

March 7, 2018

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer

Also present: Mindy Schaefer and Caleb Nelson

All motions were approved unanimously unless noted otherwise.

YEARS OF SERVICE AWARDS: The Board thanked and congratulated the following on their years of service and dedication to Adair County:

15 Years	Doug Skellenger, Township Trustee	Don Hoepker, Township Trustee
Clifton Baudler, Township Trustee	20 Years	Larry Reis, Township Trustee
Ron Belden, Township Trustee	Richard Marsh, Township Trustee	Douglas Wedemeyer, Township Trustee
Alan Brewer, Township Trustee	Samuel Metzger, Secondary Roads	40 Years
Randy Christoffersen, Township Trustee	Jeffrey Vandewater, Sheriff	David Homan, Supervisor
Patty Eddy, Township Trustee	Brenda Wallace, Treasurer	45 Years
Julia Frederick, Township Clerk	25 Years	Ron Maas, Township Trustee
Reggie Martin, Township Trustee	Tim Foster, Township Trustee	
TJ Ross, Township Trustee	David Grasty, Township Trustee	
Nelson exited at 9:20 a.m.		

PUBLIC HEARING – FY19 BUDGET: Moved by Wedemeyer and seconded by Twombly to open the Public Hearing for the FY19 Budget at 9:30 a.m. with the following present: Kevin Blazek, Conservation Director; Brenda Wallace, County Treasurer; Janelle Schneider, County Recorder; and Nick Kauffman, County Engineer. Auditor Schaefer presented a pie chart showing the percentage of the county budget each department requested: Engineer – 65%, Sheriff – 7%, NW Wind Farm TIF Debt – 8%, Misc Capital Projects – 4%, Board of Supervisors – 3%, Conservation – 2%, Mental health – 1%, Recorder – 1%, Attorney – 1%, Treasurer – 1%, Auditor – 1%, Misc Debt Service – 2%, and Public Safety Center Debt Service – 1% with the remaining 3% being divided up between various entities. The actual tax levy for the Urban will increase by approximately \$0.18/1000 to go to \$6.60709/1000 and the actual tax levy for the Rural will also increase by approximately \$0.18/1000 to go to \$10.55709/1000 for the county share of taxes. The projected fund balances ending June 30, 2019 are as follows: General – 18%, General Supplemental – 20%, and Rural Basic – 18%. No public comment was received by the Auditor. Supervisor Shelley voiced a couple of comments that he received. Moved by Twombly and seconded by Shelley to close the public hearing at 9:41 a.m. Approved.

COMPENSATION RESOLUTION: Moved by Wedemeyer and seconded by Twombly to approve **Resolution #2018-15** – Whereas, the Adair County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and Whereas, the Adair County Compensation Board met with the Board of Supervisors on December 20, 2017 and made the following salary recommendations to the Board of Supervisors for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$52,077.23	\$1500 wage adjustment + 2%	\$54,648.77
County Attorney	\$64,874.40	\$1500 wage adjustment + 2%	\$67,701.89
Recorder	\$52,077.23	\$1500 wage adjustment + 2%	\$54,648.77
Sheriff	\$69,012.13	\$1500 wage adjustment + 2%	\$71,922.37
Supervisors	\$25,637.41	\$1000 wage adjustment + 2%	\$27,170.16
Supervisors, Add'l Chair Pay	\$1,200.00		\$1,200.00
Treasurer	\$52,077.23	\$1500 wage adjustment + 2%	\$54,648.77

Therefore, Be It Resolved that the Adair County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$53,118.77	2%
County Attorney	\$66,171.89	2%
Recorder	\$53,118.77	2%
Sheriff	\$70,392.37	2%
Supervisors	\$26,150.16	2%
Supervisors, Add'l Chair Pay	\$1,200.00	
Treasurer	\$53,118.77	2%

Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved.

BUDGET APPROVAL RESOLUTION: Moved by Homan and seconded by Wedemeyer to approve **Resolution #2018-16** – Approval of FY19 Budget. Be It Resolved by the Adair County Board of Supervisors, that the budget for fiscal year 2019 be approved as published in the official newspapers of the county on February 21, 2018 as required. A public hearing was held March 7, 2018 at 9:30 a.m. The Adair County FY19 budget will hereby be certified and filed with the Iowa Department of Management by the Adair County Auditor and be filed in the office of the Adair County Auditor and a certification of taxes filed. Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, nay; and Twombly, aye. Approved.

FY19 BUDGET: Moved by Twombly and seconded by Homan for the Chair to sign the FY19 budget. Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, nay; and Twombly, aye. Approved.

ASSIGNED FY19 FUND BALANCES: Moved by Twombly and seconded by Hoadley to assign the following fund balance for the General Fund for FY19: \$10,000 Fair Grounds Electrical. Approved. Schneider exited at 9:51 a.m.

FUND BALANCES FOR FY19: Auditor Schaefer reminded the Board that GASB 54 changed the way funds can be set aside. There is no longer the option to assign a balance in any of the funds other than the General Fund. The State Auditors have suggested that for the Rural Fund where we have funds designated in the past to put it in the minutes why the fund balances are elevated. Moved by Twombly and seconded by Shelley to indicate the \$9,000 in the Rural Fund is for Three-mile Structure Repairs. Approved.

CAPITAL PROJECTS PLAN: Moved by Twombly and seconded by Shelley to approve the following Capital Projects Plan:

Project name	Estimated Cost	Year of completion	Fiscal Year	Fund	Dept	
Tuckpointing/water proofing	30,000	2020-21	FY21	General	general/board	
Three mile structure repairs	9,000	2018-19	FY19	Rural Basic	Board/Engineer	9,000 assigned fund balance
Security System/Fire System Update	15,000			General	General/Capital Projects	
Courthouse Window Replacement (basement and attic)	45,000			General	general/board	
Public Safety Center Updates and Repairs				General	Sheriff	
Statewide Radio System				General	Sheriff	
Basement Floor Repair				General	General/Board	
Basement Wall Repair				General	General/Board	

Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved.

SICOG RESOLUTION: Moved by Shelley and seconded by Hoadley to approve **Resolution #2018-17** – This Is a Resolution to Participate in the Planning and Development Programs of the Southern Iowa Council of Governments. Whereas, the Economic Development Administration was assigned to administer the provisions of the Public Works and Economic Development Act of 1965; and Whereas the Southern Iowa Council of Governments has been designated by the Economic Development Administration as an Economic Development District and Whereas the State of Iowa and the U.S. Department of Housing and Urban Development has designated the Southern Iowa Council of Governments as the area wide planning organization, and Whereas Adair County is a past member of the Southern Iowa Council of Governments and has participated in formulation of area wide plans and programs. Be It Therefore Resolved by the Adair County Board of Supervisors that Adair County desires to participate in the fiscal year 2019 planning and economic development programs of the Southern Iowa Council of Governments in Iowa Planning Area XIV, consisting of Adair, Adams, Clarke, Decatur, Madison, Ringgold, Taylor, and Union Counties. Be It Further Resolved by the Adair County Board of Supervisors that Adair County provides \$3,070.85 for the operation of the Southern Iowa Council of Governments' planning and development programs. Roll call vote: Hoadley, aye; Homan, aye; Shelley, aye; Wedemeyer, aye; and Twombly, aye. Approved.

TAX SALE DEED PURCHASE: Brenda Wallace, County Treasurer presented the Board with a bid on a parcel of land which is subject to tax sale where the County holds the tax sale certificate for parcel number 1017379012 in the town of Fontanelle. The Cumberland Telephone Company submitted a bid of \$1,400.00. Moved by Twombly and seconded by Homan to assign the Certificate of Purchase for Tax Sale Number #120073 to Cumberland Telephone Company for \$1,400.00. Approved. Wallace exited at 10:06 a.m.

MINUTES: Moved by Twombly and seconded by Homan to approve the minutes from February 28, 2018. Approved.

TOWNSHIP CLERK WAGES: Moved by Homan and seconded by Shelley to approve the wages for Grand River Township Clerk Becky Luers for \$20.00. Approved.

SUMMERSET TOWNSHIP: Moved by Wedemeyer and seconded by Shelley to accept, with regret, the resignation of David Minto and thank him for his years of service to Adair County and Summerset Township. Approved. Moved by Shelley and seconded by Homan to appoint Max Gross as Summerset Township Trustee. Approved.

TAXABLE MEALS: Moved by Shelley and seconded by Wedemeyer to approve the taxable meals for Ron Hrubetz for \$29.20. Approved.

E911 FY17 AUDIT: Moved by Shelley and seconded by Hoadley to acknowledge receipt of the FY17 Audit for E911. Approved.

FAMILY FARM ALLOWANCES AND DISALLOWANCES: Moved by Twombly and seconded by Shelley to approve 6 allowances and 11 disallowances for the Family Farm credit. Approved. The disallowance letters will mail on March 9, 2018 and March 29, 2018 will be the deadline for written objections to be filed with the Auditor's Office.

ENGINEER: Nick Kauffman, County Engineer entered at 10:00 a.m. **Culvert Replacement Contracts** – The Engineer informed the Board that the Contracts have not been received yet. **Report of Maintenance and Activities** – Engineer Kauffman gave an update to the Board on the following projects: hauling rock and snow plowing, will be switching to ditching, equipment repairs.

CLOSED SESSION – REAL ESTATE PURCHASE: Moved by Wedemeyer and seconded by Shelley to entered into a closed session per Iowa Code Section 21.5(1)(j) – Real Estate Purchase discussion at 10:21 a.m. Approved. Moved by Twombly and seconded by Shelley to end the closed session at 10:38 a.m. Moved by Shelley and seconded by Hoadley to have the Engineer proceed with both parcels as discussed in closed session. Approved.

ADJOURNMENT: Moved by Twombly and seconded by Homan to adjourn at 10:41 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jodie Hoadley, Chairman

ATTEST: _____ Mindy Schaefer, Auditor