

**March 13, 2018**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer

Also present: Mindy Schaefer

All motions were approved unanimously unless noted otherwise.

**CANVASS SPECIAL ELECTION:** Moved by Twombly and seconded by Shelley to approve the Special Election Canvass as follows:

Public Measure A – Shall the County of Adair, State of Iowa, issue its General Obligation Bonds in an amount not exceeding the amount of \$650,000 for the purpose of installing an elevator at the courthouse?

Yes – 175 No – 102

A 60% Yes vote is required for passage. The measure passed with 63.2%.

Approved.

**CANVASSING RESOLUTION:** Moved by Wedemeyer and seconded by Homan to approve **Resolution #2018-18** – Whereas, the Board of Supervisors of Adair County, State of Iowa, heretofore did legally call a special election to be held on March 6, 2018, and ordered submitted thereto to the registered voters of the County, the following special measure proposition: Shall The County Of Adair, State Of Iowa, Issue Its General Obligation Bonds In An Amount Not Exceeding The Amount Of \$650,000 For The Purpose Of Installing An Elevator At The Courthouse? And Whereas, legal, sufficient and timely notice of the submission of the proposition at the election and of the date and hours of the election, and of the voting precinct or precincts thereof, with their corresponding polling place or places, was duly published and a correct and complete copy of such proposition was posted at each polling place or places during the day of election throughout the hours thereof, all in strict compliance with the orders of the Board of Supervisors: Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County, State Of Iowa: Section 1. That it is hereby found, determined and declared:

First - That said election was held and conducted in each of the voting precincts or precinct of the County at the respective polling place or places, pursuant to due notice, and in strict compliance with law, and that the proposition and the vote thereon complies with law.

Second - That at said election, on the proposition above set out, there were cast 277 (two hundred seventy-seven) ballots, of which 175 (one hundred seventy-five) votes were cast "YES" and 102 (one hundred two) votes were cast "NO" and 0 (zero) ballots were cast blank or defectively marked, the vote by precinct or precincts being as set forth and abstracted in the official tally list a copy of which is attached hereto. That the total number of persons voting in all precincts at the election on the date, as is shown by the election registers and poll tally lists, was 277 (two hundred seventy-seven).

Third - Neither the above proposition nor any proposal incorporating any portion thereof, was submitted to the registered voters of such County within the six months preceding the date of the election canvassed hereby.

Section 2. That the proposition and the results of the vote thereon, shall be entered at large in the minutes book, all in conformity with Chapter 50, and in particular Section 50.24 of the Code of Iowa.

Section 3. That a copy of this Resolution, the Abstract of Votes and the original tally lists, are hereby delivered to the Commissioner of Elections for filing as required by law.

Roll call vote: Hoadley, aye; Homan, aye; Shelley, aye; Wedemeyer, aye; and Twombly, aye. Approved.

**MINUTES:** Moved by Shelley and seconded by Hoadley to approve the minutes from March 7, 2018. Approved.

**CLAIMS:** Moved by Wedemeyer and seconded by Homan to approve the following claims:

Access Systems	Laptop, IT Care	3,364.66	Carson, Nick	Election Equip Pickup	119.58
Access Systems Leasing	Server Lease	578.92	Caseys General Stores	Gasoline	27.45
Adair Auto Parts	Parts, Equip Supplies	14.39	Central IA Distributing	Custodial Supplies	1,243.70
Adair Co Engineer	Gas Count Cars	1,584.52	Cintas	First Aid Supplies	49.34
Adair Co Health&Fitness	Rent	125.00	Clayton, Pat	Special Election Worker	86.40
Adair Co Health System	New Employee Medical	2,112.00	Clayton, Tom	Special Election Worker	163.65
Adair Co Home Care	Community Services Grant	200.00	Creston Publishing Co	Official Publications	845.14
Adair Co Sanitary Landfill	Tax Draw 3rd Quarter	10,668.00	Crisis Inter. Advocacy	Child Abuse Prev Grant	580.66
Adair Library	FY18 1/2 Tax Draw	3,813.00	Diamond Oil Co	Diesel	2,154.97
Adair News, The	Minutes/Budget/Election	808.39	Dickinson, Dan	Special Election Worker	163.20
Adams Co Sheriff	Prisoner Care & Keep	1,040.00	Dolan, Marilyn	Special Election Worker	22.78
Agriland FS Inc	Ethanol, Diesel, Utilities	26,973.06	Dollar General	Custodial Supplies	47.80
Agrivision	Oil	735.71	Don Carlos, Lynne M	Special Election Worker	21.00
Ahlers & Cooney Pc	Labor Relations	1,250.00	Ehrsam, Monte	Conservation Rent	174.93
Alere Toxicology Serv	New Emp Drug Screen	13.00	Farmers Electric Coop	Rock	2,310.19
Alliant Energy - IES	Utilities	3,544.79	Farmers Lumber Co	Posts, Salt Shed Materials	705.94
Aramark Uniform Serv	Floor Mats, Uniform Serv	311.88	Finck, Jim	Township Meeting	20.00
Bassett, Janet	Special Election Worker	220.60	Fontanelle City	Utilities	111.65
Bridgewater Tires & More	Vehicle Repair & Maint	430.50	Ford, Angie	Special Election Worker	192.92
Burgmaier, Diane	Special Election Worker	165.94	Fox Welding Co	Parts, Labor	44.68
Carr, Harold	Township Meeting	60.00	Frese, Stan	Special Election Worker	198.17

GATR Truck Center	Parts	154.86	Orient Municipal Light	Utilities	241.25
Grantham Sanitation	Trash Collection	98.00	OR Methodist Church	Election Rent	100.00
Grasty, David	Township Meeting	20.00	Pitney Bowes	Postage Meter Rental	146.61
Graves Construction Co	Lost Bridge Replacement	37,111.71	Plowman, Carol	Special Election Worker	168.00
Greenfield City Library	FY18 1/2 Tax Draw	5,389.00	Praxair Distributing Inc	Welding Supplies	98.93
Greenfield Municipal	Utilities	3,676.90	Productivity Plus Account	Parts, Labor	2,004.32
Greenfield True Value	Supplies	1,048.66	Public Resource Tech Ctr	FY18 1/2 Tax Draw	2,810.50
Gus Construction	Lost Bridge Project	14,248.06	Rayer, David	Township Meeting	20.00
Harkins Service, LLC	Vehicle Service & Repair	171.45	Reis, Diane	Special Election Worker	91.73
HCI-VNS Of Iowa	Community Services Grant	3,550.06	Rohrig, Katherine	Special Election Worker	167.29
Hight P C, Clint	Attorney Expenses	652.12	Scarlett, Connie Rana	Special Election Worker	218.03
IA Dept Transportation	Beam Machine Repair	50.00	Schaefer, Mindy	Special Election Mileage	40.94
IA Law Enforce Acad	Jail In Service (4)	800.00	Schroeder Family Dental	Prisoner Dental	420.00
Imagetek Inc	Cloud Backup & Recovery	40.00	Shuck-Britson, Inc.	Outside Engineering	7,500.00
Intoximeters Inc	Drygas	115.00	SICOG	Fastact Local Match	2,981.79
Iowa LTAP, Devin Happe	Motor Grader Trng (3)	540.00	Southern IA Rural Water	Utilities	57.00
ISSDA	Civil School Registration	125.00	SWCC	November Pat Expenses	606.57
Jensen, Mary	Special Election Worker	71.25	Spieker, Chris	Mileage	83.66
Jensen, Nathan	Training Lodging	291.20	Steen Funeral Homes	Medical Examiner Fees	225.00
Jones, Shirley	Special Election Worker	152.00	Stender, Rick	Township Meetings (2)	40.00
Kellenberg, Dennis	March Rent	400.00	Stivers Ford	Parts	3,995.09
Kinzie Service	Vehicle Service	69.95	Storey Kenworthy	Paper	117.12
Lewis, Peggy	Special Election Worker	70.51	Stuart Herald, The	Special Election Inserts	117.00
Lisk, Myra	Special Election Worker	21.00	Stuart Recreation Center	Election Rent	100.00
Lundstedt, Marvin	Special Election Worker	78.82	Tanner, Roger	Township Meetings (4)	80.00
M & M Motors	Parts, Labor	321.00	Truck Center Companies	Parts/Labor/Equip/Supplies	4,148.87
Mackrill, Grace	Special Election Worker	142.50	Tyler Technologies	Tax	19,460.52
Maeder, Roy	Township Meetings (4)	80.00	Unplugged Wireless	Portable Radio, Service	680.00
Mail Services LLC	Print, Postage	290.91	Venteicher, Kurt	Township Meetings (2)	40.00
Marco, Inc. NW 7128	Copy Machine Maint	141.60	Verizon Wireless	Hot Spot	50.08
Martin Marietta Materials	Ice Sand	4,259.22	Visa	Permit/Training/Supplies	921.95
MD Products & Solutions	Parts	1,196.58	Vortex Optics	Solo Monocular T Tactical	191.98
Mediacom	Phone & Internet Service	627.70	Wallace Auto Supply Co	Parts, Supplies, Tools	1,050.37
Meisenheimer, Larry	Township Meetings (2)	40.00	Ward, John L.	Special Election Worker	215.35
Melissa S. Larson, P.C.	Substance Abuse Services	670.09	Wellmark Blue Cross	April Insurance Prem	3,110.00
Mid Country Machinery	Parts	3,186.14	Wellmark BCBS	April Insurance Prem	115.25
Midwest-Wheel Co	Parts, Tires, Tubes, Etc	1,524.57	Wex Bank	Gas Co Cars	235.94
Miller Plumbing, Heating	Heater Repair	494.23	Wild, Baxter & Sand, Pc	Substance Abuse Services	472.69
Morgan, Janelle M.	VA Mileage	65.40	Windstream	Phone Service	30.61
Newton, Susan	Special Election Worker	114.70	Zep Manufacturing Co	Equip Supplies	192.61
Oden Enterprises Inc	Lost Bridge Materials	42,797.49	Ziegler Inc	Subscription/Parts/Labor	6,859.88
Office Depot	Office Supplies	368.48		Grand Total	253,437.06
Office Machines Co	Office Supplies	665.46			
Fund		Expended			
0001 General Fund		29,904.63			
0002 General Supplemental		5,249.69			
0011 Rural Services		27,101.22			
0020 Secondary Road		72,803.99			
0021 Local Option Sales Tax		94,157.26			
0033 Special Law Enforcement		1,534.50			
1599 Misc Capital Projects		19,460.52			
8500 Adair County Insurance Trust		3,225.25			
Grand Total		253,437.06			

Approved.

**ENGINEER:** Nick Kauffman, County Engineer entered at 9:10 a.m. **Culvert Replacement Contracts** – Moved by Homan and seconded by Twombly to sign the Contract Documents for FM RCB Culvert Replacement Projects: FM-C001(97)- -55-01 @ W-23 Prussia and FM-C001(98)- -55-01 @N-23 Prussia. Approved. **RCB Project Bids** – Moved by Shelley and seconded by Homan to award the bid on N-20 Jefferson RCB Project (TIF) to Gus Construction for \$341,090.35. Approved. **Equipment Purchases** – Kauffman discussed the FY19 Equipment Purchases with the Board. The loader that the County purchases will be the loader that the County currently rents for \$183,608. Moved by Hoadley and seconded by Shelley to approve the purchase of the loader and pay for it in July. Approved. The John Deere wheel excavator is needing replaced and is budgeted to be replace in the FY19 budget. It will take 26 weeks if ordered now. The trade-in value will be discussed closer to delivery. The cost of the wheel excavator is \$274,839.00. Moved by Twombly and seconded by Shelley to continue with the purchase of the CAT wheel loader. Approved.

**CLOSED SESSION – REAL ESTATE PURCHASE:** Moved by Wedemeyer and seconded by Hoadley to entered into a closed session per Iowa Code Section 21.5(1)(j) – Real Estate Purchase discussion at 9:36 a.m. Approved. Moved by Wedemeyer and seconded by Twombly to end the closed session at 9:47 a.m. Moved by Wedemeyer and seconded by Twombly to have the Engineer proceed with both parcels as discussed in closed session. Approved. Kauffman exited at 9:48 a.m.

**COURTHOUSE ELEVATOR DISCUSSION:** Mike Kastner, ASK Studio and Rich Wallace, Custodian entered at 9:49 a.m. Discussed proceeding with the bids and need to include the security system in the additions plus replace the current system. It will take a week to 10 days to get the new bid packets ready. The previous bidders and all who received plans will be contacted directly. The bids will be due on April 17 at 4:00 p.m. with the bids being open on April 18<sup>th</sup> at 9:30 a.m. Kastner and Wallace exited at 10:09 a.m.

**AGLAND DISALLOWANCES:** Moved by Twombly and seconded by Shelley to approve 9 disallowances for the Agland credit. Approved. The disallowance letters will mail on March 13, 2018 and April 2, 2018 will be the deadline for written objections to be filed with the Auditor's Office.

**TAX SUSPENSION:** Moved by Twombly and seconded by Homan to approve the tax suspension list presented by the County Treasurer, Brenda Wallace and as eligibility was approved by the Department of Human Services. Approved.

**COURTYARD USE PERMIT:** Moved by Wedemeyer and seconded by Twombly to approve the Courtyard Use Permit for March 31, 2018 for Greenfield Annual Easter Egg Hunt with proof of insurance. Approved.

**MANURE MANAGEMENT PLAN UPDATES:** Moved by Homan and seconded by Wedemeyer to acknowledge receipt of the Manure Management Plan updates from Todd Van Eaton for the facility located at 1883 320<sup>th</sup> Street, Orient; Linda Van Eaton for the facility located at 1020 Oak Street, Prescott; and from Doug Steele for the facility located at 1059 190<sup>th</sup> Street, Anita. Approved.

**MANURE MANAGEMENT PLAN DNR ELECTRONIC SUBMITTAL:** Auditor Schaefer informed the Board that the DNR has implemented eMMP. It is an electronic filing system for short form annual updates. eMMP does not require a signature from the County and a copy will not be delivered to the County. The County Auditor will be sent an email for each submittal. It can be viewed, saved, or printed by the County; however, the DNR rules do not require counties to retain a copy of the eMMP. Auditor Schaefer asked the Board what process to follow with eMMPs. Moved by Homan and seconded by Shelley to not bring the electronically filed forms to the Board for acknowledgement. Approved.

**TOWNSHIP CLERK WAGES:** Moved by Twombly and seconded by Homan to approve the wages for Jackson Township Clerk Lora Blomme for \$40.00 and for Richland Township Clerk Marvin Hopf for \$80.00. Approved.

**LANDFILL FY17 FINANCIAL STATEMENT:** Moved by Shelley and seconded by Wedemeyer to acknowledge receipt of the FY17 Financial Statement for the Landfill. Approved.

**SOUTHERN IOWA TROLLEY FY17 AUDIT:** Moved by Shelley and seconded by Hoadley to acknowledge receipt of the FY17 Audit for Southern Iowa Trolley. Approved.

**TYLER TECHNOLOGY SOFTWARE CONTRACT AMENDMENT:** Auditor Schaefer informed the Board that there was an error in the contract and to fix it there needs to be an amendment. The amendment will allow Tyler Technologies to bill for the maintenance on the fiscal year starting July 1, 2018. Moved by Wedemeyer and seconded by Hoadley for the Chair to sign the amendment. Approved.

**ADJOURNMENT:** Moved by Homan and seconded by Shelley to adjourn at 10:24 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jodie Hoadley, Chairman

**ATTEST:** \_\_\_\_\_ Mindy Schaefer, Auditor