

**November 7, 2018**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mandy Warrior, Joanie Finck, Bart Knox, Eric Jeannerat, and Caleb Nelson.

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Shelley and seconded by Wedemeyer to approve the October 31, 2018 minutes. Approved.

**CLAIMS:** Moved by Shelley and seconded by Twombly to approve the following claims:

Vendor Name	Payable Description	Total			
Access Systems	Total It Care	\$3,052.93	Karl Emergency Vehicles	New Vehicle Upfit	\$11,221.44
Adair Auto Parts	Parts/ Supplies	\$26.47	Legislative Services Agency	2019 Iowa Code	\$100.00
Adair Co Health System	Jail Meals, Supplies	\$1,687.00	Leroy & Sons, Inc.	TIF Grading Project	\$13,651.00
Adair Co Home Care	Emergency Prep Grant	\$4,244.07	Martin Marietta Materials	Ice Control Materials	\$3,621.94
Adair News, The	Publications	\$1,473.36	McMorran Lawn & Garden	Misc Yards	\$163.00
Adams Co Sheriff	Prisoner Care & Keep	\$880.00	Midwest-Wheel Companies	Equipment Supplies/ Parts	\$501.62
Ahlers & Cooney Pc	Labor Relations	\$1,250.00	Mobility & Access Solutions	Ramp Fees	\$540.00
Allender Butzke Engineers	Courthouse Elevator	\$1,227.09	Morgan, Janelle M.	VA Mileage	\$94.23
Alliant Energy - IES	Utilities	\$678.76	Northland Products Co	Other Equip Supplies/ Oil	\$288.96
B M Sales	Custodial Supplies	\$272.00	Office Machines Company	Office Supplies	\$357.43
Bankers Trust	Series 2015 Bond	\$186,212.50	O'Halloran International	Other Equip Supplies/ Parts	\$298.43
Bridgewater Tires & More	Tires, Tubes, Tire Labor	\$1,060.50	Orient City	TJ Payment	\$371.40
Central IA Distributing Inc	Ice Melt	\$1,267.00	Orient Municipal Light	Utilities	\$27.50
Charm-Tex	Prisoner Supplies	\$653.90	Orient Municipal Water	Utilities	\$83.30
Craig's Automotive	Vehicle Service, Labor	\$425.94	Parcels Of Land Realty	Signs	\$69.60
Creston Publishing Co	Publications	\$1,543.94	Praxair Distributing Inc	Welding Supplies	\$95.74
Des Moines Stamp Mfg Co	Notary Stamp	\$28.30	Productivity Plus Account	Parts	\$376.40
Diamond Oil Co	Diesel	\$1,675.74	Quality Glass Co	Labor	\$135.00
Dollar General	Custodial Supplies	\$78.60	Quality Inn & Suites	Lodging	\$416.64
Echo Group Inc	Misc Shop	\$1,441.45	Reis, Diane	Election NH Board	\$123.39
Edsall, Carolyn	VA Mileage, Election Worker	\$290.11	Schaecher, Rick	VA Meeting Mileage, Meal	\$78.02
Ehrsam, Monte	Conservation Rent	\$174.93	Schildberg, John E. Iii	VA Meeting Mileage	\$54.29
Every Step	Community Services Grant	\$4,616.73	Shopko Pharmacy	Prisoner Prescriptions	\$5.99
FIXXT	VA Shirts	\$509.46	Shopko Stores	Office Supplies	\$52.98
Fontanelle City	Utilities	\$39.09	Southern IA Rural Water	Utilities	\$104.00
Frese, Stan	Election Public Test	\$29.95	Stewart, Lee	Misc Yards	\$360.00
Grand Contracting LLC	Courthouse Elevator	\$40,361.70	Storey Kenworthy	Voter Registration Cards	\$48.96
Grantham Sanitation	Garbage Hauling	\$238.00	Stuart Herald, The	Election Inserts	\$117.00
Greenfield Municipal	Utilities	\$3,132.75	Stuart True Value & Lumber	Culvert Supplies	\$17.96
Greenfield True Value	Custodial Supplies	\$100.97	Truck Center Companies	Labor	\$748.13
Harkins Service, LLC	Tire Rotation	\$96.90	Unified Contracting Serv	Repairs TO Fuel Master	\$906.19
Harrison Truck Centers	Parts	\$476.70	Union Co Auditor	MH Fiscal Agent	\$116,027.50
Hawkeye Truck Equipment	Parts/ Other Equip. Supplies	\$2,114.00	Wallace, Richard W	Mower Gas	\$15.92
Hight P C, Clint	Attorney Expenses	\$1,282.14	Wellmark Blue Cross	Dec Health Insurance Prem	\$3,454.00
Housby Mack Inc	Filters	\$194.79	Wex Bank	Gas Co Cars	\$515.70
ICAP	Insurance Premiums	\$632.01	Windstream	Phone Service	\$1,227.12
IA Law Enforcement Acad	Jail School-Tipling	\$350.00	Wiremann Electric LLC	Materials, Labor	\$198.70
Imagetek Inc	Cloud Backup & Recovery	\$40.00	Young, Nancy	Nov VA Rent	\$450.00
ISAC Group Dental	Dec Dental Insurance Prem	\$121.48	Ziegler Inc	Parts/ Shop Tool	\$577.12
Jones Creek Apparel	Uniform Supplies	\$270.00		<b>Grand Total:</b>	<b>\$421,747.86</b>

**Fund Summary**

Fund	Amount
0001 - General Fund	\$40,901.23
0002 - General Supplemental	\$1,685.72
0010 - MH-Dd Services Fund	\$115,011.11
0020 - Secondary Road	\$18,362.03
0032 - NW Wind Farm UR Debt Service Fund	\$138,625.00
0033 - Special Law Enforcement	\$220.00
1520 - NW Wind Farm UR Capital Project Fund	\$13,651.00
1599 - Misc Capital Projects	\$42,128.79
2010 - Public Safety Center Debt Service Fund	\$34,593.75
2999 - Misc Capital Projects Debt Service	\$12,993.75

Total: \$421,747.86

Approved.

**SEPTEMBER MONTHLY REPORTS:** Moved by Wedemeyer and seconded by Hoadley to acknowledge receipt of the following September Monthly Reports: Clerk's Report, Recorder's Electronic Transaction Fee, Recorder's Management Fees Report, Recorder's Quarterly Report, Auditor/Treasurer's Report, Housing Trust Fund Report, Sheriff's Quarterly Report, VA Monthly Report, VA Quarterly Report, and Engineer's Fuel Report. Approved.

**SUPERVISOR COMMITTEE/BOARDS UPDATE:** Supervisor Shelley gave an update on E911; Supervisor Wedemeyer gave an update on Landfill, Business Partnership, and Zion; Supervisor Homan gave an update on Regional Workforce Development and MATURA; Supervisor Twombly gave an update on SICO; and Supervisor Hoadley gave an update on Insurance Committee, EMA, and Crossroads.

**ENGINEER:** Nick Kauffman, County Engineer entered at 9:06 a.m. **Final Voucher** – Moved by Shelley and seconded by Wedemeyer to sign the Final Voucher for FM-C001(99)-55-01 to Fort Dodge Asphalt Co. for county wide crack sealing. Approved. **Public Hearing** – Kauffman received a petition to close a portion of Marion Ave. The Board discussed the petition. Moved by Shelley and seconded by Homan to set the public hearing for November 28, 2018 at 9:30 a.m. for a change in classification for a portion of 180<sup>th</sup> St to a Level C Road. Approved. **Report of Maintenance and Activities** – Engineer Kauffman gave an update on the following projects: Washington Section 8 project, Washington 35 Bridge, Stockpile rock, County-owned Property in Orient, and Hwy 25 Closure.

**UNION RECERTIFICATION ELECTION:** Mike Galloway, Ahlers and Cooney and Jeff Vandewater, County Sheriff entered at 9:30 a.m. Galloway reviewed the union recertification election results. The Sheriff Union decertification is effective after a 10-day challenge period and the contract will expire upon official notice from PERB. The Secondary Roads Union recertified. The group discussed what to do in the interim. Sheriff needs to update all standard operating procedures and update policies and procedures to include the items that were in the contract that are not currently addressed in the personnel policy. Galloway discussed the law changes with Iowa Code Chapter 20 bargaining. Non-Public Safety unions has the biggest change. The only mandatory item of bargaining is entry base wage and it is illegal to discuss is insurance, supplemental pay, evaluation process, transfers, dues deductions. The base wage negotiation is restricted to entry step only and if the contract goes to arbitration; the arbitrator cannot award more than 3% or CPI whichever is less for a wage increase in the entry level wage. Galloway will plan to come down again to discuss strategy. Galloway suggested the Board of Supervisors pass a resolution to continue to use certain wage steps and benefits that are in the union contract for the form sheriff's union to give time to Auditor Schaefer and Sheriff Vandewater to work to update the personnel handbook. Galloway informed the Board the department cannot go through a certification election again for two years. Sheriff Vandewater will need to come to the Board for wage increases for his department. Galloway and Engineer Kauffman exited at 10:02 a.m.

**SHERIFF'S OFFICE – PRISONER MEALS:** Sheriff Vandewater discussed the prisoner meals. The hospital contacted them about the billing and want to raise the cost of the meals to account for the cost of the containers, which they can no longer charge for separately. The hospital is asking for a \$0.30/meal increase effective December 1, 2018 and an additional \$0.20 effective July 1, 2019. Moved by Twombly and seconded by Wedemeyer to approve the agreement with the Adair County Health System for prisoner meals. Approved. Sheriff Vandewater exited at 10:08 a.m.

**VETERANS AFFAIRS OFFICE:** Commissioner Schildberg was not present so Auditor Schaefer presented VA Director Rick Schaecher's resignation. Moved by Shelley and seconded by Wedemeyer to accept, with regret, Rick Schaecher's resignation effective date of January 15, 2019 and thank him for his years of service. Approved.

**ADJOURNMENT:** Moved by Twombly and seconded by Wedemeyer to adjourn at 10:20 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jodie Hoadley, Chairman

**ATTEST:** \_\_\_\_\_ Mindy Schaefer, Auditor