

February 14, 2024

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Twombly, Walker and Wedemeyer.

Also present: Mandy Berg. Ric Hanson – KJAN; Mandy Billings – KSOM, and Jennfier Nichols, Atlantic News Telegraph joined via conference call.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Twombly and seconded by Baier to approve the minutes from February 7, 2024. Approved.

CLAIMS: Moved by Hoadley and seconded by Baier to approve the following claims:

A.M. Cohron & Son, Inc	(Sec Rds) Briges IN32 W	\$1,750.00	Holm's Radiator LLC	Parts-#503	\$324.07
Access Systems Leasing	Courthouse Computer Lease	\$606.92	Housby Mack Inc	Labor & Filters	\$2,584.49
Accurate Controls	Jail System Service Call / Repair	\$164.00	IA Law Enforcement Academy	40hr Telecomm School	\$375.00
Adair Co Home Care	Ph Covid Pass Thru	\$8,082.55	IA St Medical Examiner	Medical Examiner Fees	\$2,147.00
Ahlers & Cooney P.C.	Labor Relations	\$800.00	IA Weed Commissioners Assn	Weed Commissioners Conference	\$454.00
Alliant Energy - IES	Utilities	\$889.64	Infomax Office Systems	Recorder Copier Lease	\$125.40
Amazon Capital Services	Hp Laserjet Printer	\$1,438.97	Interstate Battery Sys Of Dsm	Batteries #500	\$416.85
American Resource Consultants	Ballot Bags	\$135.38	ISAC	2024 Isac Spring Conference	\$210.00
Asphalt Paving Assn Of Iowa	Registration	\$1,035.00	ISAC Group Dental	Dental Ins Premiums	\$343.58
Auxiant	HRA Ins Trust Claims	\$147.60	ISAC Group Health Program	Health Ins Premiums	\$4,820.00
Bassett, Janet	Vendor Demo, Mileage	\$94.93	ISAC Group Vision	Vision Ins Premiums	\$41.76
Black Strap, Inc.	Road Salt	\$1,955.63	J And L Truck Repair LLC	Parts & Labor	\$12,500.00
Burg, Brady Wayne	Payment / Tobacco Buys	\$750.00	Jones, Shirley	Vendor Demo, Mileage	\$94.93
Burgmaier, Diane	Vendor Demo, Mileage	\$92.96	Kinzie Service	Service/ 1-2 Oil Change	\$103.45
Capital Sanitary Supply	Cleaning Supplies	\$133.32	Labarge, Sonja A.	Cleaning	\$112.50
Central Iowa Detention	Juvenile Detention Services	\$5,270.00	Legacy Materials LLC	Ice Control Sand 349.75 Ton	\$4,295.32
Central Service & Supply, Inc	Tire Chains	\$18,914.05	Linde Gas & Equipment Inc	Welding Supplies	\$1,183.15
Certified Power Inc Companies	Parts-#503	\$1,841.60	Mail Services LLC	Print & Postage	\$329.65
Cintas	Uniforms, Mop & Mat Service	\$91.40	Marco, Inc. NW 7128	Maint Contract	\$87.58
Crisis Intervention & Advocacy	Sexual Abuse Prevention	\$1,973.53	Marnin, Patrick C.	(TIF) Right Of Way Land RCB N26	\$1,015.78
Daida	Cloud Backup & Recovery	\$40.00	Mediacom	Telephone	\$195.75
Daino, Marty	Snow Removal	\$40.00	Midwest-Wheel Companies	Parts	\$4,623.32
Daughenbaugh, Cole	Tire Labor	\$75.00	Moore, Ellen	Vendor Demo	\$72.00
Des Moines Stamp Mfg Co	Notary Stamp - Stevens	\$145.45	Norsolv Systems Environmental	Other Equipment Supplies	\$210.95
Dickinson, Dan	Vendor Demo	\$72.00	ODP Business Solutions, LLC	Copy Paper	\$353.74
Dickinson, Sheryl	Vendor Demo	\$72.00	O'Halloran International	Parts	\$6,399.77
Earlham Savings Bank	Conservation Rent	\$289.00	Orient Municipal Light	Utilities-Electric Orient Yard	\$283.76
Ellipsis Inc.	Juvenile Detention Services	\$1,446.15	Orient Municipal Water	Lo Water, Orient Dump Station	\$75.92
Farmers Lumber Company	Sign Screws, Chain Quick Links	\$54.90	P.Q.L., Inc	Bulbs	\$504.92
Fastenal Company	Tire Chains-Quick Links	\$379.20	Perry E. Crabtree	Office Window Washing	\$130.00
Feazell, George	Vendor Demo, Mileage	\$95.58	Pickrell, Kevin	FY24 Allowance Remainder Boots	\$207.20
FNB Bank	Ach Origination Fees	\$57.50	Rohrig, Katherine	Vendor Demo, Mileage	\$85.10
Frese, Stan	Va Mileage	\$183.51	Roy, Randall S., Jr.	Computer Updates	\$75.00
Frost, Ryan Robert, DDS, PLLS	Prisoner Dental	\$322.00	Southern IA Rural Water	Utilities	\$166.00
GATR Of Des Moines, Inc	Parts-#506, #508 & Stock	\$412.76	Storey Kenworthy	Election Pins	\$113.94
Government Forms & Supplies	Business Cards Wallace	\$45.00	Underground Specialty LLC	Pumped Pit At Lab	\$262.50
Grantham Sanitation	Jail Garbage Hauling	\$140.00	Verizon Wireless Bellevue	Cellular Phone Service	\$488.64
Greenfield Lumber Company	Sign Tool	\$312.01	Walker, Jerry	Lodging Reimb ISAC University	\$144.48
Greenfield Pharmacy LLC	Prisoner Prescriptions	\$95.84	Wallace Auto Supply Co	Car Supplies	\$22.97
Greenfield True Value	Grounds, Parts, Tire Chains, Misc	\$319.87	Wex Bank	Gas Co Cars	\$116.09
Guthrie County Sheriff's Office	Prisoner Care & Keep, Medication	\$20.59	Windstream	Telephone Utility	\$739.47
Harlan Publishing LLC	Tourism Guide Ad	\$729.00	Young, Nancy	Va Rent, Feb	\$450.00
HGM Associates Inc	(Eng Design) N19 Lincoln Bridge	\$10,928.91	Ziegler Inc	Parts	\$4,240.25
Hoadley, Jodie	Lodging Reimb ISAC University	\$144.48		Grand Total	\$114,114.51

0001 - GENERAL FUND	\$30,342.65
0002 - GENERAL SUPPLEMENTAL	\$1,126.99
0011 - RURAL SERVICES	\$570.09
0020 - SECONDARY ROAD	\$64,777.15
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$11,944.69
8500 - ADAIR COUNTY INSURANCE TRUST	\$5,352.94
GRAND TOTAL	\$114,114.51

Approved.

TAXABLE MILEAGE: Moved by Baier and seconded by Hoadley to approve the taxable mileage for Matt Wedemeyer for \$701.51.

GROVE TOWNSHIP: Moved by Wedemeyer and seconded by Twombly to approve Mike Mangels for the Grove Township Cemetery mowing at \$25.00 per mowing. Approved.

HOMESTEAD & MILITARY DISALLOWANCES: Moved by Wedemeyer and seconded by Hoadley for the chair to sign and send the letters for the 4 homestead and 1 military disallowances. Approved.

RECORDER'S OFFICE – AUTHORIZED USERS: Moved by Baier and seconded by Twombly to add Kelly Mitchell to the Recorder's Credit Card as an authorized user and effective March 6th, 2024, Mitchell shall be added as a signor and authorized user on the Recorder's bank account. Approved.

NOTICE OF INTENT TO APPOINT: Moved by Hoadley and seconded by Baier to publish of intent to appoint a Recorder when the vacancy occurs on March 5, 2024. Approved. Auditor Berg stated that constituents have the right to file a petition within fourteen days of the appointment for a special election to fill the vacancy.

AUDITOR – ELECTION EQUIPMENT: Auditor Berg presented the three different options for election equipment. After meeting with all three companies and going through presentations with the precinct election workers, Berg would like to move forward with Unisyn Voting Equipment through Henry M. Adkins & Sons, Inc. which is also the most cost effective. Moved by Twombly and seconded by Baier to allow Auditor Berg to move forward with the Unisyn Equipment and for the Board to sign the Purchase Agreement, Software License Agreement, and Extended Warranty and Maintenance Agreement. Approved. American Rescue Plan Act money has been set aside to use for this purchase.

ENGINEER: Sign Contract – Moved by Twombly and seconded by Baier to sign the contract and performance bond and liability insurance for P33 HMA Resurfacing project LFM-HMAP33—7X-01. Approved. **Final Voucher** – Moved by Hoadley and seconded Baier to sign the Final Voucher for IN32 Washington Bridge Project BROS-SWAP-C001(118)—SE-01. Approved. **Summer Internship** – Engineer Kauffman would like to hire a summer intern/engineering student to help with bridge inspections, asphalt projects, and to just have another person filling in during the 14-hour days. Moved by Twombly and seconded by Hoadley to approve Engineer Kauffman in hiring a summer intern at \$15.00/hour. Approved. **Maintenance & Activity Report** – Engineer Kauffman gave an update to the Board on the following projects: will have two lettings on February 26th, met with a consultant for bridge inspections and they have recommended repairs on a couple bridges, shared Governor Reynolds letter sent to Biden for snow disaster to be declared, stockpiling rock, cutting brush, looking at vacating some roads possibly in April, and Ragbrai coming through.

BUDGET WORK SESSION – The Board discussed the FY25 Budget. Moved by Baier and seconded by Hoadley to give Conservation \$2,000 of American Rescue Plan Act funds to be used to hire a summer intern for summer programs. Hoadley, aye; Baier, aye; Walker, aye; Wedemeyer, nay; and Twombly, nay. Approved.

ADJOURNMENT: Moved by Wedemeyer and seconded by Twombly to adjourn at 9:54 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor