

March 28, 2018

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, and Twombly. Wedemeyer was absent.

Also present: Mindy Schaefer and Caleb Nelson

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Shelley and seconded by Twombly to approve the minutes from March 13, 2018. Approved.

CLAIMS: Moved by Twombly and seconded by Hoadley to approve the following claims: Wedemeyer entered at 9:02 a.m.

Ginali Associates PC	Wire Transfer/Bridgewater Property	4,500.00
	Grand Total	4,500.00

Fund	Expended
1520 NW Wind Farm Ur Capital Project	4,500.00
Grand Total	4,500.00

Adair CO Health System	Jail Meals Supplies	27.52	Homan, David	Hotel, Parking, Meal	313.32
Alliant Energy - IES	Intersection Lighting, Utilities	490.71	Hotsy Cleaning Supplies	Parts	88.00
Black Strap, Inc.	Ice Salt	8,324.83	Housby Mack Inc	Filters	86.32
Blazek, Kevin	Registration Reimb	10.00	IA Law Enforcement Acad	Proctoring of Mmpi2/Post Test	75.00
BP/Amoco Oil Co	Gas & Service	30.92	Infomax, Office Systems	Copier Fees	307.14
Brewer, Alan	Township Meeting	20.00	Interstate Power Systems Inc	Parts & Labor	14,733.94
Bridgewater Tires & More	Tire Repair	255.25	Iowa State University	Registration-Sickles	35.00
Business Forms & Systems	Office Supplies	124.85	ISAC	Registration-Twombly	220.00
Carstens, Dean	Township Meeting	20.00	ISAC Unemployment	Unemployment	1,636.18
Central Iowa Ready Mix, Inc.	Lost Bridge Material	4,680.00	ISACA Secretary-Treasurer	Registration-Schaefer	10.00
Cintas	Medical Supplies	41.82	J A King & Company	Engineering Equip	62.00
Creston Automotive	Car Repair Parts	887.82	JEO Consulting Group	Engineering Services	7,653.00
Creston Publishing Company	Subscription Renewal	30.00	Kerber, Chris	Registration Reimb	45.00
Cunningham-Reis Company	Lost Bridge Replacement	40,906.79	Leroy & Sons, Inc.	TIF Grading Project	22,607.69
Daughenbaugh, Luke	ATURA Rent	250.00	Lundy, Gary	Township Meeting	20.00
Diamond Oil Co	Diesel	2,404.24	Mail Services LLC	Print, Postage	264.03
Dukes, Dennis	Township Meetings (2)	40.00	Marco Technologies LLC	Copier Fees	136.66
Dultmeier Sales	Sprayer Parts	151.89	Marsh, Richard	Township Meetings	20.00
Earhart, Mark	Township Meetings (2)	40.00	Martin, Reggie	Township Meeting	20.00
Eastern Iowa Tire	Tires, Tubes, ETC	1,225.64	MHC Kenworth	Parts	298.49
Eddy, Pat	Township Meetings (2)	40.00	National Sheriff's Association	NSA Membership Dues	60.00
Edsall, Carolyn	VA Mileage	84.48	Nishna Valley Cycle, Inc.	Election Trailer	2,539.50
Ehler, Jonathan	Registration Reimb	45.00	Northland Products Co	Oil, Equip Supplies	1,699.11
Ehrsam, Monte	Utilities, Janitor	342.21	Office Depot	Memory Card	362.87
Election Source	Special Election Coding	13,742.00	Pearson DO, Timothy C	Medical Examiner Fees	150.00
Erickson, Will	Safety Boots	120.00	Plymesser, Craig	Township Meeting	20.00
Erlandson, Gary	Township Meetings (2)	40.00	Postmaster	Permit Fee	225.00
Farmers Electric Coop	Utilities	577.72	Praxair Distributing Inc	Welding Supplies	293.29
Fastenal Company	Parts, Bolts/Fittings	76.49	Quality Glass Co	Parts	220.00
Finck, Jim	Township Meeting	20.00	Rayer, David	Township Meeting	20.00
FNB Bank	Wire Fee; ACH Origination	93.80	Schaecher, Rick	Registration, Mileage Reimb	68.40
Forestry Suppliers, Inc.	Equip Supplies	288.57	Schaefer, Mindy	Meals, Mileage	43.19
Foster, Tim L	Township Meetings (2)	40.00	Schildberg Const Co Inc	Lost Bridge Material, Rock	118,569.89
Gilman, Cary	Township Meetings (2)	40.00	Schneider, Janelle	Mileage	103.68
Grantham Sanitation	Trash Pickup	100.00	Secondary Road Fund	Feb Fuel	397.78
Grasty, Loretta	ATURA Rent	250.00	Secretary Of State	Notary-Paup	30.00
Graves Construction Co, Inc.	Lost Bridge	15,161.10	Simplex Grinnell	Sprinkler Head Repair	408.00
Green, Rod	Township Meetings (2)	40.00	Smith, Conrad	Township Meetings (2)	40.00
Greenfield Municipal	ATURA Utilities	235.67	Southern IA Rural Water	Utilities	66.00
Greenfield True Value	Computer Cable; Supplies	67.17	Stew Hansen Dodge City	Parts, Labor	1,582.42
Griffith, David	Safety Clothing	48.08	Stuart Municipal Utilities	ATURA Utilities	250.00
Hawkeye Truck Equipment	Parts	193.49	SW IA Pest Control	Pest Control	48.00
Hoepker, Don	Township Meetings (2)	40.00	Thomas, Gene	Township Meetings (2)	40.00

Thomson Reuters - West	Library Plan Charges	296.98	Verizon Wireless Bellevue	Phone Service	437.66
Twombly, John	Mileage/Meals/Lodging/Parking	450.85	Warrior, Mandy	Microphone, SD Cards Reimb	64.87
Tyco Integrated Security LLC	Quarterly Billing	387.00	Windstream	Phone Service	1,276.50
Tyler Technologies	Tax Management	6,672.95	Ziegler Inc	Parts, Labor, Filters, Supplies	4,085.69
Varley, C Evan	Township Meetings (2)	40.00		Grand Total	281,329.46
Verizon Wireless - VSAT	Phone Messages Preservation	100.00			
Fund		Expended			
0001 General Fund		8,568.68			
0002 General Supplemental		17,359.88			
0011 Rural Services		693.03			
0020 Secondary Road		156,641.42			
0021 Local Option Sales Tax		67,525.81			
0033 Special Law Enforcement		75.00			
1520 NW Wind Farm Ur Capital Project		23,792.69			
1599 Misc Capital Projects		6,672.95			
Grand Total		281,329.46			

Approved.

JANUARY/FEBRUARY MONTHLY REPORTS: Moved by Twombly and seconded by Shelley to accept the following January and February Monthly Reports: Clerk's Report, Recorder's Electronic Transaction Fee, Recorder's Management Fees Report, Auditor/Treasurer's Report, Veterans Affairs Report, Conservation Board Minutes, Engineer's Fuel Report, and SICOG Housing Trust Fund Report. Approved.

BOARD COMMITTEE REPORTS: Supervisor Twombly gave an update on SICOG and Mental Health; Supervisor Shelley stated his meeting is today; Supervisor Homan gave an update on MATURA and Regional Workforce Board; Supervisor Wedemeyer gave an update on Zion and Midwest Partnership; and Supervisor Hoadley gave an update on Crossroads and EMA.

TOWNSHIP CLERK WAGES: Moved by Shelley and seconded by Homan to approve the wages for Eureka Township Clerk Kristen Calhoun for \$20.00, Union Township Clerk Doug Skellenger for \$40.00, Jefferson Township Clerk Ron Maas for \$40.00, Lincoln Township Clerk Ron Belden for \$40.00, Grand River Township Clerk Becky Luers for \$20.00, Greenfield Township Clerk Pam Schwinger for \$40.00, and for Grove Township Clerk Dave Barrett for \$20.00. Approved. Rich Wallace, Custodian entered at 9:10 a.m.

ENGINEER: Nick Kauffman, County Engineer entered at 9:10 a.m. **Culvert Project** – The contracts have not come yet and will be put on next week. **Grading Contract** – Moved by Twombly and seconded by Homan to sign the contract for TIF Project Grading and RCB Culvert at N-20 Jefferson (LFM-LRCBN20J- -7X-01). Approved. **Survey Agreement** – Moved by Shelley and seconded by Twombly to sign the Agreement with Garden & Associates, LTD to survey Orient Yards for \$1200. Approved. **Property Purchase Update** – Engineer Kauffman updated the Board on the purchase of the property in Orient and the property near Bridgewater. **Report of Maintenance and Activities** – Engineer Kauffman gave an update to the Board on the following projects: W24 Walnut, W13 Eureka, N25 Walnut, G27 Grading, Farm to Market rock, Crack Sealing, N72 Resurface, W23 Prussia, N23 Prussia, IN8 Washington, N20 Jefferson, Pavement Markings, and discussed the budget. Kauffman exited at 9:30 a.m.

TREE REMOVAL BID: Rich Wallace, Custodian entered at 9:10 a.m. Wallace presented a bid for removal of the tree on the west side of the Courthouse for construction of the Courthouse Elevator. Moved by Wedemeyer and seconded by Homan to approve the bid of \$2,136 from SLS Tree Management. Approved. Wallace exited at 9:33 a.m.

ISAC HEALTH AND LIFE INSURANCE: Katie Schmitz and Tim Johnston, Kingston Life and Health Insurance entered at 9:27 a.m. Johnston talked about their partnership with ISAC and the services they offer and the health insurance plans through ISAC. Shelley exited at 10:30 a.m. Schmitz and Johnston exited at 10:32 a.m.

SHERIFF DEPUTY: Jeff Vandewater, County Sheriff entered at 9:42 a.m. Sheriff Vandewater discussed the hiring process for a new Sheriff Deputy that is budgeted for FY19. Moved by Twombly and seconded by Hoadley to proceed with the hiring process. Approved. Vandewater exited at 10:34 a.m.

MANURE MANAGEMENT PLAN UPDATES: Moved by Homan and seconded by Wedemeyer to acknowledge receipt of the Manure Management Plan updates from Todd Van Eaton for the facility located at 1693 330th Street, Orient and from C Doug Eblen for the facility located at 2426 Cedar Ave, Bridgewater. Approved.

CHILD ABUSE PREVENTION GRANT: Moved by Hoadley and seconded by Wedemeyer for Auditor Schaefer, as Contract Administrator, to sign the draw down for the Child Abuse Prevention Grant. Approved.

EASEMENT AGREEMENT: Moved by Twombly and seconded by Homan for the Chair to sign the Easement Agreement with the City of Greenfield legally described as: The SW ¼ NW ¼ and the south two (2) acres of the SW ¼ NW ¼ 8-75-31. Approved.

QUIT CLAIM DEEDS: Moved by Twombly and seconded by Hoadley for the Chair to sign the Quit Claim Deed changing the ownership from Adair County, Iowa to Adair County, Iowa, for management by Adair County Conservation Board for the property locally known as Correll Wildlife Area located in Guthrie County, Iowa. Approved. Moved by and seconded by for the Chair to sign the Quit Claim Deed changing the ownership from Adair County, Iowa to Adair County, Iowa, for management by Adair County Conservation Board for the properties locally known as Jesse James Historical Site, Rex Sullivan Wildlife Area, Mormon Trail Park, Wright Timber Wildlife Area, Ken Sidey Nature Area, Middle River Forest Area, Bridgewater Camper Dump Station, and Hoskins Wildlife Area located in Adair County, Iowa. Approved.

BURIAL ASSISTANCE REQUEST: Moved by Twombly and seconded by Hoadley to deny the burial assistance request due to available assets. Approved.

TAXABLE MILEAGE: Moved by Twombly and seconded by Hoadley to approve the taxable mileage for Dave Homan for \$85.44. Approved.

MATURA FY17 FINANCIAL STATEMENT: Moved by Homan and seconded by Twombly to acknowledge receipt of the FY17 Financial Statement for MATURA. Approved.

FY17 COST ALLOCATION REPORT AND CERTIFICATION OF COST ALLOCATION PLAN: Moved by Homan and seconded by Twombly for the Chair to sign the Cost Allocation Plan Certification and to acknowledge receipt of the FY17 Cost Allocation Report. Approved. Hoadley exited at 10:53 a.m.

COURTHOUSE ACCESSIBILITY: Auditor Schaefer informed the Board that she consulted the Secretary of State (SOS) about an ADA Waiver for the June Primary Election for Absentee Voting at the Courthouse during the construction of the Courthouse Elevator during which time the current elevator will not be usable. This creates no accessible access to the Courthouse. The SOS informed Auditor Schaefer that a plan to provide services would be required. Auditor Schaefer did further research in different options including a service bell or renting a temporary accessible ramp. Given the length of the time an elevator will be unavailable and the need and desire to provide adequate services for voting, as well as, all other services provided at the Courthouse, Auditor Schaefer recommended looking into renting a temporary ramp to place at the east door of the Courthouse. Auditor Schaefer provided two companies out of Des Moines that would be able to give quotes for the ramp. Moved by Wedemeyer and seconded by Twombly to have Custodian Wallace contract the two companies for a design and quote for a temporary ramp. Approved.

ADJOURNMENT: Moved by Twombly and seconded by Wedemeyer to adjourn at 10:53 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jodie Hoadley, Chairman

ATTEST: _____ Mindy Schaefer, Auditor