

**May 16, 2018**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mindy Schaefer

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Shelley and seconded by Hoadley to approve the minutes from May 9, 2018. Approved.

**TRANSFER RESOLUTIONS:** Moved by Twombly and seconded by Homan to approve **Resolution #2018-18** – Transfers FY2018. Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$29,172.25 from the Miscellaneous Capital Project (1599) to the General Fund (0001) as repayment of a current year interfund loan that was made during fiscal year 2018 on July 5, 2017 and required to be reimbursed back to the General Fund (0001) by June 30, 2018. Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved. Moved by Shelley and seconded by Hoadley to approve **Resolution #2018-19** – Transfers FY2018. Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$20,000.00 from the NW Wind Farm UR Debt Service Fund (2120) to the General Fund (0001) for TIF Project Expenditures incurred and certified as debt in November 2016. Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved. Moved by Twombly and seconded by Wedemeyer to approve **Resolution #2018-20** – Transfers FY2018. Whereas, on March 5<sup>th</sup>, 2014 Resolution #2014-24-Levy Debt Service for Loan Agreement was approved authorizing Adair County's Debt Service to be levied for payment of Pictometry Software and Shieldware Software and Hardware; Whereas, on July 12, 2017 and September 26, 2017 payment was made from the Misc Capital Projects Fund (1599) to Pictometry for \$29,172.25 and 6,024.80, respectively, for the annual software payment for Pictometry; Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$35,197.05 from the Misc Debt Service Fund (2999) to the Misc Capital Projects Fund (1599) for expenditures for Shieldware and Pictometry. Roll call vote: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved.

**CHILD ABUSE PREVENTION GRANT:** Moved by Homan and seconded by Hoadley for Auditor Schaefer as the Contract Administrator to approve the draw down for the Child Abuse Prevention Grant. Approved.

**SET PUBLIC HEARING – FLOODPLAIN MANAGEMENT ORDINANCE:** Moved by Twombly and seconded by Shelley to set a public hearing for June 6, 2018 at 9:30 a.m. on proposed Ordinance 37 – Floodplain Management Ordinance. Approved.

**COOPERATIVE REIMBURSEMENT AGREEMENT:** Moved by Shelley and seconded by Hoadley to approve the the Cooperative Reimbursement Agreement between the Cass County (Host) Political Subdivision and the Department of Human Services, Bureau of Collections for child support services. Approved.

**COURTYARD PERMIT:** Stacie Hull, Chamber/Main Street entered at 9:15 a.m. Hull presented a Courtyard Use Permit for May 24, June 14, June 28, July 12, August 9, and August 23, 2018 for a community social event with food and entertainment. Hull presented a seconded Courtyard Use Permit for Saturday, June 2, 2018 for providing lunch for the KSIB Tractor Ride. Moved by Shelley and seconded by Twombly to approve the Courtyard Use Permits with proof of insurance. Approved. Hull exited at 9:31 a.m.

**DOT OFFICE RELOCATION:** Supervisor Twombly discussed the proposed relocation of the DOT office from Atlantic to Council Bluffs. Twombly reported that the move is still being considered. The funding is going to be requested in 2021 or 2022 for the relocation. It is being requested that Boards write letters opposing the relocation to the legislature. Many Boards feel this is a waste of the State's money. It will cost Adair County a lot of time and money and extra cost to projects if the relocation happens.

**COURTHOUSE ELEVATOR PROJECT:** Auditor Schaefer updated the Board that Speer Financial is recommending that the remaining bond be sold prior to July 1 when they are predicting that interest rate will increase. Schaefer discussed the recommendations from ASK Studio for costs that will be above the Contractor's bid like the temporary ramp, 3-5% contingency, inspections, and the architect fees. Auditor Schaefer recommends bonding for an additional \$270,000 to \$290,000. Also, since the bond will be a smaller amount Schaefer ask for contact information from Treasurer Wallace for our local banks. Speer will reach out to the local banks specifically so they will be aware of the opportunity to bid and the bidding process. Schaefer discussed with the Board that the County is required to go through the bidding process as normal since it is the result of a bond election per the County's Bond Attorney Ahlers & Cooney. Moved by Twombly and seconded by Shelley to continue with the bond process to sell an additional \$300,000 and to notify Speer Financial and Ahlers & Cooney to get the process started. Approved.

**TIF/WINDFARM UPDATE:** Auditor Schaefer shared a Moody's Investors Service Report with the Board of Supervisors that featured Adair County along with entities in Texas, Kansas, Minnesota, and California that are benefiting from wind farms. The report is very favorable to Adair County. Auditor Schaefer explained that she was interviewed by Frank Mamo from Moody's for this report. As a result of this, Auditor Schaefer was contacted by a reporter for Inside Climate News based out of Columbus, Ohio for an article that the reporter is writing on the benefits of wind farms to rural communities. The article is to be sent to Schaefer once published. Schaefer expressed the benefit that the County could see in the bidding of the next bond due to the article in Moody's.

**AUDITOR'S OFFICE:** Auditor Schaefer discussed the addition of a new position to the Auditor's Office for an IT/Election Deputy. The main reasons for the addition is the new legislation in cybersecurity for electronic poll books and election equipment, the increase in workload that will come with the new windfarms, and the need for cross-training of the Auditor's duties. The cost of a new IT/Elections Deputy is approximately \$67,000. This includes salary and benefits. The new employee will start out at 75% of the Auditor's salary and upon favorable reviews will step up to 80% over the

course of 4 year, the time that is need to become proficient in the Auditor's Office. The group continued to discuss the addition. Moved by Shelley and seconded by Twombly to approve **Resolution #2018-21** – A Resolution Adding An Auditor's Office It/Elections Deputy Position. Whereas, the Adair County Auditor presented the Adair County Board of Supervisors with a request to add an IT/Elections Deputy position; and Whereas, it is in the Board of Supervisors authority to determine the number of deputies, assistants, and clerks for the offices of auditor, treasurer, recorder, sheriff, and county attorney per Iowa Code Section 331.323(2)(g); Be It Resolved by the Adair County Board of Supervisors to add an IT/Elections Deputy position. Roll call vote: Hoadley, aye; Wedemeyer, nay; Homan, aye; Twombly, aye; and Shelley, aye. Approved.

**SCHNEIDER CORPORATION:** Ryan Smith, Schneider Corporation entered at 9:30 a.m. Pam Jensen, County Assessor entered at 9:55 a.m. Smith was asked to present information to the Board on the cost of switching GIS service providers from GIS Workshop to Schneider Corporation. Smith informed the Board there is a \$1000 set up cost for Pictometry and Schneider is going to price match \$7500 service agreement and the maintenance \$5400. This is a cost savings of \$4600 per year. Smith presented a 5-year contract and the cost would stay the same. Assessor Jensen asked about training time. Smith went over the training process and it would be with no charge. Moved by Wedemeyer and seconded by Shelley to move the GIS to Schneider and sign the contract. Approved.

**GIS AGREEMENT/RENEWAL:** The Board asked the County Auditor to notify GIS Workshop of the intent to cancel.

**ADJOURNMENT:** Moved by Homan and seconded by Twombly to adjourn at 10:48 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jodie Hoadley, Chairman

**ATTEST:** \_\_\_\_\_ Mindy Schaefer, Auditor