she leaves. Both of the current employees in the office are planning on staying to help the new Recorder, but would not like to give up their current positions. Auditor Berg gave the Board their options on filling the vacancy of Recorder: they can either appoint to the position or call for a special election. The Board agreed that making the appointment would be the best option and then the appointee would run in the 2024 Primary and General Election. Since Schneider would like to help with training before retiring, her and Auditor Berg had discussed hiring a deputy for a month prior to the new recorder being appointed. It was discussed that Schneider, Berg, and Walker could all be involved in the hiring process and then come to the Board with a recommendation. This would involve a budget amendment to add funds to the current budget to use. Schneider stated that since a payout would not occur since she is an elected official, it wouldn't be any different than another employee retiring and getting their payout. The group discussed the timeline and process. Moved by Wedemeyer and seconded by Twombly to allow the hiring process to be started for the Recorder position. Approved. The Board stated that Schneider has done a great job over the years and that they hate to see her leave. Schneider exited at 9:58 a.m. Wedemeyer exited at 9:58 a.m.

2023 CITY/SCHOOL ELECTION – 2nd TIER CANVASS: Moved by Baier and seconded by Twombly to approve the following 2023 City/School Election Results:

			Adair Casey School		
City of Adair			Director At Large (2)	Randy Carney	240
Mayor (1)	Joanne Byars	133		Erica Tunink	103
	Kim Hodne	91		Justin Crawford	296
	Scattering	6		Over	0
	Over	0		Under	61
	Under	1		Scattering	2
	Total	231		Total	702
Council Member (3)					
	Perry Leeper	85	Public Measure AA		
	Shannon Mullen Haus	141		Yes	330
	John W. Haus Jr.	35		No	28
	Jaden David Forsyth	74	Nodaway Valley School		
	Jade Irlmeier	132	Director District #2 (2)	Molly Herrick	260
	Renee Jensen	145		Susan Stevens	291
	Lee Garside	30		Scattering	24
	Scattering	8		Over	0
	Over	0		Under	107
	Under	43		Total	682
	Total	693	Orient Macksburg School		
City of Stuart			Director District At-large (3)	Jana Scott	91
Council Member (2)	Kristen A Renslow	62		Andrew Zellweger	93
	Michael Kalbach	133		Casey Osborne	70
	Craig Russel	149		Scattering	9
	Angie Capps	10		Over	0
	Scattering	33		Under	53
	Over	0		Total	316
	Under	55			
	Total	442			

Approved.

ADJOURNMENT: Moved by Twombly and seconded by Baier to adjourn at 10:15 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor