

**December 5, 2018**

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Twombly, and Wedemeyer. Shelley was absent.

Also present: Mandy Warrior and Bart Knox

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Wedemeyer and seconded by Homan to approve the November 28, 2018 minutes. Approved.

**CLAIMS:** Moved by Wedemeyer and seconded by Twombly to approve the following claims:

<b>Vendor Name</b>	<b>Payable Description</b>	<b>Payments</b>			
Adair Co Home Care	I4 Grant	\$1,419.65	IA Prison Industries	Signs	\$76.60
Adair News, The	Dispatcher Employment Ad	\$59.37	Imagetek Inc	Cloud Backup/Recovery Serv	\$40.00
Ahlers & Cooney Pc	Labor Relations	\$1,314.86	Impact 7g	Lead Testing Bridge	\$50.00
Alliant Energy - IES	Utilities	\$1,313.71	ISAC Group Dental	Jan Dental Insurance Prem	\$121.48
Appliance Repair Service	Jail Dryer Repair & Labor	\$395.00	Jensen, Nathan	Safety Footwear	\$102.61
Bridgewater Tires & More	Tire Repair/Tires, Tubes, Etc	\$2,015.33	Kinzie Service	Tire Rotation	\$101.95
C.H. McGuiness Co., Inc.	Thermostat, Gasket	\$327.60	Mail Services LLC	Print, Postage	\$404.97
Carlson, Julie	Labor	\$105.00	Menards - Clive	Infrared Heater Bridgewater	\$89.99
Central IA Distributing Inc	Ice Melt	\$127.00	Midwest-Wheel Companies	Safety	\$689.66
Central Salt LLC	Ice Salt	\$3,325.67	Mobility & Access Solutions	Ramp Fees	\$540.00
Construction & Aggregate	Parts	\$606.00	NACVSO	Dues	\$50.00
Cummins Sales & Service	Generator Maint Agreement	\$870.90	Nelson, Josh	ISACA Meeting Mileage	\$62.38
CVSOAN	Membership Registration	\$375.00	Northland Products Co	Grease	\$107.71
Daino Construction	Snow Removal	\$105.00	O'Halloran International	Parts/Equipment Supplies	\$1,736.78
Diamond Oil Co	Diesel	\$398.36	Orient City	TJ Payment	\$464.56
Dollar General	Custodial Supplies	\$48.55	Orient Municipal Light	ATURA Utilities	\$334.50
ECHCO Concrete LLC	Culvert Repairs	\$685.00	Orient Municipal Water	Utilities	\$52.50
Ehrsam, Monte	Conservation Rent	\$174.93	Praxair Distributing Inc	Welding Supplies	\$283.38
Election Source	Election Coding, Testing	\$1,575.00	Quill	Copy Paper	\$179.94
Fastenal Company	Parts/Bolts/Equip Supplies	\$315.58	R & D Service	Tires, Tubes, Etc	\$802.00
Freedom Fire & Safety LLC	Annual Inspection	\$138.90	Schaefer, Mindy	ISACA Mtg Mileage/Meals	\$77.90
GATR Truck Center	Parts/Labor	\$7,761.66	Schildberg Const Co Inc	Maintenance Rock	\$80,582.54
Grand Contracting LLC	Courthouse Elevator	\$32,471.00	Southern IA Rural Water	Utilities	\$104.00
Grantham Sanitation	Jail Garbage Hauling	\$98.00	Sunds Custom Fencing	TIF Grading Project (G27)	\$933.94
Greenfield Municipal	Utilities	\$2,988.63	The Cellular Connection	New Hot Spot	\$99.99
Greenfield True Value	Custodial Supplies	\$44.99	Transit Works	Culvert Crew Supplies	\$42.00
Hansen, Sawyer	Safety Footwear	\$148.39	Vander Haags Inc	Parts	\$2,890.44
Harkins Service, LLC	Tire Repair	\$28.00	Verizon Wireless Bellevue	Phone Service	\$58.71
Harrison Truck Centers	Parts/Labor	\$3,876.89	Wallace, Richard W	Mower Gas	\$10.31
Hawkeye Truck Equipment	Parts	\$886.00	Wellmark Blue Cross	Jan Health Insurance Prem	\$3,454.00
Hight P C, Clint	Attorney Expenses	\$769.13	Wex Bank	Gas Co Cars	\$292.02
Horizon Equipment	Supplies	\$392.61	Williams, Barry	Grove Cemetery Mowing	\$450.00
Hotsy Cleaning Supplies	Bulk Fleetwash	\$546.00	Windstream	Phone Service	\$1,250.03
Housby Mack Inc	Parts/Filters	\$405.02	Young, Nancy	Dec VA Rent	\$450.00
ICAP	Drone Insurance	\$543.92	Ziegler Inc	Parts/Labor	\$1,110.71
				<b>Grand Total:</b>	<b>\$164,754.25</b>

**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
0001 - General Fund	\$13,408.66
0002 - General Supplemental	\$1,676.33
0020 - Secondary Road	\$112,148.84
1520 - NW Wind Farm UR Capital Project	\$933.94
1599 - Misc Capital Projects	\$33,011.00
8500 - Adair County Insurance Trust	\$3,575.48
<b>Grand Total:</b>	<b>\$164,754.25</b>

Approved.

**LIQUOR LICENSE RENEWAL:** Moved by Wedemeyer and seconded by Homan to approve the Liquor License Renewal for 5X80 Country Club.

Approved.

**STATE AUDITOR'S REPRESENTATION LETTER:** Moved by Wedemeyer and seconded by Hoadley for the Chair and Auditor to sign the FY18 State Auditor's Representation letter. Approved.

**COMPENSATION BOARD APPOINTMENT:** The County Attorney's representative was Mike Maynes. According to Iowa Code Chapter 331.905(2), "The members of the county compensation board shall not be officers or employees of the state or a political subdivision of the state." Since Attorney Maynes is the Magistrate Judge he cannot sit on the Compensation Board. County Attorney Hight is requesting Tim Baier serve as his representative effective immediately. Moved by Hoadley and seconded by Homan to appoint Tim Baier to fill the vacancy as the County Attorney representative on the Compensation Board effective immediately through the end of the term expiring on June 30, 2019. Approved.

**OCTOBER MONTHLY REPORTS:** Moved by Hoadley and seconded by Homan to acknowledge receipt of the following October Monthly Reports: Clerk's Report, Recorder's Electronic Transaction Fee, Recorder's Management Fees Report, Auditor/Treasurer's Report, Housing Trust Fund Report, VA Monthly Report, Conservation Board Minutes, and Engineer's Fuel Report. Approved.

**SUPERVISOR COMMITTEE/BOARDS UPDATE:** Supervisor Wedemeyer gave an update on Zion and Supervisor Hoadley gave an update on Crossroads.

**ENGINEER:** Nick Kauffman, County Engineer entered at 9:11 a.m. **Title Sheet** – Moved by Twombly and seconded by Homan to sign the Title Sheet for W28 Lincoln Bridge Deck Overlay Project. Approved. **JEO Agreement Amendment** – Moved by Homan and seconded by Twombly to sign the Amendment to Professional Agreement with JEO for G61 Grading Project. Approved. **Stop Sign Resolution** – Moved by Twombly and seconded by Wedemeyer to approve **Resolution #2018-49** – To Change Stop Signs At Intersection Of N51 (Brown Ave.) And G27 (160<sup>th</sup> Street). Hereas, on this 5<sup>th</sup> day of December 2018, the matter of traffic control on N51 and G27 comes before the Adair County Board of Supervisors. Be It Hereby Resolved, that the Adair County Board of Supervisor approve to place stop signs on N51 (Brown Ave.) at the intersection with G27 (160<sup>th</sup> St.) and remove the stop signs on G27 (160<sup>th</sup> St.) at the same intersection. Therefore, these changes are approved and signed on the 5<sup>th</sup> day of December 2018 at Greenfield, Iowa. Roll call vote: Hoadley, aye; Homan, aye; Wedemeyer, aye; Twombly, aye; Shelley, absent. Approved. **Union Raise** – Moved by Twombly and seconded by Homan to approve the 12-month Union Step Increase of \$0.85/hour to an hourly rate of \$18.36 for Dean Sickles effective December 7, 2018 per County Engineer Nick Kauffman's recommendation. Approved. **Activities and Maintenance Report** – Kauffman gave an update on the following projects: Trucks were out Saturday and Sunday with the weather, two of their trucks are currently being worked on; bridge crew at W35 Summerset, S bridge on Highway 25 is open and N bridge should be open by the end of the week; Kauffman will be at the Engineer's conference Wednesday through Friday next week; office holiday party will be Dec 19<sup>th</sup>.

**HEALTH INSURANCE COMMITTEE RECOMMENDATION:** Tim Johnston and Katie Schmit, Kingston Life entered at 9:26 a.m. Billi Shelley, Health Insurance Committee Member entered at 9:28 a.m. Shelley presented the recommendation to the Board. The committee looked at all options for groups, companies, types, and contributions and feel that they would like to keep close to what we currently have and go with partial self-funding with a higher deductible, but same out of pocket cost. Shelley stated that the committee's goal was to save both the County and employees money.

**KINGSTON LIFE AND HEALTH – HEALTH INSURANCE DISCUSSION:** Johnston stated that he supported the Health Insurance Committees recommendation in keeping the same coverage for employees and partially self-funding. He would recommend to make this change at the beginning of a calendar year, since that is how deductibles are calculated. Johnston explained that it is important to make sure we managed the self-funding reserve and the Board agreed and would like to keep the rates the same to build up the reserve for self-funding. Johnston also discussed some of the changes that would be made to the Health Insurance Wellness Program next year. Moved by Twombly and seconded by Wedemeyer to approve Johnston's recommendation to pay the same and partially self-fund the Health Insurance beginning January 1, 2019. Approved.

**ADJOURNMENT:** Moved by Wedemeyer and seconded by Twombly to adjourn at 10:12 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jodie Hoadley, Chairman

**ATTEST:** \_\_\_\_\_ Mindy Schaefer, Auditor