

December 19, 2018

Board members present for regular session at 9:00 a.m. were: Hoadley, Homan, Shelley, Twombly, and Wedemeyer.

Also present: Mindy Schaefer, Lyle Whittrock, Bart Knox, Greg Cooper, and Janelle Schneider

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Wedemeyer and seconded by Shelley to approve the December 12, 2018 minutes. Approved.

CLAIMS: Moved by Wedemeyer and seconded by Homan to approve the following claims:

| Vendor Name | Payable Description | Total | | | |
|--------------------------------|----------------------------------|-----------------------|-------------------------------|----------------------------|---------------------|
| | | | JEO Consulting Group | G61 Grading Project | \$3,501.03 |
| Access Systems | Total IT Care | \$2,151.73 | Johnson Family Funeral Home | Burial Relief | \$1,000.00 |
| Access Systems Leasing | Server Lease | \$578.92 | Kimball Midwest | Other Equipment Supplies | \$402.09 |
| Adair Auto Parts | Parts | \$265.98 | Marco Technologies LLC | Copier Fees | \$144.29 |
| Adair Co Engineer | Gas County Cars | \$1,462.98 | Marco, Inc. NW 7128 | Copy Machine Maint | \$160.05 |
| Adair Co Health System | Jail Meals | \$1,474.00 | Martin Marietta Materials | Ice Sand | \$1,937.59 |
| Adair Co Sanitary Landfill | Landfill Charges | \$33.60 | Mastercard/ISSB | Meeting Hotel | \$59.92 |
| Adair News, The | Publications | \$736.26 | McMorran Lawn & Garden | Lawn Mowing | \$35.00 |
| AgriLand FS Inc | Diesel/ Ethanol/ Utilities | \$24,333.47 | Mediacom | Phone & Internet Service | \$498.33 |
| Alliant Energy - IES | Intersection Lighting/Utilities | \$1,912.53 | Northland Products Co | Other Equipment Supplies | \$156.77 |
| Aramark Uniform Services | Towel/Uniform Service | \$390.83 | Office Machines Company | Office Supplies | \$246.76 |
| Ashmore, Lee | Mileage | \$6.23 | Perry's Window Service | Window Washing | \$130.00 |
| Axon Enterprise, Inc. | Taser/Supplies | \$1,538.00 | Pitney Bowes Rental Charges | Postage Meter Rental | \$146.61 |
| Bagshaw, Kimberly | Supplies | \$42.00 | Praxair Distributing Inc | Welding Wire | \$182.77 |
| Bridgewater Tires & More | Tire Repair | \$88.00 | Precision Diesel, Inc. | Parts/Labor | \$1,295.53 |
| Central Salt LLC | Ice Salt | \$7,938.24 | Productivity Plus Account | Parts & Labor | \$975.74 |
| Century Link | Utilities - Phone | \$35.41 | Queck, Kaye | Board Member Mileage | \$37.38 |
| Cintas | Safety/1st Aid Supplies | \$99.09 | Randall, Patricia | Board Member Mileage | \$31.15 |
| Creston Publishing Company | Publications | \$458.17 | Road Machinery & Supplies | Parts/ Labor | \$561.41 |
| Davidson, Doug | Mileage | \$53.40 | Secondary Road Fund | Fuel Nov 2018 | \$419.80 |
| Denco Corp | Culvert Liners- | \$4,317.52 | Shopko Pharmacy | Prisoner Prescriptions | \$79.23 |
| Diamond Oil Co | Diesel | \$1,462.38 | Shuck-Britson, Inc. | Bridge Inspections, Siims | \$5,000.00 |
| Eastern Iowa Tire | Tires | \$544.00 | Sickles Trucking & Repair LLC | Service & Parts | \$80.00 |
| Ed M Feld Equipment Co | Inspect/Recharge | \$1,788.84 | Sickles, Tyson | Meals | \$12.55 |
| Ehrsam, Monte | Office Utilities | \$114.07 | Southern IA Rural Water | Utilities | \$19.00 |
| Fabra Dome | Repairs To Salt Shed | \$15,120.00 | Stivers Ford | Parts | \$153.00 |
| Farmers Electric Coop | Intersection Lighting/ Utilities | \$774.86 | Storey Kenworthy | Tax Forms & Envelopes | \$419.04 |
| Farmers Lumber Company | Supplies | \$214.83 | Stuart Herald, The | Employment Ad | \$161.25 |
| Fontanelle City | Utilities | \$38.90 | SW IA Pest Control | Pest Control | \$48.00 |
| Fox Welding Co | Equipment Supplies | \$2,690.02 | TASC | Cobra Admin Fee | \$150.00 |
| GATR Truck Center | Parts/ Labor | \$2,420.35 | Thomson Reuters - West | Library Plan Charges | \$314.80 |
| Greenfield Lumber Company | Radio Equipment/ Misc Shop | \$163.86 | Tyler Technologies | Financial | \$3,278.89 |
| Greenfield Municipal Utilities | ATURA Utilities | \$207.72 | Underground Specialty LLC | Pump Out Pits | \$375.00 |
| Greenfield True Value | Supplies/ Misc Shop | \$382.33 | Union County Engineer | Reimburse For Rock Hauled | \$3,705.08 |
| Gruss, John | Board Member Mileage | \$5.34 | Unplugged Wireless | Factory Repair, Labor | \$1,410.00 |
| Guthrie Co Envir Health | July-Sep Fees | \$6,339.29 | Verizon Wireless Bellevue | Survey Hot Spot | \$55.08 |
| Hansen, Sawyer | Meals, Lodging, Etc | \$32.53 | Visa | Engineer Conference | \$1,483.19 |
| Hight P C, Clint | Attorney Fees | \$650.00 | Wallace Auto Supply Co | Monthly Statement | \$881.95 |
| Hopkins & Huebner P.C. | Attorney Fees-Open Records | \$2,208.00 | Winkelmann, Clay | Install Heater- Menlo Shop | \$516.03 |
| IA County Conservation | Winterfest Registrations (2) | \$230.00 | Wood, Daniel | ATURA Rent | \$250.00 |
| IMWCA | Work Comp Premium | \$6,174.00 | Ziegler Inc | Equipment Supplies | \$5,876.42 |
| ISAC | New Officers Schooling | \$630.00 | | | |
| ISSDA | ISSDA Dues | \$350.00 | | | |
| Fund | | Expense Amount | | | |
| 0001 - General Fund | | \$26,005.01 | | | |
| 0002 - General Supplemental | | \$84.82 | | | |
| | | | | | \$126,648.41 |

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| 0011 - Rural Services | \$6,934.55 |
| 0020 - Secondary Road | \$86,694.11 |
| 0021 - Local Option Sales Tax | \$1,450.00 |
| 1520 - NW Wind Farm UR Capital Project | \$2,051.03 |
| 1599 - Misc Capital Projects | \$3,278.89 |
| 8500 - Adair County Insurance Trust | \$150.00 |
| | \$126,648.41 |

Approved.

FEE POLICY: Auditor Schaefer presented the current fee policy that was established in October 2007. Recorder Schneider informed the Board that the Recorder's office has charged \$.50/ copy since 1995. Auditor Schaefer presented information that counties charge between \$0.25 to \$1.00. Schneider also presented similar information from additional counties. Moved by Twombly and seconded by Homan to leave the fee policy the same. Approved.

BURIAL RELIEF APPLICATION: Moved by Shelley and seconded by Wedemeyer to approve the burial relief application. Approved.

SECONDARY ROADS STEP INCREASE: Moved by Shelley and seconded by Homan to approve the 24-month step increase of \$1.00 to an hourly rate of \$20.15 for Christopher Spieker per County Engineer Nick Kauffman's recommendation effective December 27, 2018. Approved.

CHILD ABUSE PREVENTION GRANT: Moved by Hoadley and seconded by Twombly for Auditor Schaefer, as contract administrator, to sign the draw down for the Child Abuse Prevention Grant. Approved.

EUREKA TOWNSHIP CLERK: Moved by Shelley and seconded by Wedemeyer to accept, with regret, the resignation of Kristen Calhoun as Eureka Township Clerk and thank her for the years of service to Adair County. Approved. Auditor Schaefer informed the Board that they have not found a replacement yet.

HEALTH INSURANCE MEETINGS: Auditor Schaefer presented a rental reservation contract to the Board for the Warren Opera House for Thursday's Employee Meetings to discuss the changes in the health insurance. Moved by Twombly and seconded by Wedemeyer for the Chair to sign the rental agreement for \$55.00/hour for 3 hours on Thursday, December 20, 2018. Approved.

SICOG COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY SURVEY: The Board reviewed the survey and completed the survey as a group. Moved by Twombly and seconded by Shelley housing number one and move all last year's down to submit the survey as a County. Approved.

COMPENSATION BOARD: Lyle Whittrock entered at 9:00 a.m. Pat Knauer entered at 9:05 a.m. Brenda Wallace, County Treasurer entered at 9:15 a.m. Whittrock presented the unanimous recommendation of a \$1500 wage adjustment and a 3% cost of living increase to all elected officials. The Board will consider and act on the recommendation at the January 2, 2018 meeting. Whittrock and Knauer exited at 9:25 a.m.

SHERIFF OFFICE: Jeff Vandewater, County Sheriff entered at 9:20 a.m. Sheriff Vandewater and the Board discussed the Jailer/Dispatcher wages now that the union has dissolved. Vandewater distributed some comparisons to other counties for jailers/dispatchers. The group continued to discuss the wages. No action was taken. Vandewater exited at 9:49 a.m.

AUDITORS OFFICE: Auditor Schaefer informed the Board of Supervisors about the meetings with the Cities and Schools to discuss the change in election law that put the City and School Elections together in November 2019 and the impact it will have on the County's budget as well as the City and School budget. Auditor Schaefer also discussed a proposal that is being discussed by the Auditor's affiliate for the County to pay for the cost of the city/school election. This is just a proposal and is yet to be determined. There is a group of County Auditors that have been put together to prepare new legislation who are interested in the Board of Supervisors opinion on the subject. The consensus of the Board is for the schools and cities to pay for their elections.

HEALTH INSURANCE – HRA PAYMENT PROCESS: Vrenae Daly, Secure Benefits entered the meeting via phone at 9:57 a.m. Daly discussed the options on how to handle the self-funded payments. The options are to pay the self-funded portion directly to the employee or directly to the provider. Daly discussed the pros and cons of each option. The Supervisors discussed each option. Moved by Twombly and seconded by Wedemeyer to pay the employee directly. Approved.

EXEMPT STRATEGY SESSION – IOWA CODE SECTION 20.17(3): Mike Galloway, Ahlers & Cooney entered at 9:44 a.m. Moved by Shelley and seconded by Wedemeyer enter into an exempt strategy session per Iowa Code Section 20.17(3) to discuss strategy for the union contract negotiations at 10:25 a.m. Roll call vote: Hoadley, aye; Homan, aye; Shelley, aye; Wedemeyer, aye; and Twombly, aye. Approved. Moved by Twombly and seconded by Wedemeyer to exit the exempt session at 10:42 a.m.

ADJOURNMENT: Moved by Twombly and seconded by Wedemeyer to adjourn at 10:42 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jodie Hoadley, Chairman

ATTEST: _____ Mindy Schaefer, Auditor