

February 28, 2018

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, and Twombly. Wedemeyer was absent.

Also present: Mindy Schaefer, Jeff Vandewater, and Caleb Nelson

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Shelley and seconded by Twombly to approve the minutes from February 21, 2018. Approved.

CLAIMS: Moved by Shelley and seconded by Homan to approve the following claims:

Access Systems	Total Phone Care/Cable	321.25	Infomax, Office Systems	Copier Lease	287.00
Adair Co Abstract Company	Abstract Fees	100.00	Inland Truck Parts Co	Parts, Labor	964.60
Adair Co Engineer	Fuel	2,151.85	Jensen, Nathan	Safety Clothing	39.95
Adair Co Health System	Jail Meal Supplies	27.52	Johnson, Dennis	Township Meetings (2)	40.00
Advanced Computer & Graphic	Laptop Repair	64.00	Kerber, Chris	Meals Reimb	35.65
Agriland FS Inc	Ethanol, Diesel, Utilities	31,880.97	Lilly, Greg	Township Meetings (2)	60.00
Alliant Energy - IES	Utilities/Intersection/Lighting	835.90	Marco Technologies LLC	Copier Lease	130.15
Antisdell, Richard	Township Meetings (2)	40.00	Martin Marietta Materials	Ice Sand	3,597.09
Baudler, Cliff	Township Meetings (2)	40.00	McCall, J C	Township Meetings (2)	40.00
Black Strap, Inc.	Salt	7,977.61	McKibbin, Eugene	Township Meetings (2)	20.00
Blazek, Kevin	Meal Reimb	19.41	Mensing, Bruce	Township Meetings (2)	40.00
BP/Amoco Oil Co	Gas & Service	37.57	Metzger, Gary	Safety Boots	37.45
Bridgewater Tires & More	Oil, Vehicle Service	88.50	MHC Kenworth	Parts, Labor	2,948.92
Clayton, Inez Norine	Row Land, Fence	8,853.60	Morgan, Janelle M.	VA Mileage	103.55
Construction & Aggregate	Safety Sign	17.25	Northland Products Co	Oil, Grease	3,012.07
D W Auto Parts	Parts	169.51	O'Brien, Vince	Township Meetings (2)	40.00
Daino Construction	Snow Removal	245.00	Office Depot	Office Supplies	21.24
Daino, Marty	ATURA Rent	250.00	Orient City	Maint Of City	582.52
Diamond Oil Co	Diesel	2,257.96	Pearson Family Funeral Service	Indigent Burial Services	1,000.00
Echo Group Inc	Lightbulbs	266.00	Phil's Safety Services, LLC	Crane Signal Person Trng	300.00
Eckles, Clint	Township Meeting	20.00	Plastic Recycling Of IA Falls	Picnic Table Boards	877.80
Edsall, Carolyn	VA Mileage	119.90	Plowman, Troy	Township Meetings (2)	40.00
Ehler, Jonathan	Meals Reimb	37.87	Reliastar Life	Administrative Correction	444.75
Farmers Lumber Company	Supplies	6.95	Rockford Rigging Inc	Safety Supplies	384.00
Feick, Dorene	Election-Replacement Ck	125.62	Schaefer, Mindy	Mileage	89.89
Ford, Carl	Township Meetings (2)	40.00	Schildberg Const Co Inc	Rock/Lost Bridge Material	120,139.18
Garden & Associates, Ltd.	Surveying Row	164.00	Secondary Road Fund	Dec & Jan Fuel	517.74
GATR Truck Center	Parts, Labor	1,386.15	Southern Ia Rural Water	Utilities	66.00
Government Finance Officers	Membership Renewal	170.00	Swanson, David	ATURA Rent	500.00
Graves Construction Co, Inc.	Lost Bridge Replacement	27,063.00	Titan Machinery	Supplies	71.95
Greenfield Lumber Co	Supplies	30.56	Tyler Technologies	Tax	16,288.01
Greenfield True Value	Supplies, Batteries	26.97	Ultramax	Ammo	150.40
Guthrie Co Envir Health	Quarterly Billing	5,161.45	Verizon Wireless Bellevue	Phone Service	437.70
Harrison Truck Centers	Parts	519.65	Wallace Auto Supply Co	Supplies	21.05
Herr, Marlan	Township Meetings (2)	40.00	Windstream	Phone Service	1,225.28
Housby Mack Inc	Parts, Filters	1,407.32		Grand Total	246,643.78
IA Prison Industries	Sign Materials	126.50			

Fund	Expended
0001 General Fund	12,113.06
0002 General Supplemental	244.26
0011 Rural Services	3,040.72
0020 Secondary Road	178,564.82
0021 Local Option Sales Tax	27,375.31
1520 NW Wind Farm Ur Capital Project	9,017.60
1599 Misc Capital Projects	16,288.01
Grand Total	246,643.78

Approved.

TOWNSHIP CLERK WAGES: Moved by Twombly and seconded by Homan to approve the wages for Harrison Township Clerk Billi Shelley for \$40.00, Prussia Township Clerk Randy Christoffersen for \$40.00, and Summerset Township Clerk Cindy Baldogo for \$40.00. Hoadley, aye; Wedemeyer, Absent; Homan, aye; Twombly, aye; and Shelley, abstain. Approved.

FIREWORKS PERMIT: Moved by Twombly and seconded by Shelley to approve the fireworks permit for Adair County Fair Association for July 18, 2018 with proof of insurance and approval of the Fire Department. Approved.

MANURE MANAGEMENT PLAN UPDATES: Moved by Shelley and seconded by Homan to acknowledge receipt of the Manure Management Plan updates from Jamie and Quinton Zellweger for the facility located at 3027 120th St, Creston; Steve Kralik for the facility located at 1245 Uban Ave, Creston; Circle G Pork for the facility located at 2546 330th St., Orient; and Rockin G Ranch for the facility located at 1033 Beech Wood Ave, Creston. Approved.

BURIAL ASSISTANCE APPLICATION: Moved by Shelley and seconded by Hoadley to approve the application for burial assistance. Approved.

LIQUOR LICENSE RENEWAL: Moved by Twombly and seconded by Hoadley to approve the Liquor License Renewal for Henry A Wallace Country Life Center. Approved.

FY2017 COUNTY AUDIT: Moved by Twombly and seconded by Shelley to acknowledge receipt of the FY2017 County Audit. Approved.

ELECTION TRAILER BIDS: Auditor Schaefer informed the Board that the Election Trailer door opening is not tall enough to fit the cages but Nishna Valley Cycle has one on order the is 6 inches taller. The front of the trailer is flat but it is \$100 less. The downside is it will not be here for 4 weeks. Auditor Schaefer will be borrowing a trailer to get through this election.

IMWCA WORKERS COMP INSURANCE RENEWAL: Moved by Shelley and seconded by Twombly for the Chair to sign the Renewal Worksheet with the numbers provided by Auditor Schaefer. Approved.

SHERIFF'S OFFICE: Jeff Vandewater, County Sheriff entered at 9:00 a.m. **New Hire** – Moved by Shelley and seconded by Homan to approve the hire of Carmen Wells as a Jailer/Dispatcher for \$15.13/hour per County Sheriff Jeff Vandewater's recommendation. Approved. **Credit Card Limit** – Sheriff Vandewater informed the Board of the need to increase the credit limit on the Sheriff's Department's County credit card. Moved by Twombly and seconded by Homan to increase the limit to \$3,000 on the Sheriff's County credit card. Approved.

CONSERVATION: Kevin Blazek, County Conservation Director and Chris Kerber, County Conservation Aide entered at 9:22 a.m. **Pickup Truck Bids** – Director Blazek presented the following bids for a 2018 ¾ ton Double cab Chevy 2500 Truck including flap, flares, and steps:

Karl Chevrolet – \$27,722.20 with trade-in

Stalker Chevrolet – \$28,755.50 with trade-in

Moved by Twombly and seconded by Homan to accept the low bid from Karl Chevrolet for \$27,722.20 with trade-in for the 2018 Chevy 2500. Moved by Shelley amend the motion to deny the spending of the funds for a pickup. The motion died for lack of second. Questions were asked about the status of the electricity at Mormon Trail Lake Campground. Blazek informed the Board the specifications were approve at the last Conservation Board Meeting and they are ready for distribution. It was requested to contact Supervisor Wedemeyer via phone. Wedemeyer joined the meeting via phone at 9:35 a.m. Shelley expressed concerns with the management of money by the Conservation Director and Board and the length of time that it has taken to get the ball rolling on the Mormon Trail Lake Campground electricity upgrade. Roll call: Hoadley, aye; Twombly, aye, Homan, aye; Shelley, nay; and Wedemeyer, aye. Approved. Vandewater, Blazek, and Kerber exited at 9:45 a.m. and Wedemeyer disconnected.

ENGINEER: Nick Kauffman, County Engineer entered at 9:45 a.m. **Contracts and Bonds** – Moved by Twombly and seconded by Homan to resign the new contracts and bonds for W-24 Walnut L-LBRW24W- -73-01 and N-25 Walnut L-LBRN25W- -73-01 with Cunningham-Reis, LLC. Approved. Moved by Homan and seconded by Twombly to sign the contract for N-72 Resurfacing, LFM-CIPHMAN-72- -7X-01 with Henningsen Construction, Inc. Approved. **Final Voucher** – Moved by Homan and seconded by Twombly to sign a Revised Final Voucher for N-36 Orient RCB L-LRCBN36 - -73-01 with Gus Construction Co. Approved. **FM Boxes Bids** – Moved by Shelley and seconded by Hoadley to approve the low bid for the FM Boxes @ W-23 Prussia and N-23 Prussia from Gus Construction, LLC for \$377,684.48. Approved. **Pavement Marking Plans** – Moved by Twombly and seconded by Hoadley to sign the front page and approve the Plans for the County Wide Pavement Markings LFM-CWPM18- -7X-01. Approved. **Report of Maintenance and Activities** – Engineer Kauffman gave an update to the Board on the following projects: hauling rock, discussed the motor grader, and discussed the wind farm.

CLOSED SESSION – REAL ESTATE PURCHASE: Moved by Twombly and seconded by Shelley to entered into a closed session per Iowa Code Section 21.5(1)(j) – Real Estate Purchase discussion at 10:08 a.m. Approved. Wedemeyer re-joined the meeting via phone at 10:09 a.m. Moved by Twombly and seconded by Shelley to end the closed session at 10:35 a.m. Moved by Shelley and seconded by Wedemeyer to have the Engineer proceed with negotiations as discussed in closed session. Approved. Wedemeyer disconnected at 10:38 a.m.

ADJOURNMENT: Moved by Homan and seconded by Twombly to adjourn at 10:39 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jodie Hoadley, Chairman

ATTEST: _____ Mindy Schaefer, Auditor