

June 6, 2018

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mindy Schaefer, Brenda Wallace, Tyson Sickles, and Caleb Nelson

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Wedemeyer and seconded by Homan to approve the minutes from May 30, 2018. Approved.

CLAIMS: Moved by Twombly and seconded by Wedemeyer to approve the following claims:

| | | | | | |
|--------------------------------------|------------------------------|------------|---------------------------|-----------------------------|------------|
| Access Systems | IT Care/FY19 License Renew | 2,014.18 | IA St Medical Examiner | Medical Examiner Fees | 1,554.25 |
| Adair Co Sanitary Landfill | Tax Draw-4th Quarter | 10,668.00 | IACCVSO | FY19 Dues | 50.00 |
| Adair News, The | Publications | 759.09 | Impact 7G | Lead Sample | 25.00 |
| Adams Co Sheriff | Prisoner Care & Keep | 1,240.00 | Iowa Division Of Labor | Asbestos Inspector License | 20.00 |
| Alliant Energy - IES | Utilities | 224.22 | Johnson Co Med Examiner | Medical Examiner Fees | 302.95 |
| Aramark Uniform Services | Floor Mats, Towel & Uniform | 298.75 | Jones, Dennis | Safety Boots & Clothing | 155.11 |
| B M Sales | Custodial Supplies | 292.25 | Kinzie Service | Tire Repair | 20.00 |
| Baudler, Ronald | Tile Lines | 3,600.00 | Leroy & Sons, Inc. | Grading Project | 118,709.84 |
| Bridgewater Tires & More | Tire&Fender Repair | 2,303.73 | Lube Tech & Partners, LLC | Diesel | 240.25 |
| Central Iowa Detention | Juvenile Detention Services | 442.00 | Mainstay Systems Inc | FY19 Maintenance | 7,632.00 |
| Certified Power Inc | Parts & Repairs | 682.84 | McMorran Lawn & Garden | Lawn Services | 430.00 |
| Charm-Tex | Prisoner Supplies | 2,231.58 | Meisenheimer, Janelle | Office Furniture Reimb | 82.39 |
| Cintas | Safety & Protective Supplies | 233.39 | Norsolv Systems Environ. | Service Parts Washer | 167.95 |
| Creston Publishing Company | Publications | 2,342.64 | Office Depot | Office Supplies | 22.44 |
| Cunningham-Reis, LLC | Lost Bridge | 11,011.86 | Office Machines Co | Office Supplies | 908.95 |
| Dataspec Inc | Computer Program | 449.00 | Orient Municipal Light | Utilities | 170.00 |
| Daughenbaugh, Luke | ATURA Rent | 150.00 | Orient Municipal Water | Utilities | 203.35 |
| Diamond Oil Co | Diesel | 1,881.85 | Praxair Distributing Inc | Welding Supplies | 95.74 |
| District Iv Treasurer | Training Registration | 24.00 | Schaecher, Rick | Mileage | 37.83 |
| Dollar General Charge Sales | Custodial Supplies | 73.70 | Schildberg Const Co Inc | FY19 Shed Lease | 1,000.00 |
| Ehsam, Monte | June Conservation Rent | 174.93 | Southern IA Rural Water | Utilities | 71.00 |
| Fastenal Company | Safety Glasses | 20.52 | The Shredder | Shredding | 385.00 |
| Finck, Gary | Garage Roof Repair | 157.91 | Truck Center Companies | Parts, Labor | 4,879.71 |
| FNB Bank | Checks | 11.00 | Tyler Technologies | FY19 Maintenance, Financial | 8,275.28 |
| Grand Contracting LLC | Courthouse Elevator Project | 10,450.00 | Unplugged Wireless | Duplexer, Radio | 2,245.00 |
| Grantham Sanitation | Trash Collection | 98.00 | Verizon Wireless Bellevue | Phone Service | 379.06 |
| Greenfield Lumber Co | Signs, Radio Equipment | 124.73 | Wallace Auto Supply Co | Car Supplies | 19.85 |
| Greenfield Municipal | Utilities | 2,918.64 | Wallace, Richard W | Mower Gas | 15.66 |
| Greenfield True Value | Supplies | 35.40 | Wellmark Blue Cross | FY19 July Insurance Prem | 3,454.00 |
| Henningsen Const Inc | TIF Resurfacing | 203,541.63 | Wellmark BC/BS | FY19 July Insurance Prem | 125.60 |
| Hight P C, Clint | Office Equip Rent | 1,100.32 | Wex Bank | Gas Co Cars | 276.15 |
| Hoadley, Jodie | Mileage | 322.18 | Windstream | Phone Service | 1,217.28 |
| IA Law Enforcement Acad | Training | 350.00 | | Grand Total | 413,399.98 |
| Fund | Expended | | | | |
| 0001 General Fund | | 36,628.83 | | | |
| 0002 General Supplemental | | 628.00 | | | |
| 0011 Rural Services | | 11,818.48 | | | |
| 0020 Secondary Road | | 16,437.99 | | | |
| 0021 Local Option Sales Tax | | 11,011.86 | | | |
| 1520 NW Wind Farm Ur Capital Project | | 322,251.47 | | | |
| 1599 Misc Capital Projects | | 11,043.75 | | | |
| 8500 Adair County Insurance Trust | | 3,579.60 | | | |
| Grand Total | | 413,399.98 | | | |

Approved.

COURTYARD USE PERMIT: Moved by Shelley and seconded by Twombly to approve the Courtyard Use Permit for Midwest Partnership for July 6, 2018 with proof of insurance and to approve the Courtyard Use Permit for Calvary Assembly of God, Dexter for July 14-15, 2018 with proof of insurance. Approved.

APRIL MONTHLY REPORTS: Moved by Twombly and seconded by Wedemeyer to accept the following April Monthly Reports: Clerk's Report, Recorder's Electronic Transaction Fee, Recorder's Management Fees Report, Auditor/Treasurer's Report, Veterans Affairs Report, and Conservation Board Minutes. Approved.

TAX SALE DEED: Brenda Wallace, County Treasurer entered at 9:00 a.m. and Tyson Sickles entered at 9:00 a.m. Wallace informed the Board that Sickles is interested in purchasing two tax sale deed currently held by the County. The group discussed the impact of accepting the offer. Moved by Twombly and seconded by Homan to assign Certificate of Purchase at Tax Sale Number 140100 parcel number 1020102001 and 140101 parcel number 1020102002 to Tyson Sickles for \$500.00, and to abate balance of delinquent taxes, current taxes, interest, penalty and cost at the time deed is issued. Approved. Sickles exited at 9:19 a.m.

ACH AGREEMENT: Ginny Herr and Julie Williams, FNB entered at 9:19 a.m. Williams and Herr presented the updated ACH Agreement to the Board and explained the changes in the agreement including additional requirements for cybersecurity and same day ACH. Moved by Wedemeyer and seconded by Twombly for the Chair to sign the ACH Agreement with FNB. Approved. Williams and Herr exited at 9:25 a.m.

ENGINEER: Nick Kauffman, County Engineer entered at 9:10 a.m. **Job Classification Change** – Moved by Twombly and seconded by Hoadley to approve the job classification change for Jade Zimmerline from Equipment Operator-Bridge Crew/Laborer to Equipment Operator/Laborer/Truck Driver with no change in rate of pay per Nick Kauffman, County Engineer's recommendation effective May 24, 2018. Approved. **Maintenance and Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: Grading Project, N20 Jefferson, W23 Prussia, N23 Prussia, widening north of Fontanelle, and discussed dust control. **Engineer Contract** – Auditor Schaefer distributed the current Engineer Contract that expires on June 30, 2018. The Board and Kauffman negotiated the contract. Moved by Shelley and seconded by Twombly to approve a 3-year employment contract with Nick Kauffman setting the annual salary increases with a 4% increase effective July 1, 2018 and effective July 1, 2019 and July 1, 2020 the increase will be equal to the Supervisors highest approved Comp Board Recommendation amount for the fiscal year. Approved. Kaufman exited at 9:47 a.m.

PUBLIC HEARING – ORDINANCE 37-FLOODPLAIN MANAGEMENT: Moved by Wedemeyer and seconded by Homan to open the public hearing for Ordinance 37-Flood Plain Management at 9:45 a.m. The Chair conducted the 1st reading of Ordinance 37 – Floodplain Management. No comments were received by the Auditor, Supervisors, or public. Moved by Shelley and seconded by Twombly to close the public hearing at 9:51 a.m. Approve.

CONSIDERATION OF 2ND AND 3RD READING-ORDINANCE 37: Moved by Twombly and seconded by Homan to waive the 2nd and 3rd reading of Ordinance 37. Approved.

RESOLUTION TO APPROVE ORDINANCE 37: Moved by Shelley and seconded by Hoadley to approve **Resolution #2018-24** – Approval Of Ordinance Number 37 Flood Plain Management Ordinance. Whereas, the Board of Supervisors of the County of Adair, State of Iowa, after public notice and hearing as prescribed by law; and Whereas, the purpose of the ordinance is to protect and preserve the rights, privileges and property of Adair County and its residents and to preserve and improve the peace, safety, health, welfare, and comfort and convenience of its residents by minimizing those flood losses described in (SECTION I(B)1) of this Ordinance with provisions designed to:

1. Restrict or prohibit uses which are dangerous to health, safety or property in times of flood or which cause excessive increases in flood heights or velocities.
2. Require that uses vulnerable to floods, including public facilities, which serve such uses, be protected against flood damage at the time of initial construction or substantial improvement.
3. Protect individuals from buying lands, which may not be suited for intended purposes because of flood hazard.
4. Assure that eligibility is maintained for property owners in the community to purchase flood insurance through the National Flood Insurance Program;

Therefore, the Board hereby adopts Ordinance 37, with the ordinance to be effective after final publication of said ordinance. Roll call vote: Hoadley, aye; Wedemeyer, aye; Shelley, aye; Homan, aye; and Twombly, aye. Approved.

SUPERVISORS COMMITTEE/BOARD REPORTS: Supervisor Twombly gave an update on the Transportation Board; Supervisor Hoadley gave an update on Crossroads, EMA, Wellness Committee; Supervisor Homan gave an update on the Hungry Canyons, Regional Workforce Board, and Safety; Supervisor Shelley has no updates; and Supervisors Wedemeyer gave an update on Landfill, DeCat, and Zion.

GENERAL RELIEF/MATURA FY19 FUNDING: Supervisor Homan read a letter from MATURA on their position and loss of funding that is directly affecting the staffing of general relief facilities. The letter also addresses the current funding levels of Adair County and the result of any reduced funding levels from Adair County. The group discussed the letter and funding level. Moved by Homan and seconded by Twombly to continue the same level of funding that was budgeted for FY19 and revisit the funding level for the next fiscal year's budget. Approved.

ADJOURNMENT: Moved by Wedemeyer and seconded by Twombly to adjourn at 10:14 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jodie Hoadley, Chairman

ATTEST: _____ Mindy Schaefer, Auditor