

January 31, 2018

Board members present for special session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mindy Schaefer and Caleb Nelson

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Wedemeyer and seconded by Twombly to approve the minutes from January 24, 2018. Approved.

CLAIMS: Moved by Shelley and seconded by Wedemeyer to approve the following claims:

Access Systems	Computers & Installation	3,795.28	IMWCA	Workers Comp Prem	7,318.00
Adair Co Engineer	Gas County Cars	1,306.55	Infomax, Office Systems	Copier Fees	287.00
Adair Co Health System	Jail Meals, Supplies	14.34	Interstate Power Systems Inc	Parts & Labor	3,037.80
Adair Co Home Care	Community Services Grant	1,400.00	ISAC	Registration-Schneider	190.00
Adair Co Sanitary Landfill	Landfill Charges	1,336.40	ISSDA	Association Dues	325.00
Agriland FS Inc	Diesel, Ethanol, Propane	21,786.25	JEO Consulting Group	Consulting Fees	4,708.50
Alliant Energy - IES	Utilities, Intersection Lighting	1,356.64	Karl Chevrolet	Vehicle Alignment	79.95
Aramark Uniform Services	Towel & Uniform Service	308.10	Leroy & Sons, Inc.	Grading Project	5,723.00
Axon Enterprise, Inc.	Cartridge	598.96	Martin Marietta Materials	Snow & Ice Control Materials	5,659.36
B M Sales	Custodial Supplies	306.25	Mastercard/ISSB	ISAC University Hotel	59.92
BP/Amoco Oil Co	Gas & Service	18.44	Menards - Clive	Shop Tools, Materials	447.00
Bridgewater Tires & More	Tire Repair, Equip Supplies	469.75	Michael Todd & Company	Blades	343.64
Capital Sanitary Supply	Custodial Supplies	194.80	Northland Products Co	Oil, Grease, Supplies	7,648.15
Carpenter Uniform Co	Uniform Supplies	28.00	Oden Enterprises Inc	Lost Bridge Materials	10,203.60
Charm-Tex	Prisoner Supplies	285.67	Office Machines Co	Office Supplies	20.89
Cintas	Equip/First Aid Supplies	110.11	O'Halloran International	Parts	299.05
Daino Construction	Snow Removal	105.00	Quality Glass Co, Gary Kelley	Parts	250.00
Diamond Oil Co	Diesel	5,678.61	Schaefer, Mindy	ISAC University Meal Reimb	8.47
Dolan, Mandy	Office Supplies Reimb	12.75	Schildberg Const Co Inc	Maint Rock	104,141.58
Dollar General Charge Sales	Custodial Supplies	30.00	Schneider, Janelle	Mileage-Eagle Demo	83.66
Eastern Iowa Tire	Tires, Tubes, Etc	6,564.92	Southern IA Rural Water	Utilities	104.00
Echo Group Inc	Light Bulbs & Adaptors	657.36	Storey Kenworthy	Office Supplies	160.78
Farmers Electric Coop	Intersection Lighting, Utilities	523.73	Thomson Reuters - West	Library Plan Charges	296.98
Farmers Lumber Company	Supplies, Tools, Buildings	2,042.42	Tompkins Industries Inc	Parts	346.77
Fastenal Company	Safety/Supplies/Bolts/Fittings	388.36	Tyler Technologies	Tax	1,937.50
GATR Truck Center	Parts	1,053.95	Underground Specialty LLC	Pump Out Pits	900.00
Graves Construction Co, Inc.	Lost Bridge Replacement	20,855.00	Unified Contracting Services	Fuel Mgmt System Repair	1,080.00
Greenfield True Value	Parts, Supplies, Tools, Equip	380.01	Union Co Auditor	July-Dec Juv Court Office	137.36
Hansman Mechanical	Equipment Check	945.00	Unity Point Clinic	Membership Dues	60.00
Hoadley, Jodie	ISAC University Hotel Reimb	119.84	Verizon Wireless Bellevue	Phone Service, Hot Spot	447.73
IA Narcotics Officers Assn	Registrations/Dues	425.00	Wallace Auto Supply Co	ATURA Rent	119.00
IA Prison Industries	Signs	156.15	Windstream	Phone Service	1,223.80
IACCVSO	Registration-Schaecher	60.00	Ziegler Inc	Parts, Labor, Supplies	1,943.54
Imagetek Inc	Cloud Backup & Recovery	40.00		Grand Total	233,070.67
Impact 7G	Training-Sickles	125.00			

Fund	Expended
0001 General Fund	16,077.67
0002 General Supplemental	29.96
0011 Rural Services	526.72
0020 Secondary Road	172,608.72
0021 Local Option Sales Tax	35,767.10
0033 Special Law Enforcement	400.00
1520 NW Wind Farm Ur Capital Project	5,723.00
1599 Misc Capital Projects	1,937.50
Grand Total	233,070.67

Approved.

STATE AUDITOR'S REPRESENTATION LETTER: Moved by Twombly and seconded by Homan for the Chair and Auditor to sign the FY17 State Auditor's Representation letter. Approved.

NOVEMBER/DECEMBER MONTHLY REPORTS: Moved by Wedemeyer and seconded by Twombly to accept the following November and December Monthly Reports: Clerk's Report, Recorder's Electronic Transaction Fee, Recorder's Management Fees Report, Recorder's Report of Fees Collected, Auditor/Treasurer's Report, Veterans Affairs Report, Sheriff's Quarterly Report, Conservation Board Minutes, Engineer's Fuel Report, and SICOG Housing Trust Fund Report. Approved.

BOARD COMMITTEE REPORTS: Supervisor Twombly gave an update on Watershed Structures.

TREASURER'S OFFICE: Brenda Wallace, County Treasurer entered at 9:03 a.m. Moved by Homan and seconded by Wedemeyer to approve the 1 year step increase for Jennifer Beitz to \$36,454.06 (70% of the Treasurer's salary) per County Treasurer Brenda Wallace's recommendation effective February 6, 2018 and to approve the 1 year step increase for Cindy Lundy to \$33,850.20 (65% of the Treasurer's salary) per County Treasurer Brenda Wallace's recommendation effective February 6, 2018. Approved.

BOARD COMMITTEE REPORTS CONTINUED: Supervisor Homan gave an update on MATURA and Regional Workforce; Supervisor Wedemeyer gave an update on Zion and Midwest Partnership; Supervisor Shelley gave an update on 5th Judicial and E911; and Supervisor Hoadley gave an update on EMA, Crossroads, and Wellness.0.

ENGINEER: Nick Kauffman, County Engineer entered at 9:14 a.m. **Grading Project Performance Bond** – Moved by Homan and seconded by Twombly to approve and sign the Contractor Performance Bond for Grading Project LFM-LGG27- -7X-01. Approved. **Step Raise** – Moved by Homan and seconded by Shelley to approve the 18 month step raise of \$0.85/hour for David Griffith to an hourly rate of \$19.52 per County Engineer Nick Kauffman's recommendation effective February 5, 2018. **Report of Maintenance and Activities** – Engineer Kauffman updated the Board on the following projects: Hauling Rock, W13 Eureka, discussed road where the new substation is going in Orient Township. Kauffman exited at 9:50 a.m.

BUDGET WORK SESSION: The Board reviewed the FY19 Budget Proposal after all changes were made last week. After additional discussed were made, further changes were purposed.

SET PUBLIC HEARING – FY19 BUDGET: The setting of the public hearing will be at a later date after the additional changes are made.

ADJOURNMENT: Moved by Wedemeyer and seconded by Twombly to adjourn at 10:13 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jodie Hoadley, Chairman

ATTEST: _____ Mindy Schaefer, Auditor