

January 10, 2024

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg. Ric Hansen – KJAN, Mandy Billings – KSOM, and Jennifer Nichols – Atlantic News Telegraph joined via conference call.

All motions were approved unanimously unless noted otherwise.

CLAIMS: Moved by Twombly and seconded by Hoadley to approve the following claims:

Access Systems	Service Contract/Phones	\$286.47	Hungry Canyons Alliance	FY25 Bridges-Hungry Canyons	\$5,000.00
Access Systems Leasing	Courthouse Computer Lease	\$647.36	Infomax Office Systems	Recorder Copier Lease	\$125.40
Adair Co Auditor	Office Supplies-6 Plat Books	\$132.00	Iowa County Recorders Assn	Fy24 Research & Education Dues	\$250.00
Adair Co Emergency Management	1/4 Fy24 Tax Draw	\$15,242.50	Isac	2024 Isac Spring Conference	\$1,050.00
Adair Co Engineer	Gas County Cars	\$4,527.28	Isac Group Dental	Dental Ins Premiums	\$286.28
Adair Co Fair Board	1/2 Fy24 Tax Draw	\$30,000.00	Isac Group Health Program	Health Ins Premiums	\$4,044.00
Adair Co Health System	Prisoner Medical	\$7,659.01	Isac Group Vision	Vision Ins Premiums	\$41.76
Adair Co Home Care	1/4 Fy24 Tax Draw	\$28,718.34	J And L Truck Repair LLC	Parts-#506/#641 Labor-#506/#641	\$16,514.00
Adair Co Sanitary Landfill	Landfill Charges- Couch & Chair	\$20.00	Johnson Controls Security Sol	FY24 Quarterly Billing	\$598.14
Adair News, The	Recorder Ad	\$460.00	Karl Chevrolet, Inc	New Vehicle Labor	\$4,381.33
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Labarge, Sonja A.	Cleaning	\$97.50
Alliant Energy - IES	Utilities	\$449.21	Larson, Melissa S., P.C.	Building Rent, Office Eq't Rental	\$2,100.00
Amazon Capital Services	HDMI Cable	\$16.98	Linde Gas & Equipment Inc	Monthly Cylinder Rent	\$500.19
Aramark Uniform Services	Floor Mats	\$183.18	LTR Intermediate Holdings, Inc	Misc Shop Expense- Tire Disposal	\$1,314.50
Arnold Motor Supply	Other Equipment Supplies/Tools	\$698.13	Mail Services LLC	Print & Postage	\$362.59
Auxiant	HRA Ins Trust Claims	\$92.45	Marco, Inc. NW 7128	Maint Contract	\$87.58
Belden, Ron And Cheryl	(TIF) Right Of Way	\$3,443.04	Mediacom	Telephone	\$195.96
C.H. McGuinness Co., Inc.	Labor To Replace Controller	\$3,105.35	Meggen L. Roan	Guardian Ad Litem Court Fees	\$725.00
Central IA Distributing Inc	Trash Bags, Gloves, Vac Bags	\$507.00	MHC Kenworth	Parts-#643	\$392.36
Central IA Water Inc	Nitrite Test Kit, Boiler Treatment	\$529.00	Midwest Underground	Parts-#205	\$96.02
Central Iowa Detention	Juvenile Detention Services	\$602.52	Midwest-Wheel Companies	Other Equipment Supplies	\$536.36
Certified Power Inc Companies	Labor - #500	\$739.77	ODP Business Solutions, LLC	Office Supplies	\$44.77
Cintas	Uniforms, Mop & Mat Service	\$91.40	Orient City	Transfer Of Jurisdiction	\$444.94
Creston Publishing Company	Recorder Ad	\$439.31	Orient Municipal Light	Utilities-Electric (Orient Yard)	\$294.39
Crisis Intervention & Advocacy	Child Abuse Prevention Grant	\$2,689.84	Orient Municipal Water	Lo Water, Orient Dump Station	\$244.47
Cross Technologies, Inc.	Calibrate Scale For Lab	\$135.00	Postmaster	Postage	\$100.00
Daida	Cloud Backup & Recovery	\$40.00	Quill	Laminator	\$396.94
Daughenbaugh, Cole	Tire Labor, Tires & Tubes, Disposal	\$2,020.00	Reed, Nathan	Mileage To Ames And Back	\$121.83
Des Moines Stamp Mfg Co	Notary Stamp - Smith	\$29.50	Roy, Randall S., Jr.	Computer Updates	\$75.00
Dist IV Recorders Association	District Dues For 2024	\$100.00	Secondary Road Fund	Fuel - Oct, Nov 2023	\$1,922.34
Earlham Savings Bank	Conservation Rent	\$174.93	Secretary Of State	Notary - Stevens	\$30.00
Ellipsis Inc.	Juvenile Detention Services	\$1,446.15	Shuck-Britson, Inc.	Additional Bridge Ratings	\$8,033.50
Farmers Lumber Company	Sign Posts/Bridge Supplies	\$341.60	Sickles Trucking & Repair, LLC	Tires And Tubes	\$463.27
FNB Bank	Ach Origination Fees	\$57.90	Southern IA Rural Water	Mt Water, Lo Water, Dump Station	\$178.00
Fontanelle City	Utilities-Electric (Fontanelle Yards)	\$147.90	Thomson Reuters - West	Library Plan Charges	\$453.99
Fox Welding Co	Culvert & Bridge Supplies, Parts	\$45.05	Unity Point Health	Mobile Audiology Testing	\$1,034.00
GATR Of Des Moines, Inc	Parts-Stock	\$54.50	Visa	Google Workspace, Supplies	\$244.48
Government Forms & Supplies	Envelopes	\$560.14	Wallace Auto Supply Co	Parts, Hand Tools, Misc Shop	\$1,547.29
Grantham Sanitation	Jail Garbage Hauling	\$200.00	Wex Bank	Gas Co Cars	\$252.96
Greenfield Lumber Company	Parts-#309, Signs, Hand Tools	\$385.47	Wilson, Brian	File System Maintenance	\$975.50
Greenfield Municipal Utilities	Utilities	\$2,976.00	Windstream	Telephone Utility	\$739.55
Greenfield Pharmacy LLC	Prisoner Prescriptions	\$98.25	Windstream	Telephone Utility	\$423.40
Greenfield True Value	Signs, Parts, Misc Shop, Tools	\$258.84	Wormley, John Kevin	(TIF) Right Of Way	\$3,151.91
HGM Associates Inc	(LOST) Eng Design	\$1,376.16	Ziegler Inc	Parts, Labor, Blades & Filters	\$6,883.76
				Grand Total	\$179,282.79
0001 - GENERAL FUND		\$79,828.90			
0002 - GENERAL SUPPLEMENTAL		\$15,569.33			
0003 - AMERICAN RESCUE PLAN ACT FUND		\$17,500.00			
0011 - RURAL SERVICES		\$7,399.41			
0020 - SECONDARY ROAD		\$46,522.65			
0021 - LOCAL OPTION SALES TAX		\$1,376.16			
0027 - CONSERVATION LAND		\$26.90			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$6,594.95			
8500 - ADAIR COUNTY INSURANCE TRUST		\$4,464.49			
	GRAND TOTAL	\$179,282.79			

Approved.

VETERANS AFFAIRS: John Schildberg III and Gwen Johnston, Veterans' Affairs entered at 9:01 a.m. **New Employee** – Schildberg explained that when Johnston is out of the office, they would like to have a person in the office answering phones and taking messages for Johnston. They would not be certified or able to help the veterans in any additional ways. Supervisor Hoadley thinks the part-time person should be trained and certified, but Schildberg and Johnston state that that is not what they are wanting at this time and the person they have in mind may not be willing to do so. Moved by Wedemeyer and seconded by Twombly to hire a part-time individual to help as needed in the Veterans' Affairs office with a starting wage of \$15.00/hour. Approved. This employee will still need to go through all the pre-employment tests like any other County employee. **FY25 Budget Request** – Schildberg and Johnston presented the Veterans' Affairs FY25 budget request of \$69,043. This is a decrease of last year's approved amount of 78,246. Johnston and Schildberg exited 9:18 a.m.

FY24 BUDGET AMENDMENT – PUBLIC HEARING: Janelle Schneider entered at 9:19 a.m. Moved by Wedemeyer and seconded by Twombly to open the public hearing at 9:20 a.m. No comments were received by the public, Board, or Auditor. Moved by Twombly and seconded by Hoadley to close the public hearing at 9:22 a.m. Moved by Wedemeyer and seconded by Baier to approve **Resolution #2024-11** – Approval of FY24 Budget Amendment. Be It Resolved by the Adair County Board of Supervisors, that the amended budget for fiscal year 2024 be approved as published in the official newspapers of the county on 27th & December 28th, 2023. Approved, this the 10th day of January, 2024. Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Twombly, aye; and Wedemeyer, aye. Approved. Moved by Wedemeyer and seconded by Baier to approve **Resolution #2024-12** – Appropriations. FY2024 Appropriations Increases as per Budget Amendment 01/10/2024. Be It Resolved by the Adair County Board of Supervisors this 10th day of January, 2024 that the following increases in the following departments:

01	Board of Supervisors	\$838,671	+	\$159,177	=	\$997,848
02	Auditor	\$410,987	+	\$3,000	=	\$413,987
05	Sheriff	\$1,847,566	+	\$88,098	=	\$1,935,664
06	Clerk of Court	\$46,795	+	\$10,000	=	\$56,795
07	Recorder	\$227,957	+	\$9,906	=	\$237,863
19	Roadside Management	\$163,268	+	\$24,000	=	\$187,268
51	General Services	\$133,722	+	\$4,600	=	\$138,322

APPROVED, this the 10th day of January, 2024. Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Twombly, aye; and Wedemeyer, aye. Approved.

RECORDER: FY25 BUDGET REQUEST: Janelle Schneider, Recorder, present the Recorder's FY25 budget request of \$240,200. This is a decrease from last year's approved amount of \$227,957. Dominique Sherrod & Ashley Wagner entered at 9:30 a.m. Schneider exited at 9:33 a.m.

GLOBE LIFE – FAMILY HERITAGE: Dominique Sherrod & Ashley Wagner, Globe Life Family Heritage, introduced themselves and discussed their voluntary supplemental benefits for employees. These benefits would not run through the County's payroll. The Board stated that information could be given to County Employees when payroll is distributed and gave permission for Sherrod & Wagner to meet with employees on their own time if they were interested in their products. Nick Kauffman entered at 9:45 a.m. Sherrod and Wagner exited at 9:47 a.m.

ENGINEER: ROW and Temporary Easement Resolution – Moved by Twombly and seconded by Baier to approve **Resolution #2024-13** – Right-Of-Way And Temporary Easement Purchase. WHEREAS, it is sometimes necessary for Adair County to obtain additional right-of-way and/or temporary easement in order to construct improvements to the Secondary Road system; AND WHEREAS, there is a need to establish a level of compensation for such newly acquired right-of-way and/or temporary easement; AND WHEREAS, recent sales of agricultural land within Adair County have been made at an average of 5.91 times the county assessor's valuation of the land; BE IT RESOLVED, that Adair County hereby establishes the rate of 5.91 times the county assessor's valuation of the land portion of the parcel to which the newly acquired right-of-way was a part and ALSO hereby establishes the rate of 0.591 times the county assessor's valuation of the parcel to which the temporary easement was a part of, with no payment for a single temporary easement equaling less than \$100.00. Dated this 10th day of January 2024 at Greenfield, Iowa. Roll Call Vote: Walker, aye; Hoadley, aye; Baier, aye; Wedemeyer, aye; and Twombly, aye. Approved. **Title VI Resolution** – Moved by Wedemeyer and seconded by Baier to approve **Resolution #2024-14** – Adair County Resolution Adopting Documents Pertaining To Compliance With Title Vi Provisions Of The Civil Rights Act Of 1964. WHEREAS, Adair County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and WHEREAS, in receiving such financial assistance Adair County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and WHEREAS, the Iowa Department of Transportation has directed Adair County to adopt certain documents and put certain procedures in place in order to comply with the Title VI of the Civil Rights Act of 1964; and WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain procedures is necessary. Now Therefore Be It Resolved by the Adair County Board of Supervisors that: 1. The Adair County Engineer is hereby designated Title VI Coordinator for Adair County. 2. The Adair County Title VI Agreement is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required. 3. The Standard Iowa DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required. 4. The Title VI Notice to the Public is hereby adopted and shall be posted where other public notices are displayed in the Adair County Courthouse and Adair County Engineer's Office. Furthermore, said notice shall be posted on the official Adair County website. 5. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964. Roll Call Vote: Walker, aye; Hoadley, aye; Baier, aye; Wedemeyer, aye; and Twombly, aye. Approved. **Title VI Agreement** – Moved by Baier and seconded by Hoadley to sign the Title VI Agreement with the Iowa Department of Transportation. Approved. **Title VI Assurances** – Moved by

Hoadley and seconded by Baier to sign the Title VI Assurances Document. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board of the following projects: been busy with snow and equipment repairs. Planning for more snow and window on Friday. **FY25**

Engineer Budget Requests: Kauffman presented the following FY25 budget requests:

Road clearing:	FY24: \$228,312	FY25: \$271,856	Roadside Management:	FY24: \$163,268	FY25: \$168,919
Sec Roads:	FY24: \$7,105,646	FY25: \$7,896,766	Safety:	FY24: \$31,069	FY25: \$23,816
LOST:	FY24: \$1,325,000	FY25: \$1,525,000	Weed:	FY24: \$102,837	FY25: \$88,499
TIF:	FY24: \$7,519,000	FY25: \$7,594,000	E911:	FY24: \$5,730	FY25: \$2,604

Kauffman and the Board discussed the DOT Budget.

ADJOURNMENT: Moved by Wedemeyer and seconded by Twombly to adjourn at 10:49 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor