

**May 23, 2018**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mindy Schaefer, Caleb Nelson, and Marvin Ford

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Shelley and seconded by Twombly to approve the minutes from May 16, 2018. Approved.

**CLAIMS:** Moved by Wedemeyer and seconded by Hoadley to approve the following claims:

Access Systems	Total Phone Care	285.00	Karl Chevrolet	2018 Chevrolet Pickup	26,988.00
Adair Co Abstract Company	Real Estate Title Search	100.00	Kerber, Chris	Steel Toed Boots Reimb	150.00
Adair Co Fair Board	Fairground Electrical	5,000.00	LD Products/ 123inkjets	Printer Toner	111.56
Adair Co Free Press	Subscription Renewal	32.00	Leroy & Sons, Inc.	Grading Project	220,118.65
Adair Co Health System	Jail Meals/Supplies	82.62	Mail Services LLC	Print, Postage	334.64
Adair News, The	Official Publications	129.37	Marco Technologies LLC	Copier Lease	130.15
Agriland FS Inc	Ethanol, Diesel, Utilities	28,648.50	Mcintosh, Beth	Staff Uniforms Reimb	340.97
Agrivision	JD Tractor Repair	2,228.63	MHC Kenworth	Parts, Labor	1,599.15
Alliant Energy - IES	Utilities	319.78	Mid-Iowa Sales Co	Equip Supplies	76.40
Baudler, Ronald	Tile Lines	6,240.00	Mobility & Access Solutions	Temporary Ramp Set Up	2,690.00
Bridgewater Tires & More	Tire Repair, Oil	45.75	Office Depot	Office Supplies	143.64
Capital Sanitary Supply	Custodial Supplies	147.46	Office Machines Co	Office Supplies	473.46
Central Iowa Ready Mix, Inc.	Lost Bridge Replacement	5,852.00	Orient City	Maint Of City	497.69
Creston Publishing Company	Subscription Renewal	165.00	Quick Supply Co	Mulch	1,124.00
Diamond Oil Co	Diesel	1,257.13	Schaefer, Mindy	Mileage-Pa Laptop Pickup	45.84
Dynamic Drivelines, LLC	Parts & Repairs	125.00	Schildberg Const Co Inc	Maint Rock, Yards Exp	81,820.78
Eastern Iowa Tire	Tire Repairs & Retreads	660.93	Seat Treasurer	2018 Seat Membership Dues	150.00
Ehler, Jonathan	Fuel Reimb	11.22	Secretary Of State	Notary-J. Ingwers	30.00
Election Source	Ballot Programming	3,375.00	Shield Technology Corp	FY19 Maintenance	14,600.00
Farmers Electric Coop	Utilities	678.71	Sickles Trucking & Repair	Tire Repair	15.00
Farmers Lumber Company	Engineering Supplies	296.60	SLS Tree Management	Tree Removal	1,200.00
Fastenal Company	Safety Glasses	50.28	Snap-On-Tools	Supplies	166.00
Fox Welding Co	Lost Bridge Materials	13.36	Southern IA Rural Water	Utilities	19.00
GATR Truck Center	Parts	455.75	Stuart Herald, The	Official Publications	207.00
Grantham Sanitation	Trash Collection	360.00	Thomson Reuters - West	Library Plan Changes	296.98
Greenfield True Value	Supplies	39.72	Transit Works	Engineering Supplies	115.37
Hawkeye Truck Equipment	Parts	87.57	Twombly, John	Mileage	163.76
Housby Mack Inc	Parts, Filters	2,255.69	Tyler Technologies	Financial, Tax	968.75
Humboldt Mfg Co.	Engineering Supplies	62.33	Verizon Wireless Bellevue	Hot Spot	108.42
IA Association Of County	FY19 Dues	1,500.00	Wallace Auto Supply Co	Parts	11.99
Infomax, Office Systems	Copier Lease	372.99	Wallace, Richard W	E-911 Mileage	50.51
ISAC	FY19 Dues	6,150.00	Ziegler Inc	Parts	388.81
JEO Consulting Group	Engineering Services	7,899.00		Grand Total	430,313.91
Juniper Properties	ATURA Rent	250.00			
Fund	Expended				
0001 General Fund		61,812.35			
0002 General Supplemental		3,570.84			
0011 Rural Services		1,718.37			
0020 Secondary Road		125,464.44			
0021 Local Option Sales Tax		13,764.36			
0027 Conservation Land		206.15			
1520 NW Wind Farm Ur Capital Project		220,118.65			
1599 Misc Capital Projects		3,658.75			
Grand Total		430,313.91			

Approved.

**TAXABLE MEALS:** Moved by Homan and seconded by Shelley to approve the taxable meals for John Twombly for \$10.11. Approved.

**101 MOBILITY LEASE AGEEMENT:** Moved by Twombly and seconded by Shelley for the Chair to sign the lease agreement and sales quote for the temporary ramp on the east side of the Courthouse. Approved. Raedeen Bigelow and Jack Brown entered at 9:05 a.m.

**ACCESS SALES QUOTE – BACKUP DEVICE:** Moved by Shelley and seconded by Wedemeyer for the Chair to sign the sales quote for a backup device. Approved.

**LIFE INSURANCE BINDER/TERMINATION LETTER:** Moved by Twombly and seconded by Hoadley to table the Life Insurance Binder with Madison National Life and the Termination Letter to Dearborn National. Approved.

**COBRA BINDER/TERMINATION LETTER:** Moved by Homan and seconded by Wedemeyer for the Chair to sign the COBRA Binder with TASC and sign the Termination Letter to Wellmark for COBRA Administration. Approved.

**ENGINEER:** Nick Kauffman, County Engineer entered at 9:06 a.m. **Final Vouchers –** Moved by Homan and seconded by Wedemeyer to sign the final voucher with Cunningham-Reis LLC for LOST Bridge Projects: and L-LBRN25W - - 73- 01 (Walnut N-25). Approved. Moved by Wedemeyer and seconded by Shelley to sign the final voucher with Cunningham-Reis LLC for LOST Bridge Projects: L-LBRW24W - - 73 -01 (Walnut W-24). Approved. **Longevity Raise –** Moved by Shelley and seconded by Hoadley to approve the longevity increase of \$0.05 to \$0.05 for 5 years of service for Sawyer Hansen to an hourly rate of \$26.83 per County Engineer, Nick Kauffman's recommendation effective June 3, 2018, 2018. Approved. **Step Raise –** Moved by Twombly and seconded by Homan to approve the 6-month step increase for Dean Sickles of \$0.87 to an hourly rate of \$17.08 per County Engineer, Nick Kauffman's recommendation effective June 7, 2018. Approved. **Report of Maintenance & Activities –** Kauffman gave an update on the following projects: W30 Orient, W13 Eureka, W24 Jefferson, N25 Jefferson, G27 box culverts, Henningsen's project, W23 Prussia, Pavement Markings, Bridge Inspections, Oversize/Overweight permits for Wind Farm, and Wind Farm update. Kauffman exited at 9:31 a.m.

**PUBLIC HEARING – FY18 BUDGET AMENDMENT:** Moved by Wedemeyer and seconded by Shelley to open the public hearing for the FY18 budget amendment at 9:30 a.m. Approved. No comments were received by the Auditor's Office, Supervisors, or public. Move by Twombly and seconded by Wedemeyer to close the public hearing at 9:32 a.m. Approved.

**APPROVE FY18 BUDGET AMENDMENT RESOLUTION:** Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2018-22 –** Approval of FY18 Budget Amendment. Be It Resolved by the Adair County Board of Supervisors, that the amended budget for fiscal year 2018 be approved as published in the official newspapers of the county the week of May 7, 2018. Roll Call: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved.

**FY18 BUDGET AMENDMENT:** Moved by Twombly and seconded by Shelley for the Chair to sign the FY18 budget amendment. Approved.

**APPROPRIATION RESOLUTION:** Moved by Wedemeyer and seconded by Twombly to approve **Resolution #2018-23 –** Appropriations. FY2018. Be It Resolved by the Adair County Board of Supervisors this 23<sup>rd</sup> day of May, 2018 that the following increases in the following departments:

01 Supervisors	\$701,997	+	\$5,777	=	\$707,774
04 Attorney	\$134,862	+	\$5,000	=	\$139,862
05 Sheriff	\$1,345,109	+	\$17,861	=	\$1,362,970
22 Conservation	\$305,966	+	\$27,723	=	\$333,689
26 DHS	\$9,400	+	\$200	=	\$9,600

Roll Call: Hoadley, aye; Wedemeyer, aye; Homan, aye; Shelley, aye; and Twombly, aye. Approved.

**NEIGHBORHOOD CENTER:** Raedeen Bigelow, General Relief distributed information on the numbers of people served the last two years. Bigelow discussed the information and discussed additional programs that they are going to try to implement. Bigelow distributed information on the wages as well as copies of Bigelow's and the Center Aide's paystub so the group could discuss the wages paid and the funding of the Center Aide through the County. MATURA lost over \$340,000 in program funding and now there is a discussion on how to proceed forward. Part of that discussion is to not have a Center Aide and reduce to 3 days a week. Homan suggested asking Ron Ludwig and Nikki Tucker to attend a Board Meeting to explain the programming and the reason for the proposed changes. Moved by Shelley and seconded by Homan to table and ask MATURA to come to a future Board Meeting. Approved.

**ADJOURNMENT:** Moved by Wedemeyer and seconded by Twombly to adjourn at 10:11 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jodie Hoadley, Chairman

**ATTEST:** \_\_\_\_\_ Mindy Schaefer, Auditor